TOWN OF LANTANA
TOWN MANAGER’S MONTHLY UPDATE

Monthly Report to the Town of Lantana
Town Council and Community

December 2021
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INTRODUCTION
The purpose of this report is to provide the Town of Lantana (the “Town”) Town Council and Community with an end of month high level executive summary of the status of the Town’s major projects and various current and upcoming operational matters. Additional information may be available upon request.

MISSION
To preserve Lantana’s small-town atmosphere through responsible government and quality service.

VACCINE AND COVID-19 RESOURCES
- Florida Health COVID-19 24-hour hotline number is (866) 779-6121
- For Florida Health updates via text, text FLCOVID19 to 888777

For a list of vaccine information, please visit https://floridahealthcovid19.gov/vaccines/

TOWN CLERK HIGHLIGHTS
During December, the Town Clerk’s Office coordinated the following events and programs:

Menorah & Holiday Tree Lighting Ceremony (December 1, 2021)
Lantana held its first combined menorah and holiday tree lighting ceremony on December 1, 2021, at 6:00 PM at the Recreation Center. Residents enjoyed refreshments, pastries and music during and after the ceremony. The event also featured:

- The Story of Hannukah told by Mike Greenstein, a former Town employee, included singing, reflection, Sufganiyah (fried jelly donuts), and lighting the third candle on the menorah.
- Fr. Sandy Sears gave the Holiday Prayer.
- Mayor Hagerty emceed the event along with the Town Council, who gave a special holiday message and lit the tree.
- Kristine Kreidler, Library Director, hosted holiday-themed games with free books, STEM activities, and a cookie and craft-making station for the children.
- The Operations Department set up all the holiday decorations, including a fantastic-looking menorah and holiday tree at the Recreation Center, and installed lights and banners throughout the Town.
- The Greater Lantana Chamber of Commerce provided complimentary hot cocoa.

There were an estimated 70 individuals in attendance, including elected officials, staff and community members. Lantana hopes to make this a new holiday tradition.

Change in Town Council Meeting Start Time:
On December 13, 2021, the Lantana Town Council voted to change the start time of the regular Town Council meetings from 7:00 PM to **6:00 PM** effective January 1, 2022. The regular Town Council meetings will continue to take place on the 2nd and 4th Monday of each month in the Council Chambers located at Town Hall. Meetings are open to the public in accordance with the Florida Government in the Sunshine Laws. Residents are encouraged to attend these meetings and participate in their government. Please see the schedule for upcoming Town Council meetings below:

- January 10, 2022 at 6:00 PM
- January 24, 2022 at 6:00 PM
- February 14, 2022 at 6:00 PM
- February 28, 2022 at 6:00 PM
Town of Lantana’s General Election Information:
The Town of Lantana’s General Municipal Election will be held on Tuesday, March 8, 2022, for the Office of Councilmember Group 1 and Group 2 seats. If necessary, a Run-off Election will be held on March 22, 2022, utilizing the same times and precincts as the General Municipal Election. The polls will be open from 7:00 AM to 7:00 PM.

The following candidates have qualified to run for Councilmember – Group 1:

• Lynn J. Moorhouse (incumbent)
• Joseph Farrell
• John Raymer

The following candidates have qualified to run for Councilmember – Group 2:

• Media O. Beverly
• Kem Mason
• Edward P. Shropshire

Precincts and Polling Locations:
Please check your voter registration card for your assigned precinct and polling location:

• Precincts 3075, 4002, 7172: Lantana Recreation Center, 418 S. Dixie Hwy
• Precinct 7170: Town Council Chambers, 500 Greynolds Cir
• Precinct 7168: Maddock Park Portable, 1200 W. Drew St.

Please contact Kathleen Dominguez, Town Clerk, at 540-5016 or kdominguez@lantana.org or visit: www.lantana.org/town-elections for more information.

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OPERATIONAL HIGHLIGHTS

Sea Pines Neighborhood Flooding Update
The Utilities Section of Operations is now equipped with pumps that can be installed immediately to mitigate potential street flooding and threats to property. Routine system maintenance of the stormwater infrastructure is up-to-date.

- Five (5) Operations vehicles were recently ordered with two (2) already delivered, while the other three (3) are awaiting delivery.

<table>
<thead>
<tr>
<th>Operations’ Ongoing Projects</th>
<th>Funding Yr</th>
<th>Start</th>
<th>Est Completion</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>WTP High Service Pumps Replacement</td>
<td>FY 2020/21 (rollover to FY 2021/22)</td>
<td>Aug 2021</td>
<td>Jun 2022</td>
<td>Underway</td>
</tr>
<tr>
<td>E Lantana Rd Improvements</td>
<td>FY 2020/21 (rollover to FY 2021/22)</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>90% designed</td>
</tr>
<tr>
<td>Lift Station Rehabilitation (6,16,18)</td>
<td>FY 2020/21 (rollover to FY 2021/22)</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>Town Council approval on 12/13/21</td>
</tr>
<tr>
<td>Sea Pines Stormwater Pump Station</td>
<td>FY 2020/21 (rollover to FY 2021/22)</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>90% designed</td>
</tr>
<tr>
<td>WTP Filter Media Replacement &amp; Improvements</td>
<td>FY 2020/21 (rollover to FY 2021/22)</td>
<td>Jun 2021</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Water Main Replacement Under FEC @ Pine St</td>
<td>FY 2020/21 (rollover to FY 2021/22)</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>90% designed</td>
</tr>
<tr>
<td>Marine Safety</td>
<td>FY 2020/21</td>
<td>Jul 2021</td>
<td>Dec 2021</td>
<td>Underway</td>
</tr>
<tr>
<td>ADA Ramp Re-Bid</td>
<td>FY 2021/22</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>Town Council Rejected Proposed design. Redesign is underway &amp; insurance claim has been settled</td>
</tr>
<tr>
<td>SE Atlantic Drainage Study</td>
<td>FY 2020/21 (FY 2021/22 not funded)</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>Modeling underway</td>
</tr>
<tr>
<td>Bicentennial Bathroom</td>
<td>FY 2020/21 (rollover to FY 2021/22)</td>
<td>Oct 2020</td>
<td>Nov 2021</td>
<td>Completed</td>
</tr>
<tr>
<td>Beach Pavilion Repairs</td>
<td>FY 2020/21 (FY 2021/22 not funded)</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>Bldg. use being evaluated</td>
</tr>
<tr>
<td>Project</td>
<td>FY 2020/21 (rollover to FY2021/22)</td>
<td>Apr 2021</td>
<td>January 2022</td>
<td>35% installed to date. Remaining Installation estimated to be completed by 1/31/22</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-----------------------------------</td>
<td>----------</td>
<td>--------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Beach Rails</td>
<td>FY 2020/21</td>
<td>Apr 2021</td>
<td>January 2022</td>
<td>35% installed to date. Remaining Installation estimated to be completed by 1/31/22</td>
</tr>
<tr>
<td>Milling &amp; Paving Townwide</td>
<td>FY 2021/22</td>
<td>Est Nov 2021</td>
<td>Unknown</td>
<td>Delayed pending ADA Ramp Cost</td>
</tr>
<tr>
<td>Beach Rails Phase II</td>
<td>FY 2021/22</td>
<td>Not Determined</td>
<td>Not Determined</td>
<td>ITB being evaluated for legal sufficiency</td>
</tr>
<tr>
<td>Pipe Lining/Manhole Rehabilitation Sanitary Sewer</td>
<td>FY2021/22</td>
<td>TBD</td>
<td>TBD</td>
<td>Town Council approval on 12/13/21</td>
</tr>
</tbody>
</table>

**Enjoy Lantana! Events**

**Movie Night**
January 7, 2022 and February 4, 2022 – TBD

**Farm Share Event**
Date TBD

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DEVELOPMENT SERVICES HIGHLIGHTS

Water Tower Commons Project Update
The Residential Phase II is currently in progress. The Town has issued Site Plan approvals for both a Wawa and an Aldi, with a Chick-fil-a Site Plan currently under review. On December 15, 2021, ALDI was issued its Certificate of Occupancy and officially opened its doors to the public. The Developer is currently working on the required Art in Public Places piece for Town approval and has submitted a rendering for consideration, review and comment.

Treasure Coast Regional Planning Council Update
On August 23, 2021 Dana Little, Urban Design Director made a presentation to the Town Council to consider preparing a Master Plan for the Town. On October 28, 2021, Town Staff met with Mr. Little to discuss the scope of work that might be performed. Mr. Little will be presenting a detailed scope of work and an agreement for Council consideration in the near future.

Development Services’ Ongoing Projects

| Ongoing Applicant-Initiated Projects | - 1201 W Lantana Rd – Chick-fil-a Site Plan, Landscape Plan, Special Exception Requests  
- Lantana Cabana (Restaurant at the Moorings) – Site Plan, Landscape Plan, Variance Requests  
- Traffic Calming Request for W Ocean and W Pine  
- Traffic Calming Request for Melody Ln |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Ongoing Town-Initiated Projects     | - Proposed Ordinance for dock setbacks  
- Proposed Ordinance for Home Based Businesses to comply with recent house bill  
- Proposed Ordinance for Medical Marijuana  
- Proposed Ordinance for TPS Process  
- Proposed Ordinance for signage updates |
| Other Ongoing Projects              | - Coordination with CentralSquare on permit process improvements, including future online permitting capabilities  
- Participation with Palm Beach County Housing Action Plan |
| Active Special Event Permits        | - Lantana Greenmarket (Fridays and Sundays through May 2022)  
- Food Truck at Sports Park (through September 2022) |
| Active Street Obstruction Permits   | - Street Obstruction for WTC roadway updates on N 8th Street (through December 2021) |
FINANCE DEPARTMENT HIGHLIGHTS

American Rescue Plan Act ("ARPA") Funding Update
The Town received more than $3.1M as the first tranche of ARPA funds in late September. Staff will evaluate the next course of action and how to best utilize these funds which must be obligated by December 31, 2024, and expended by December 31, 2026. Eligible uses of funds include responses to public health concerns raised by the pandemic, responses to negative economic impacts of the pandemic, premium pay to essential workers, improvements to water and sewer infrastructure, and replacement of lost revenue due to the pandemic.

FY 2021/22 Annual Budget
Was adopted on 1st and 2nd Reading on September 13th and September 23, 2021, respectively.

Monthly Report Spreadsheet (November 2021)

<table>
<thead>
<tr>
<th>Item</th>
<th>November</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of accounts payable checks issued</td>
<td>128</td>
</tr>
<tr>
<td>Amount of accounts payable checks</td>
<td>$ 626,807</td>
</tr>
<tr>
<td>Utility bills prepared</td>
<td>3,387</td>
</tr>
<tr>
<td>Utility accounts on Auto-Pay</td>
<td>791</td>
</tr>
<tr>
<td>Utility accounts opened</td>
<td>33</td>
</tr>
<tr>
<td>Town water consumption (in thousands of gallons)</td>
<td>4,821</td>
</tr>
<tr>
<td>Water consumed (net of Town usage in thousands of gallons)</td>
<td>47,068</td>
</tr>
<tr>
<td>Water/Wastewater Utility Revenue Billed</td>
<td>$ 544,707</td>
</tr>
<tr>
<td>New employees</td>
<td>3</td>
</tr>
<tr>
<td>Separated employees</td>
<td>1</td>
</tr>
<tr>
<td>Number of interviews</td>
<td>5</td>
</tr>
<tr>
<td>Number of insurance claims managed</td>
<td>19</td>
</tr>
<tr>
<td>SysAid tickets completed (I.T.)</td>
<td>71</td>
</tr>
<tr>
<td>Security logs reviewed</td>
<td>4,652</td>
</tr>
<tr>
<td>Backups performed (computer, server, etc.)</td>
<td>367</td>
</tr>
<tr>
<td>Network add/change/deletions</td>
<td>83</td>
</tr>
</tbody>
</table>
LIBRARY HIGHLIGHTS

Library Remodel Project Update
While our Library facility is undergoing its remodel, the library has been temporarily relocated to 418 S Dixie Hwy, Lantana FL 33462. The Library is finalizing furnishings, finishes, and shelving selections for the Library this week. The Town is currently working through some construction issues with our contractor and hopes to have them resolved and ready for Council consideration at the January 10, 2022 Town Council Meeting.

Library Misc.: 

1. Upon completion of our remodeling project, the Library plans to establish a regular book club for kids and story time at our Library.
2. The Little Free Libraries are off to Operations for the final clear coat and to be installed in the first six (6) locations. The plan is to have them all installed by mid-January. Library Staff is also creating a flyer to help residents know how to create their own (i.e., code, permits, resources, etc.), so the Town can have a robust Little Free Library program with the community adding their own creativity to it. We have already received calls from residents wanting to know how to create one in their yards.
3. The Lantana Library Foundation has begun their seasonal donation campaign. They have already received an anonymous donation to match donations up to $50,000. The Foundation also received another $50,000 donation from Robert and Louise Barfknecht to be used to name the Library’s garden space. This money would be made available to help fund the Library garden and create a unique and special outdoor space that can be used for multiple activities.

POLICE DEPARTMENT HIGHLIGHTS

Police Department Ongoing Projects:
- All officers have been trained and outfitted with Body Worn Cameras and new Tasers
- The equipment has been received for the dispatch center upgrade and we are coordinating with Motorola to establish an installation date.
- Members of the police department are participating in a holiday toy drive and will be distributing the toys the week of Christmas.
- Two (2) police utility vehicles have been ordered and awaiting delivery.
- Members of the Police Department are in the planning stages of holiday community outreach programs.
### Palm Beach County Fire Rescue

**Lantana - # of Calls by Type**  
20211101 to 20211130

<table>
<thead>
<tr>
<th>Type - Situation Dispatched</th>
<th># of Incidents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Calls</td>
<td>170</td>
</tr>
<tr>
<td>Vehicle Accidents</td>
<td>23</td>
</tr>
<tr>
<td>Water Related Incidents</td>
<td>1</td>
</tr>
<tr>
<td>Fires</td>
<td>6</td>
</tr>
<tr>
<td>Hazardous Situations</td>
<td>2</td>
</tr>
<tr>
<td>Assists/Investigations</td>
<td>6</td>
</tr>
<tr>
<td>Alarms</td>
<td>8</td>
</tr>
<tr>
<td><strong>Total number of Events</strong></td>
<td><strong>216</strong></td>
</tr>
</tbody>
</table>

#### Calls by Situation Dispatched

- **Medical Calls**: 170
- **Vehicle Accidents**: 23
- **Water Related Incidents**: 1
- **Fires**: 6
- **Hazardous Situations**: 2
- **Assists/Investigations**: 6
- **Alarms**: 8