

TOWN OF LANTANA
TOWN MANAGER'S MONTHLY UPDATE



Monthly Report to the Town of Lantana
Town Council and Community

November 2021

TOWN OF LANTANA

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TOWN COUNCIL

Robert Hagerty, Mayor
Malcolm Balfour, Vice Mayor
Karen Lythgoe, Vice Mayor Pro Tem
Dr. Lynn J. Moorhouse, Councilmember
Mark Zeitler, Councilmember

TOWN MANAGER

Brian K. Raducci

TOWN CLERK

Kathleen Dominguez, CMC

TOWN ATTORNEY

Lohman Law Group, P.A.

DEPARTMENT DIRECTORS

Eddie Crockett, Operations Director
Nicole A. Dritz, Development Services Director
Stephen Kaplan, Finance Director
Kristine Kreidler, Library Director
Sean Scheller, Police Chief

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NOVEMBER 2021**

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INTRODUCTION

The purpose of this report is to provide the Town of Lantana (the “Town”) Town Council and Community with an end of month high level executive summary of the status of the Town’s major projects and various current and upcoming operational matters. Additional information may be available upon request.

MISSION

To preserve Lantana’s small-town atmosphere through responsible government and quality service.

VACCINE AND COVID-19 RESOURCES

- Florida Health COVID-19 24-hour hotline number is (866) 779-6121
- For Florida Health updates via text, text FLCOVID19 to 888777

For a list of vaccine information, please visit <https://floridahealthcovid19.gov/vaccines/>

2021 HURRICANE SEASON PREPAREDNESS

November 30, 2021 marks the official end of the 2021 Hurricane Season.

TOWN CLERK HIGHLIGHTS

During the months of October and November, the Town Clerk’s Office coordinated the following events and programs:

City Government Week Celebration (October 18, 2021 – October 24, 2021):

- Hosted five (5) “*Coffee with a Councilmember*” events to give residents an opportunity to discuss town-related topics with individual members of the Town Council.
- Conducted the Town’s First Student Poster Contest with two (2) Lantana elementary schools and received 75 submissions.
- Posted one (1) photo each day of a staff member on the Town’s Facebook page to introduce and showcase staff and the services they provide.
- Presented a proclamation to the Palm Beach County League of Cities Executive Director Richard Radcliffe.
- Promoted and invited residents to participate in our Fall events taking place that week including the giveaways of pens, keychains, mugs and Lantana Centennial books.

Read for the Record Day (October 28, 2021)

- Partnered with 15 schools to visit the classrooms on Read for the Record Day.
- Assigned 16 volunteer guest readers to each school which included two (2) Spanish speakers and three (3) Councilmembers.
- Read to 1,456 students and 15 teachers.
- Collaborated on a read aloud video with the Library Director that received 304 views. The video included staff members reading the selected book in various locations throughout Town. It was posted on the Town’s social media and was sent to the schools that requested a virtual reader due to COVID-19 precautions.

Potential Dune Restoration Project

On October 14, 2021 the Town Manager and Development Services Director met with the Mayor and Town Manager of the Town of South Palm Beach as well as the Town of Palm Beach's Coastal Program Manager at South Palm Beach's Town Hall. The purpose of the meeting was to discuss the possibility of partnering with them to complete a comprehensive Sand Dune Restoration Project.

On November 3, 2021 at 10:00 AM a community meeting was held in the Council Chambers to inform and receive public input on the potential dune restoration project at Lantana Beach.

- 23 members of the public attended the meeting in-person.
- 10 members of the public attended the meeting remotely via GoToMeeting.
- Staff is planning on presenting this item for Council consideration at the December 13, 2021 Council Meeting.

Veterans Day Ceremony (November 11, 2021)

This ceremony was held on November 11, 2021 at 10:00 AM at Bicentennial Park to recognize the Veterans of our community. The ceremony was made possible with the collaboration of multiple departments and organizations including:

- Kathleen Dominguez, Town Clerk who organized and emceed the ceremony.
- Police Chief Scheller and Fire Chief Jaramillo for having their respective first responders present and accounted for.
- The American Legion for making the Color Guard Presentation.
- Fr. Sandy Sears for giving the Invocation.
- Nicholas Alvares from Santaluces Community High School for singing our National Anthem.
- Eddie Crockett, Operations Director for being our featured Guest Veteran Speaker who made a very interactive presentation.
- An amazing looking venue thanks to our Operations team.
- There were approximately 40 individuals in attendance including veterans, elected officials, staff and members of the community.

Qualification Period for the 2022 Municipal Election

Met with and qualified 6 candidates for the Town's March 8, 2022 election.

Upcoming Town Council Meetings

Council meetings take place on the 2nd and 4th Mondays of each month at 7:00 PM in the Council Chambers located at Town Hall. Meetings are open to the public in accordance with the Florida Government in the Sunshine Laws. Residents are encouraged to attend these meetings and participate in their government.

- December 13, 2021 at 7:00 PM

OPERATIONAL HIGHLIGHTS

Sea Pines Neighborhood Flooding Update

The Utilities Section of Operations is now equipped with pumps that can be installed immediately to mitigate potential street flooding and threats to property. Routine system maintenance of the stormwater infrastructure is up-to-date.

- Five (5) Operations vehicles were recently ordered with one (1) already delivered, while the other four (4) are awaiting delivery.

Operations' Ongoing Projects (11/30/21)				
Title	Funding Yr	Start	Est Completion	Comments
WTP High Service Pumps Replacement	FY 2020/21 (rollover to FY 2021/22)	Aug 2021	Jun 2022	Underway
E Lantana Rd Improvements	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
Lift Station Rehabilitation (6,16,18)	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	Out for bid
Sea Pines Stormwater Pump Station	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
WTP Filter Media Replacement & Improvements	FY 2020/21 (rollover to FY 2021/22)	Jun 2021	TBD	TBD
Water Main Replacement Under FEC @ Pine St	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
Marine Safety	FY 2020/21	Jul 2021	Dec 2021	Underway
ADA Ramp Re-Bid	FY 2021/22	Not Determined	Not Determined	Town Council Rejected Proposed design. Redesign is underway & insurance claim has been settled
SE Atlantic Drainage Study	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Modeling Underway
Bicentennial Bathroom	FY 2020/21 (rollover to FY 2021/22)	Oct 2020	Nov 2021	Completed
Beach Pavilion Repairs	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Bldg. use being evaluated

Maddock Park CDBG	Grant FY 2021/22	Not Determined	Not Determined	Pending approval of CSA with Baxter Woodman
Beach Rails	FY 2020/21 (rollover to FY2021/22) Additional Funding in FY 2021/22	Apr 2021	Dec 2021	35% installed to date. Remaining Installation estimated to be completed by 12/20/21
Nature Preserve Walking Trail	FY 2021/22	Oct 2021	Oct 2021	Completed
Milling & Paving Townwide	FY 2021/22	Est Nov 2021	Unknown	Delayed pending ADA Ramp Cost
Beach Rails Phase II	FY 2021/22	Not Determined	Not Determined	ITB being evaluated for legal sufficiency

Enjoy Lantana! Events

Holiday Lighting Ceremony

December 1, 2021 6 PM at the Recreation Center, 418 S Dixie Hwy

Winterfest Lantana Drive thru

December 10, 2021 7:00 PM – 8:30 PM at the Sports Park

DEVELOPMENT SERVICES HIGHLIGHTS

Water Tower Commons Project Update

The Residential Phase II is currently in progress. The Town has issued Site Plan approvals for both a Wawa and an Aldi, with a Chick-fil-a Site Plan currently under review. The Developer is currently working on the required Art in Public Places piece for Town approval and has submitted a rendering for consideration, review and comment.

Treasure Coast Regional Planning Council Update

On August 23, 2021 Dana Little, Urban Design Director made a presentation to the Town Council to consider preparing a Master Plan for the Town. On October 28, 2021, Town Staff met with Mr. Little to discuss the scope of work that might be performed. Mr. Little will be presenting a detailed scope of work and an agreement for Council consideration in the near future.

Development Services' Ongoing Projects

Ongoing Applicant-Initiated Projects	<ul style="list-style-type: none"> • 1201 W Lantana Rd – Chick-fil-a Site Plan, Landscape Plan, Special Exception Requests • Lantana Cabana (Restaurant at the Moorings) – Site Plan, Landscape Plan, Variance Requests • Costco – Minor Site Plan Amendment for ADA Improvements • Traffic Calming Request for W Ocean and W Pine • Traffic Calming Request for Melody Ln
Ongoing Town-Initiated Projects	<ul style="list-style-type: none"> • Proposed Ordinance for dock setbacks • Proposed Ordinance for Home Based Businesses to comply with recent house bill • Proposed Ordinance for Medical Marijuana • Proposed Ordinance for TPS Process • Proposed Ordinance for signage updates
Other Ongoing Projects	<ul style="list-style-type: none"> • Coordination with CentralSquare on permit process improvements, including future online permitting capabilities • Participation with Palm Beach County Housing Action Plan
Active Special Event Permits	<ul style="list-style-type: none"> • Lantana Greenmarket (Fridays and Sundays through May 2022) • Food Truck at Sports Park (through September 2022)
Active Street Obstruction Permits	<ul style="list-style-type: none"> • Street Obstruction for WTC roadway updates on N 8th Street (through December 2021)

FINANCE DEPARTMENT HIGHLIGHTS

American Rescue Plan Act (“ARPA”) Funding Update

The Town received more than \$3.1M as the first tranche of ARPA funds in late September. Staff will evaluate the next course of action and how to best utilize these funds which must be obligated by December 31, 2024, and expended by December 31, 2026. Eligible uses of funds include responses to public health concerns raised by the pandemic, responses to negative economic impacts of the pandemic, premium pay to essential workers, improvements to water and sewer infrastructure, and replacement of lost revenue due to the pandemic.

FY 2021/22 Annual Budget

Was adopted on 1st and 2nd Reading on September 13th and September 23, 2021, respectively.

Monthly Report Spreadsheet (October 2021)



Town of Lantana
Finance Department
Monthly Report

Item	October
Number of accounts payable checks issued	237
Amount of accounts payable checks	\$ 1,835,545
Utility bills prepared	3,485
Utility accounts on Auto-Pay	779
Utility accounts opened	33
Town water consumption (in thousands of gallons)	7,331
Water consumed (net of Town usage in thousands of gallons)	59,706
Water/Wastewater Utility Revenue Billed	\$ 856,713
New employees	7
Separated employees	1
Number of interviews	12
Number of insurance claims managed	24
SysAid tickets completed (I.T.)	74
Security logs reviewed	2,899
Backups performed (computer, server, etc.)	367
Network add/change/deletions	85

LIBRARY HIGHLIGHTS

Library Remodel Project Update

While our Library facility is undergoing its remodel, the library has been temporarily relocated to 418 S Dixie Hwy, Lantana FL 33462. Our contractor – Sierra Construction has finished framing in the new room under the former bank drive-through and has created the new kids’ and teen rooms. The rooms are looking much bigger than we thought – so we are very excited and we know the families will be too. The Town and Foundation are working with a local Lake Worth artist who will create an ocean themed hanging art/mobile piece for the Kids’ area to capture the sunlight that pours in to create a magical under the sea space. We have also been in contact with Councilmember Zeitler and former

Lantana Resident, Tom Warnke (Delray Archivist and President of the South Florida Surf Museum), to get old Lantana beach/surfing photos and possibly an old Lantana surfboard to hang in the library as art to honor our past as a seaside surf town. In addition, we are also selecting old photos from the Linehan Collection and the various albums that are in the Library Archives to frame and hang in the library.

Library Programs:

1. The Library now has a Licensed Social Worker and Mental Health Counselor every Tuesday from 10 AM – 6 PM. They can help with case management – helping to apply for benefits, unemployment, find housing or shelter and many other services. They also offer free one-on-one counseling for Children and Adults by appointment. This service is made available through our local Library Consortium, SEFLIN, which received the money from their LSTA grant.
2. The Library is Planning two (2) special story times for Saturday Mornings in January at the Recreation Center. They will feature the Police Department one day and Operations the other day, with the books themed around the profession and/or trucks. They will bring their cars and big truck so the kids and parents can get up close and personal to them. Kids love Police and trucks!

POLICE DEPARTMENT HIGHLIGHTS

Current Police Department Projects:

- Continuing to implement the Body Worn Camera (“BWC”) and Taser program. Approximately ½ of the police department staff are trained and outfitted with the equipment.
- Communications equipment upgrade has been ordered and awaiting delivery and installation from Motorola.
- Two (2) police utility vehicles have been ordered and awaiting delivery.
- Members of the Police Department’s Marine Patrol Unit will be assisting Boynton Beach in the annual Holiday Boat Parade on December 10, 2021.
- Members of the Police Department are in the planning stages of holiday community outreach programs.



Town of Lantana
500 Greynolds Circle
Lantana, FL 33462
(561) 540-5000