

TOWN OF LANTANA
TOWN MANAGER'S MONTHLY UPDATE



Monthly Report to the Town of Lantana
Town Council and Community

October 2021

TOWN OF LANTANA

TOWN MANAGER'S MONTHLY UPDATE



TOWN COUNCIL

Robert Hagerty, Mayor
Malcolm Balfour, Vice Mayor
Karen Lythgoe, Vice Mayor Pro Tem
Dr. Lynn J. Moorhouse, Councilmember
Mark Zeitler, Councilmember

TOWN MANAGER

Brian K. Raducci

TOWN CLERK

Kathleen Dominguez, CMC

TOWN ATTORNEY

Lohman Law Group, P.A.

DEPARTMENT DIRECTORS

Eddie Crockett, Operations Director
Nicole A. Dritz, Development Services Director
Stephen Kaplan, Finance Director
Kristine Kreidler, Library Director
Sean Scheller, Police Chief

TOWN OF LANTANA
TOWN MANAGER’S MONTHLY UPDATE
OCTOBER 2021

TABLE OF CONTENTS

INTRODUCTION	1
OUR MISSION	1
VACCINE AND COVID-19 RESOURCES	1
2021 HURRICANE SEASON PREPAREDNESS	1
TOWN CLERK HIGHLIGHTS	1
Upcoming Town Council Meetings.....	1
2021 Florida City Government Week – October 18-24, 2021.....	2
Upcoming Public Events.....	2
OPERATIONAL HIGHLIGHTS	3
Sea Pines Neighborhood Flooding Update.....	3
Operations’ Ongoing Projects.....	3-4
Town of South Palm Beach, Sand Dune Restoration Project.....	4
Enjoy Lantana! Events.....	4
DEVELOPMENT SERVICES HIGHLIGHTS	5
Water Tower Commons Project Update.....	5
Treasure Coast Regional Planning Council Update.....	5
Development Services’ Ongoing Projects.....	5
FINANCE DEPARTMENT HIGHLIGHTS	6
American Rescue Plan Act (“ARPA”) Funding Update.....	6
FY 2021/22 Proposed Annual Budget.....	6
Monthly Report Spreadsheet (September 2021).....	6
LIBRARY HIGHLIGHTS	7
Library Remodel Project Update.....	7
Library Programs.....	7
POLICE DEPARTMENT HIGHLIGHTS	7
Police Department Projects.....	7

INTRODUCTION

The purpose of this report is to provide the Town of Lantana (the “Town”) Town Council and Community with an end of month high level executive summary of the status of the Town’s major projects and various current and upcoming operational matters. Additional information may be available upon request.

OUR MISSION

To preserve Lantana’s small-town atmosphere through responsible government and quality service.

VACCINE AND COVID-19 RESOURCES

- Florida Health COVID-19 24-hour hotline number is (866) 779-6121
- For Florida Health updates via text, text FLCOVID19 to 888777

For a list of vaccine information, please visit <https://floridahealthcovid19.gov/vaccines/>

2021 HURRICANE SEASON PREPAREDNESS

The 2021 Hurricane Season runs from June 1, 2021 – November 30, 2021 and peaks in August and September 2021. Additional information regarding National Hurricane Preparedness may be obtained at the National Oceanic and Atmospheric Administration website at:

<https://www.weather.gov/wrn/hurricane-preparedness>

TOWN CLERK HIGHLIGHTS

Upcoming Town Council Meetings

Council meetings take place on the 2nd and 4th Mondays of each month at 7:00 PM in the Council Chambers located at Town Hall. Meetings are open to the public in accordance with the Florida Government in the Sunshine Laws. Residents are encouraged to attend these meetings and participate in their government.

- October 25, 2021 at 7:00 PM
- November 8, 2021 at 7:00 PM
- December 13, 2021 at 7:00 PM

2021 Florida City Government Week – October 18-24, 2021

Overview: A week-long annual event for Florida cities to celebrate, showcase and engage citizens in the work of municipal government. Florida City Government Week is a time for municipalities to provide and foster civic education, collaboration, volunteerism and more. In appreciation of Florida City Government Week, the Town will be hosting:

Coffee with a Councilmember

Please join our Town Councilmembers for coffee and/or a light refreshment to discuss Town-related topics. For inquiries and to sign-up, please contact Town Clerk Kathleen Dominguez at (561) 540-5016 or kdominguez@lantana.org for more information. **Registration is not required but encouraged.**

Date and Time	Councilmember	Location
Monday, October 18 th 10:00 – 11:30 AM	Malcolm Balfour, Vice Mayor	Town Hall Council Chambers
Wednesday, October 20 th 10:00 – 11:30 AM	Doc Moorhouse, Councilmember	Administrative Building – Lobby Area or Conference Room
Wednesday, October 20 th 2:00 – 3:30 PM	Mark Zeitler, Councilmember	Town Hall Council Chambers
Friday, October 22 nd 10:00 – 11:30 AM	Robert Hagerty, Mayor	Town Hall Council Chambers
Friday, October 22 nd 2:00 – 4:00 PM	Karen Lythgoe, Vice Mayor Pro Tem	Administrative Building – Lobby Area or Conference Room

Upcoming Public Events

- **Lantana...A Small Fishing Village – BOOK GIVEAWAY**
Pick up a **FREE** Lantana Centennial Book at Town Hall (500 Greynolds Circle) or at the Public Library (418 S. Dixie Hwy).
- Follow us on social media as we will be showcasing what makes the Town of Lantana a great place to live, work and play!

OPERATIONAL HIGHLIGHTS

Sea Pines Neighborhood Flooding Update

The Utilities Section of Operations is now equipped with pumps that can be installed immediately to mitigate potential street flooding and threats to property. Routine system maintenance of the stormwater infrastructure is up-to-date.

Operations' Ongoing Projects (10/15/21)				
Title	Funding Yr	Start	Est Completion	Comments
WTP High Service Pumps Replacement	FY 2020/21 (rollover to FY 2021/22)	Aug 21	Jun 22	Underway
E. Lantana Rd Improvements	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
Lift Station Rehabilitation (6,16,18)	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	Out for bid
Sea Pines Stormwater Pump Station	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
WTP Filter Media Replacement & Improvements	FY 2020/21 (rollover to FY 2021/22)	Jun 21	TBD	TBD
Water Main Replacement Under FEC @ Pine St	FY 2020/21 (rollover to FY 2021/22)	Not Determined	Not Determined	90% designed
Marine Safety	FY 2020/21	Jul 21	Nov 21	Underway
ADA Ramp Re-Bid	FY 2021/22	Not Determined	Not Determined	Town Council rejected proposed design. Redesign is underway and insurance claim has been settled
S.E. Atlantic Drainage Study	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Modeling Underway
Bicentennial Bathroom	FY 2020/21 (rollover to FY 2021/22)	Oct 20	Oct 21	Nov 21
Beach Pavilion Repairs	FY 2020/21 (FY 2021/22 not funded)	Not Determined	Not Determined	Bldg. use being evaluated
Maddock Park CDBG	Grant FY 2021/22	Not Determined	Not Determined	Pending approval of CSA with Baxter Woodman

Beach Rails	FY 2020/21 (rollover to FY2022) Additional Funding in FY 2021/22	Apr 21	Oct 21	35% installed to date. Remaining installation estimated to be completed by 11/05/21
Nature Preserve Walking Trail	FY 2021/22	Oct 21	Oct 21	Nature Preserve will be closed during construction. Construction estimated to be completed by 10/31/21
Milling & Paving Townwide	FY 2021/22	Est Nov 21	Unknown	Delayed pending ADA Ramp Cost
Beach Rails Phase II	FY 2021/22	Not Determined	Not Determined	ITB being evaluated for legal sufficiency

[Town of South Palm Beach, Sand Dune Restoration Project](#)

On October 14, 2021 the Town Manager and Development Services Director met with the Mayor and Town Manager of the Town of South Palm Beach as well as the Town of Palm Beach’s Coastal Program Manager at South Palm Beach’s Town Hall. The purpose of the meeting was to discuss the possibility of partnering with them to complete a comprehensive Sand Dune Restoration Project. Additional details will follow as better information becomes available.

[Enjoy Lantana! Events](#)

[Town of Lantana Spooktacular Drive-In Movie Night Event](#)

This event will feature the Disney movie “Hocus Pocus” taking place on Friday, October 22nd at 7:30 PM at the Lantana Sports Park (903 N 8th Street). The Event is Free for all participants. There will be a Spooky Car Contest where 1st, 2nd and 3rd place winners will get a prize. Judging starts at 6:45 PM for the Best Decorated Car. Free Movie Snacks (i.e., Candy Bag, Hot Dog, Popcorn and Drink) will be given out to the 1st 100 participants. Refreshments are also available for purchase. Limited Parking is available on a first-come, first-served basis. For more information, contact Nadine Shawah at nshawah@lantana.org.

DEVELOPMENT SERVICES HIGHLIGHTS

Water Tower Commons Project Update

The Residential Phase II is currently in progress. The Town has issued Site Plan approvals for both a Wawa and an Aldi, with a Chick-fil-a Site Plan currently under review. The Developer is currently working on the required Art in Public Places piece for Town approval and has indicated Town Staff should expect a rendering to be submitted before the end of the year for review and comments.

Treasure Coast Regional Planning Council Update

On August 23, 2021 Dana Little, Urban Design Director made a presentation to the Town Council to consider preparing a Master Plan for the Town. Staff has set up a follow-up meeting with Mr. Little for October 28th.

Development Services' Ongoing Projects

Ongoing Applicant-Initiated Projects	<ul style="list-style-type: none"> • 1201 W Lantana Rd – Chick-fil-a Site Plan, Landscape Plan, Special Exception Requests • Traffic Calming Request for W Ocean and W Pine
Ongoing Town-Initiated Projects	<ul style="list-style-type: none"> • Proposed Ordinance for Minor Modifications to Planned Developments • Proposed Ordinance for dock setbacks • Proposed Ordinance for Home Based Businesses to comply with recent house bill
Other Ongoing Projects	<ul style="list-style-type: none"> • Participation in Palm Tran Public Engagement for Transit Development Plan • Economic Development Improvements in Downtown Lantana including repair of Sportsman Park sidewalk and pocket park and Walgreens access curb • Coordination with CentralSquare on permit process improvements, including future online permitting capabilities • Business Tax Receipts were due 9/30/21 – penalties began 10/1/21 • Process updates to comply with recent House Bill for Code Enforcement violations, which now require a name and address to be accepted
Active Special Event Permits	<ul style="list-style-type: none"> • Lantana Greenmarket (Fridays and Sundays through May 2022)
Active Street Obstruction Permits	<ul style="list-style-type: none"> • Street Obstruction for WTC roadway updates on N 8th Street (through December 2021)

FINANCE DEPARTMENT HIGHLIGHTS


American Rescue Plan Act (“ARPA”) Funding Update

The Town received more than \$3.1M as the first tranche of ARPA funds in late September. Staff will evaluate the next course of action and how to best utilize these funds which must be obligated by December 31, 2024, and expended by December 31, 2026. Eligible uses of funds include responses to public health concerns raised by the pandemic, responses to negative economic impacts of the pandemic, premium pay to essential workers, improvements to water and sewer infrastructure, and replacement of lost revenue due to the pandemic.

FY 2021/22 Annual Budget

Was adopted on 1st and 2nd Reading on September 13th and September 23, 2021, respectively.

Monthly Report Spreadsheet (September 2021)

	Town of Lantana	
	Finance Department	
	Monthly Report	
Item		September
Number of accounts payable checks issued		162
Amount of accounts payable checks		\$ 819,076
Utility bills prepared		3,639
Utility accounts on Auto-Pay		766
Utility accounts opened		30
Town water consumption (in thousands of gallons)		5,701
Water consumed (net of Town usage in thousands of gallons)		44,563
Water/Wastewater Utility Revenue Billed		\$ 316,019
New employees		1
Separated employees		2
Number of interviews		6
Number of insurance claims managed		18
SysAid tickets completed (I.T.)		63
Security logs reviewed		3,213
Backups performed (computer, server, etc.)		367
Network add/change/deletions		114

LIBRARY HIGHLIGHTS

Library Remodel Project Update

While our Library facility is undergoing its remodel, the library has been temporarily relocated to 418 S Dixie Hwy, Lantana FL 33462. Our contractor – Sierra Construction is about 25% complete and has an expected completion date of January 2022. To date, the plumbing has been installed, the concrete for the new meeting room has been poured and framing is complete. The doors and windows have been ordered.

Library Programs:

1. Friday Nights at the Library: The Library is open until 8:30 PM on nights the Twilight Market is held. Teens and Tweens are welcome for Virtual Reality games, video games, board games, computers, and hang out time in a safe place. Kids and teens are welcome to use the library's games and Science activities (i.e., electrical circuit kit, coding robots) at any time the library is open.
2. 3D printer classes coming in December.
3. STEM Backpacks: Thanks to FY20 LSTA grant, the library has STEM and early literacy backpacks available for check-out with library card. In each backpack is a science kit, a fun activity (i.e., gravity or laser maze, binoculars, magnet learning kit, etc.), a book on the subject, instructions and additional activities that can be done. The early literacy backpacks are similar, but with a much younger intended audience, and have activities that target the six (6) early literacy skills.

POLICE DEPARTMENT HIGHLIGHTS

Current Police Department Projects:

- Currently implementing Body Worn Cameras (“BWC”) to various shifts to get them familiar with the equipment as well as to troubleshoot any issues we may come across.
- On October 11th, the Town Council authorized the purchase and installation of communications center equipment from Motorola to enhance the safety and the security of our communications system. Installation is expected to begin within the next month and be completed within three (3) days.
- On November 8th the Town Council will be asked to consider the purchase of two (2) police vehicles which were approved in the FY 2021/22 Budget.



Town of Lantana
500 Greynolds Circle
Lantana, FL 33462
(561) 540-5000