

**TOWN OF LANTANA
Agenda Item Summary**

AGENDA ITEM: Consideration of Resolution No. R-02-2023 amending the FY 2022/23 budget in accordance with Budget Resolution No. R-14-2022.

ISSUE:

As you may be aware, the Town normally amends the budget twice a year; both at the mid-year (March/April) and end-of year (September). These amendments adjust the budget for any unforeseen instances that have occurred since the adoption of the original budget that warrant any budget adjustments. These instances are reflected in recommended budget amendments.

REVENUES/RESERVES PROVIDED BY:		EXPENDITURES APPROPRIATED TO:	
General Fund	\$111,163	General Fund	\$111,163
Grants Fund	\$3,581,601	Grants Fund	\$3,581,601
Utility Fund	\$39,960	Utility Fund	\$39,960

GF=General Fund; UF=Utility Fund; IS=Infrastructure Surtax Fund; GR=Grants Fund; PD=Police Education Fund

EXPLANATION	REVENUE ADJUSTMENT	EXPENDITURE ADJUSTMENT	AMOUNT
<u>Budget Increase</u> Insurance proceeds received from vehicular and lightning damages. The proceeds relating to the vehicle damages were received late September 2022 in FY 2021/22; the proceeds from the lightning strike were received January 2023. Funds are used to repair or replace the applicable vehicle and equipment.	GF-Insurance GF-Reserves	Police: Capital Outlay Public Svcs.: Repairs	\$26,658 \$3,715
<u>Budget Increase</u> – Donation received December 2022 from a resident for use towards the Police Department’s toy drive.	GF-Donations	Police Donations	\$1,000
<u>Budget Increase</u> Engineering services relating to Hurricane Nicole’s damage to the beach’s seawall previously approved at the 02/13/2023 Town Council meeting. Staff is working with FEMA to recover funding, but typically takes months, if not years.	GF-Reserves	Non-Dept.: Repairs	\$41,400
<u>Budget Increase</u> Unanticipated funds received from the State relating to residual American Rescue Plan Act (ARPA) funds held at the State level. To be used for additional automated external	GF- State Revenue Sharing	Non-Dept.: Capital Outlay	\$38,390

defibrillator (AED) devices, signs, wall mounted boxes and other projects to be determined.			
Budget Increase Change order for consulting services relating to the Water Treatment Plant's high service pumps improvement project approved at the 02/13/2023 Town Council meeting.	UF-Reserves	Public Svcs.: Capital Outlay	\$39,960
Budget Increase Projects funded by ARPA and approved by the Town Council or scheduled for approval for various projects. Where applicable, the Council meeting date is in parenthesis. Law enforcement rifles/equipment (03/27/2023) In-car video system for patrol vehicles (12/12/2022) Bi-directional amplifier system for police building (12/12/2022) License plate reader cameras (12/12/2022) Water/wastewater master plan (12/12/2022) Grapple truck (01/09/2023) Broadway water main improvements (11/14/2022) Water main replacement under railroad (12/12/2022) East Lantana Road paving and wastewater project (08/08/2022) Sea Pines stormwater pump station (09/12/2022) Payment to essential personnel from pandemic (04/12/2021) Three (3) additional AEDs and accessories	GR-Reserves	Police: Capital Capital Capital Public Svcs. Contractual Capital Contractual Capital Capital Capital Non-Dept.: Salaries Capital	\$55,293 \$251,600 \$44,375 \$90,600 \$212,960 \$194,500 \$104,458 \$782,200 \$754,120 \$998,995 \$85,500 \$7,000

This Resolution **increases** the overall budget by **\$3,732,724** in order to reflect revenues and expenditures necessary to balance the Town's budget prior to the end of the fiscal year. The budget amendments outlined above, are expected to have little to no impact on the FY 2022/23 overall budget or the unassigned fund balance (reserves) amount that was utilized in the preparation of the FY 2022/23 budget. Based on this analysis, I recommend approval of the attached Resolution.

ATTACHMENT:

1. Resolution No. R-02-2023 with Exhibit A.

SAMPLE MOTION:

I move to (adopt) (deny adoption of) Resolution No. R-02-2023 amending the fiscal year 2022/23 budget.

Department Director Approval: <i>Stephen Kaplan</i>	Meeting Date: 04/10/2023	Town Council Action:
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RESOLUTION NO. R-02-2023

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING ITS FISCAL YEAR 2022/23 BUDGET IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION R-14-2022; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the necessity for amending the fiscal year 2022/23 Budget has come to the attention of the Town Council of the Town of Lantana, Florida; and

WHEREAS, pursuant to the Budget Resolution passed by the Town Council in accordance with State law, any and all budget amendments shall be formally approved by the Town Council in the form of a budget resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, THAT:

Section 1: The Town Council of the Town of Lantana hereby amends its fiscal year 2022/23 Budget as provided in the schedule attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of Budget Resolution R-14-2022.

Section 2: The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2022/23 Budget to the Budget documents and this Resolution shall be made a part of said Budget.

Section 3: In accordance with Florida Statute 166.241(6), the Finance Director is hereby directed to place a copy of this Resolution amending the 2022/23 Budget on the Town's website within five (5) days.

Section 4: This Resolution shall take effect immediately upon adoption by the Town Council.

PASSED AND ADOPTED THIS 10th day of April, 2023.

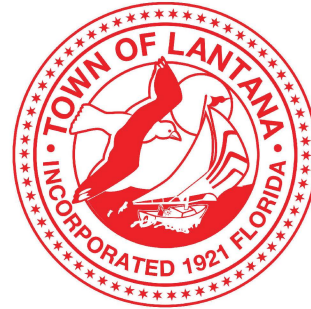
TOWN OF LANTANA




Mayor Karen Lythgoe

ATTEST:

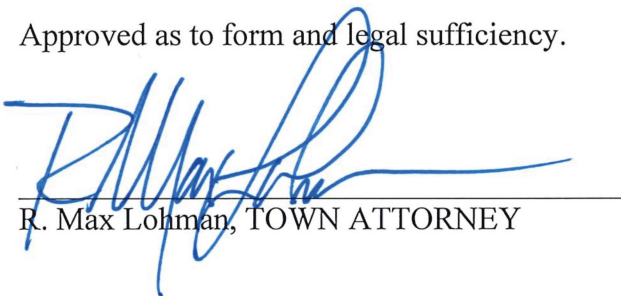
(SEAL)





Kathleen Dominguez, CMC, TOWN CLERK

Approved as to form and legal sufficiency.



R. Max Lohman, TOWN ATTORNEY

EXHIBIT A
FISCAL YEAR 2022/23 BUDGET RESOLUTION

REVENUES PROVIDED FROM:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
	Other state shared revenues	001-0000-335-90-10	38,390
	Donations/contributions	001-0000-366-10-90	1,000
	Insurance proceeds	001-0000-369-10-20	3,715
	Use of reserves	001-0000-389-90-10	68,058
	Total General Fund Revenues		<u>111,163</u>
<u>Fund 123-Grants Fund-ARPA</u>			
	Use of reserves	123-0000-389-90-10	3,581,601
	Total Grants Fund Revenues		<u>3,581,601</u>
<u>Fund 401-Utility Fund</u>			
	Use of reserves	401-0000-389-90-20	39,960
	Total Utility Fund Revenues		<u>39,960</u>

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
Police	Capital outlay-vehicles	001-2021-521-64-15	26,658
	Capital outlay-donations	001-2021-521-68-90	1,000
Public Services	Repairs & maintenance	001-3946-539-46-60	3,715
Non-Departmental	Repairs & maintenance	001-9901-519-46-90	41,400
	Capital outlay-equipment	001-9901-519-64-10	38,390
	Total General Fund Expenditures		<u>111,163</u>
<u>Fund 123-Grants Fund-ARPA</u>			
Police	Capital outlay-equipment	123-2001-521-64-10	55,293
	Capital outlay-equipment	123-2021-521-64-10	251,600
	Capital outlay-equipment	123-2023-521-64-10	44,375
	Capital outlay-equipment	123-2023-521-64-12	90,600
Public Services	Other professional services	123-3901-539-31-90	212,960
	Capital outlay-heavy equipment	123-3937-572-64-35	194,500
	Other professional services	123-3962-533-31-90	104,458
	Capital outlay-improvements	123-3962-533-63-12	782,200
	Capital outlay-improvements	123-3963-535-63-10	754,120
	Capital outlay-equipment	123-3965-538-64-10	998,995

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
Non-Departmental	Salaries/bonus	123-9901-519-15-20	85,500
	Capital outlay-equipment	123-9901-519-64-10	7,000
	Total Grants Fund Expenditures		3,581,601
Fund 401-Utility Fund			
Public Services	Capital outlay-improvements	401-3964-533-63-10	39,960
	Total Utility Fund Expenditures		39,960