

**TOWN OF LANTANA
Agenda Item Summary**

AGENDA ITEM: **Consideration of Resolution No. R-06-2021 amending the FY 2020-2021 budget in accordance with Budget Resolution No. R-11-2020.**

ISSUE:

Throughout the budget year unforeseen instances occur that warrant budget adjustments. These instances are reflected in recommended budget amendments.

REVENUES/RESERVES PROVIDED BY:		EXPENDITURES APPROPRIATED TO:	
General Fund	\$282,830	General Fund	\$282,830
Infrastructure Surtax Fund	\$113,600	Infrastructure Surtax Fund	\$113,600
Grants Fund	\$29,600	Grants Fund	\$29,600
Utility Fund	\$311,057	Utility Fund	\$311,057

GF=General Fund; UF=Utility Fund; IS=Infrastructure Surtax Fund; GR=Grants Fund; PD=Police Education Fund

EXPLANATION	REVENUE ADJUSTMENT	EXPENDITURE ADJUSTMENT	AMOUNT
<u>Budget Increase.</u> Taxes on certain insurance policies are collected and distributed to Lantana for the express purpose to subsidize the Police Pension and Relief fund pursuant to Chapter 185, F.S. The adjustment reflects the current fiscal year’s actual proceeds.	GF-Insurance Premiums	Police Pension	\$10,000
<u>Budget Increase</u> – Grant awarded by the Public Library Association for the specific use of one intern at the Library.	GF-Grants	Library Salaries	\$3,500
<u>Budget Increase</u> - Proceeds received from various sources to be used for a specific purpose. These include adopt-a-bench, Education Council donations, donation for Police, and a donation from the American Library Association.	GF-Contributions	Operations	\$1,150
		Education Council	\$100
		Police Donation	\$3,000
		Library Donation	\$3,000

<u>Budget Increase</u> – Grant awarded to the Police Department by FDLE from the Coronavirus Emergency Supplemental Funding program.	GR-Grants	Police Capital	\$29,600
<u>Budget Increase</u> - Proceeds received from insurance claims for equipment and vehicular damage. Funds used to repair or replace the applicable items.	GF-Insurance	Police Vehicles	\$4,430
		Operations Capital and Repairs	\$11,101
<u>Budget Increase</u> - Costs associated with building official tasks, inspections, and plan review services. Includes costs for the Construction Site Inspector and vehicle purchase approved 4/12/2021 and 6/14/2021, respectively. Items are funded from building permit fees and their applicable restricted reserves.	GF- Use of Restricted Reserves	Dev Services Salaries	\$87,845
		Dev Services Inspections Services	\$50,000
		Dev Services Vehicle	\$26,380
<u>Budget Increase</u> – Costs where the use of Fund Balance/reserves are requested for Development Services air conditioner replacement, structural assessment of beach pavilion, reimbursement to former Mayor approved 4/12/2021, hiring costs associated Town Manager search, former Town Manager personnel costs, Sportsman’s boat launch deck approved 5/24/2021, Library renovation project approved 7/26/2021, engineering services for Sea Pines drainage approved 3/22/2021, repairs to Water Treatment Plant generator approved 4/12/2021, engineering services for FEC water main approved 4/13/2021, engineering services for Sea Pines storm water pump station approved 3/8/2021.	GF-Reserves IS-Reserves UF-Reserves	Operations A/C	\$9,990
		Contractual	\$4,600
		Prof. Services	\$28,680
		Capital-IS	\$5,250
		Capital-UF	\$226,131
		Legislative Reimbursement	\$47,002
		Prof. Services	\$30,000
Admin Salaries	\$43,066		
<u>Budget Increase</u> – Interest income earned on funds designated for the use of impact-fee related projects.	UF-Interest Income	Operations Impact-Related Capital	\$3,912
		Library Capital	\$108,350

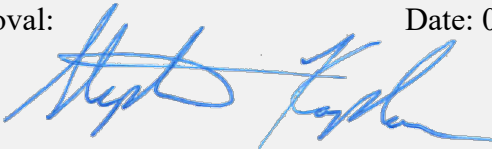
This Resolution **increases** the overall budget by **\$737,087** in order to reflect revenues and expenditures necessary to balance the Town’s budget prior to the end of the fiscal year.

ATTACHMENT:

1. Resolution No. R-06-2021 with Exhibit A.

SAMPLE MOTION:

I move to (approve) (deny approval of) Resolution No. R-06-2021 providing for amendments to the fiscal year 2020-2021 budget.

Department Director Approval:	Meeting Date: 09/23/2021	Town Council Action:
		

RESOLUTION NO. R-06-2021

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING ITS FISCAL YEAR 2020 - 2021 BUDGET IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION R-11-2020; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the necessity for amending the fiscal year 2020 - 2021 Budget has come to the attention of the Town Council of the Town of Lantana, Florida; and

WHEREAS, pursuant to the Budget Resolution passed by the Town Council in accordance with State law, any and all budget amendments shall be formally approved by the Town Council in the form of a budget resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, THAT:

Section 1: The Town Council of the Town of Lantana hereby amends its fiscal year 2020 - 2021 Budget as provided in the schedule attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of Budget Resolution R-11-2020.

Section 2: The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2020 - 2021 Budget to the Budget documents and this Resolution shall be made a part of said Budget.

Section 3: In accordance with Florida Statute 166.241(6), the Finance Director is hereby directed to place a copy of this Resolution amending the 2020 - 2021 Budget on the Town's website within five (5) days.

Section 4: This Resolution shall take effect immediately upon adoption by the Town Council.

PASSED AND ADOPTED THIS 23rd day of September, 2021.

TOWN OF LANTANA

Aye
Nay

Robert Hagerty
Mayor Robert Hagerty

ATTEST:

(SEAL)

Kathleen Dominguez
TOWN CLERK



Approved as to form and
legal sufficiency.

[Signature]
TOWN ATTORNEY

EXHIBIT A

FISCAL YEAR 2021 BUDGET RESOLUTION

REVENUES PROVIDED FROM:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
	Insurance premiums-Police pension	001-0000-312-52-10	10,000
	Federal Grants	001-0000-331-70-12	3,500
	Donations	001-0000-366-10-90	7,250
	Insurance proceeds	001-0000-369-10-20	15,531
	Use of reserves	001-0000-389-90-10	246,549
	Total General Fund Revenues		282,830
<u>Fund 103-Infrastructure Surtax Fund</u>			
	Use of reserves	103-0000-389-90-10	113,600
	Total Infrastructure Surtax Fund Revenues		113,600
<u>Fund 121-Grants Fund</u>			
	Federal CESF/FDLE Grant	121-0000-331-20-60	29,600
	Total Grants Fund Revenues		29,600
<u>Fund 401-Utility Fund</u>			
	Interest income	401-0000-361-10-00	3,912
	Use of reserves	401-0000-389-90-20	307,145
	Total Utility Fund Revenues		311,057

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
Legislative	Professional services	001-0101-511-31-90	18,000
	Other Operating Supplies	001-0101-511-52-90	28,201
Administration	Salaries	001-0501-512-12-10	21,533
	Capital outlay-donations	001-0701-519-68-90	100
Police	Police pension	001-2021-521-22-20	10,000
	Capital outlay-vehicles	001-2021-521-64-15	4,430
	Capital outlay-donations	001-2021-521-68-90	3,000
Development Services	Salaries	001-3010-524-12-10	87,845
	Other operating supplies	001-3010-524-31-70	50,000
	Capital outlay-vehicles	001-3010-524-64-15	26,380
Operations	Repairs & maintenance	001-3939-572-46-40	3,134

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
	Nature Preserve	001-3939-572-52-40	1,150
	Other Contractual	001-3946-539-34-10	4,600
	Repairs & maintenance-buildings	001-3946-539-46-60	406
	Capital outlay-buildings	001-3946-539-62-10	7,561
	Capital outlay-air conditioning	001-3946-539-64-11	9,990
Library	Salaries-part time	001-7101-571-13-10	3,500
	Capital outlay-grant	001-7101-571-64-12	3,000
Total General Fund Expenditures			282,830
<u>Fund 103-Infrastructure Surtax Fund</u>			
Operations	Capital outlay-improvements	103-3939-572-63-10	5,250
Library	Capital outlay-improvements	103-7101-571-63-10	108,350
Total Infrastructure Surtax Fund Expenditures			113,600
<u>Fund 121-Grants Fund</u>			
Police	Capital outlay-equipment	121-2001-521-64-10	29,600
Total Grants Fund Expenditures			29,600
<u>Fund 401-Utility Fund</u>			
Legislative	Professional services	401-0101-511-31-90	12,000
	Other Operating Supplies	401-0101-511-52-90	18,801
Administration	Salaries	401-0501-512-12-10	21,533
Operations	Capital outlay-improvements	401-3962-533-63-10	88,537
	Capital outlay-impact fee related (water)	401-3962-533-64-30	2,006
	Capital outlay-impact fee related (wastewater)	401-3963-535-64-30	1,906
	Professional services	401-3963-535-31-90	28,680
	Capital outlay-Sea Pines improvements	401-3963-535-63-17	98,619
	Capital outlay-improvements	401-3964-533-63-10	38,975
Total Utility Fund Expenditures			311,057