



Adopted

ANNUAL BUDGET

Fiscal Year 2021-2022



Looking forward to the next 100 years!





Budget cover pictures and layout was developed by Tammy Page,
Assistant Finance Director.

Town of Lantana
Town Officials



Mayor

Mayor Robert Hagerty (3/2024)

Council Members

Vice Mayor Malcolm Balfour (3/2022)

Vice Mayor Pro Tem Karen Lythgoe (3/2023)

Councilmember Dr. Lynn J. Moorhouse (3/2022)

Councilmember Mark Zeitler (3/2023)

Interim Town Manager

Nicole A. Dritz

Town Clerk

Kathleen Dominguez, CMC

Town Attorney

Lohman Law Group, PA

Consulting Engineers

Baxter & Woodman Inc.

Kimley-Horn & Associates.

Calvin, Giordano & Assoc. Inc.

Town Auditors

Grau & Associates

Department Heads

Operations Director.....	Eddie Crockett
Finance Director	Stephen Kaplan
Library Director	Kristine Kreidler
Police Chief	Sean Scheller
Acting Development Services Director	Caroline Shamsi-Basha

(561) 540-5000
www.lantana.org

TOWN OF LANTANA CITIZEN BOARDS AND COMMITTEES

Many of the citizens of the Town of Lantana volunteer their time and expertise to serve on boards and committees. They play an integral part in shaping and preserving the quality of life that is uniquely Lantana.

FIREFIGHTER'S PENSION BOARD OF TRUSTEES

GREATER LANTANA SCHOOL COMMUNITY EDUCATION COUNCIL

POLICE RELIEF AND PENSION FUND BOARD OF TRUSTEES

TOWN PLANNING COMMISSION

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HOW TO USE THIS DOCUMENT

The Proposed Budget Document is organized into sections - these are the *Introduction, Budget Summaries, Department Summaries, Capital Improvements Program and Debt Service*.

INTRODUCTION

The *Introduction* begins with Budget Message from the Town Manager. The Financial Policies immediately follow this section, which are concurrently adopted with the budget to serve as a guide in preparation and administration of the budget.

BUDGET SUMMARIES

The Budget Summary section provides the reader with an overview of the Town's Proposed Budget. This section includes summaries of revenues by category and expenditures by department for each of the Town's six operating funds: General, Water and Sewer, Infrastructure Surtax, Grants, Police Education, and Insurance.

DEPARTMENT SUMMARIES

This section presents the operating budgets for the following departments: Town Council, Administration, Finance, Police, Development Services, Library, Operations, and Non-Departmental. Each of the cost centers, or activities, within each department are included in this section. Each departmental section includes the following:

- Summary of Personnel
- Primary Functions
- Performance Measurements
- Budget Category Summary

CAPITAL IMPROVEMENT PROGRAM

This section presents detailed descriptions of proposed capital purchases for each operating fund. Also included is a discussion of effects on operating costs and identification of funding sources.

DEBT SERVICE

This section presents a brief discussion of the Town's debt policies, along with outstanding principal balances and current year debt service requirements for the Series 2012 Water and Sewer Refunding Bond.



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Town of Lantana

COUNCILMEMBERS

Malcolm Balfour
Karen Lythgoe
Lynn J Moorhouse, D. D. S.
Mark Zeitler



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ROBERT HAGERTY
MAYOR

September 13, 2021

The Honorable Mayor and Town Council
Town of Lantana
Lantana, FL 33462-4544

Honorable Mayor and Members of the Council:

Pursuant to Article IV Section 5(e) of the Charter of the Town of Lantana, I hereby submit the proposed operating and capital budget for Fiscal Year 2021/22. As the Town's financial and spending plan for the year, the adoption of the budget is probably one of the most important actions taken by the Council each year. It serves as a policy document which authorizes resources and establishes a plan and direction for our programs and services for the coming year as well as our capital improvement program.

The Fiscal Year 2021/22 budget of \$27.9 million, was prepared on the premise of allocating resources to achieve our mission to preserve Lantana's hometown atmosphere through responsible government and quality service. Town staff continues to work diligently to improve efficiency in operations in order to provide quality services and programs. All aspects of the Town government continue to be evaluated for changes that will result in maximizing every dollar.

During the Great Recession, the Town experienced tremendous losses in revenue. As revenues recovered, we're still cautious in budgeting recalling when property values dropped from a high of \$1.1 billion in Fiscal Year 2007/08 to a low of \$678 million during Fiscal Year 2012/13. The Town's tax rate remained constant during this period which resulted in significant reductions in property tax revenues. We continue to face the COVID-19 pandemic which began to negatively affect revenues in FY 2019/20 but recovery to revenues began in FY 2020/21 and is projected to continue in FY 2021/22.

The Town continues to be financially healthy and stable due to a conservative approach to government. The ending fiscal year 2020/21's unassigned General Fund balance reserves are anticipated to be 76% of the Fiscal Year 2021/22 operating budget (70% of total budget) and exceeds the Town's adopted fund balance policy. The Utility Fund's unrestricted reserves are anticipated to reach \$7.9 million by the end of fiscal year. The fund is healthy and prepared for the capital improvements recommended by the Town's engineer and staff.

The significant factors affecting the formulation of the Fiscal Year 2021/22 budget includes:

General Fund

1. Millage Rate and Property Tax Revenue:
 - Proposed Millage Rate is 3.5 per thousand dollars of taxable value; an increase of 5.81% over the roll-back rate of 3.3079.
 - Anticipated property tax revenues are \$4,419,048; an increase of \$371,762 compared to FY 2021's budgeted revenue of \$4,047,286.
 - Property taxes are projected to account for 33% of anticipated revenues in FY 2022 which was identical in FY 2021.
2. Palm Beach County Property Appraiser Notification:
 - A 9% increase in the taxable property value increasing from \$1.22 billion to \$1.33 billion.
 - Based on the new property values, one mill generates revenues of approximately \$1,262,556 (assuming a 95% collection rate).
3. Insurance Costs (all funds):
 - General Liability, Property, Casualty and Workers Compensation Insurance costs increased 12% partially due to increased insured values and payroll costs. Additionally, we've increased liability limits resulting in a portion of the increase.
 - Health insurance will remain with United Healthcare (UHC) at a 4% rate increase after reviewing responses from two other providers with another two providers declining our request. Dental insurance will remain with Guardian with no rate increase. Estimated Town cost is \$1,287,224, a 10% increase.
4. Pension:
 - Police Pension (defined benefit plan) is projected to increase from 45.38% to 45.59% of covered payroll for 33 active employees, 24 who are retired, a beneficiary or in DROP, and 4 who are vested but no longer work for Lantana. The budgeted cost will increase from \$1,066,995 in the current fiscal year to \$1,080,157 in FY 2022, of which the State is anticipated to provide \$136,170 from insurance proceeds.
 - General employees' pension (defined contribution plan) is budgeted with a 7% contribution and a match up to 2%; total up to 9% paid by the Town. The cost for 67 employees is \$352,345; an increase of \$29,879.
5. A Cost-of-Living Adjustment (COLA) has been included and calculated at 2.6% based on March's Consumer Price Index. The merit plan is budgeted with a 0-5% range for general employees based on their annual evaluation and 0-5% for bargaining unit members pursuant to the Police Department's Career Development Program.
6. Department and personnel changes include the following:
 - Operations – Marine Safety Division transferred from Police Department
 - Unfunded vacant positions: Intern and Public Works Foreman
7. Deficit of \$792,882 funded by reserves.

8. Capital requests included in the budget are listed below:

DESCRIPTION	DEPARTMENT	AMOUNT
Computer & Hardware		
Communications center equipment upgrade	Police	\$ 321,371
Three replacement laptops in vehicles	Police	8,400
FCIC/NCIC station	Police	3,000
Vehicles		
Two utility vehicles & related equipment for road patrol	Police	113,980
Code Enforcement	Dev Services	30,000
Replace 2007 F150 & 2008 crane truck	Operations	125,000
Replace 2003 Ford F250 & 2007 Ford F150	Operations	50,000
Sports Park nets for fields	Operations	90,000
Winterfest decorations and lights	Operations	15,000
Various town-wide improvements (e.g. benches, landscape, etc.)	Operations	20,000
Bus stop replacements	Operations	14,900
Beach pavilion structural repairs	Operations	20,000
Covered storage for equipment in Operations Center	Operations	40,000
Replace two air conditioning units at Library	Operations	14,000
Furnishings and other improvements	Library	250,000
Window tinting	Library	11,000
Furniture	Library	60,000
Books	Library	16,000

\$ 1,202,651

Utility Fund

- Budgeted operating revenues are anticipated to increase \$367,124 when discounting for one-time impact fee and interest income revenues.
- Water and wastewater rates will increase 5.0% and are anticipated to recognize an additional \$220,000.
- Repayment of the 2012 debt is budgeted at \$48,000 and matures October 1, 2021.
- Deficit of \$5,038,001 funded by reserves.
- Capital purchases to be funded are listed below:

DESCRIPTION	DEPARTMENT	AMOUNT
Water treatment plant filter and media replacement	Operations	\$ 1,240,000
Water main replacement	Operations	1,200,000
Sea Pines drainage project	Operations	1,097,000
East Lantana Road utility repairs & swale establishment	Operations	600,000
Water main replacement under FEC railway	Operations	540,000
Flusher/vac truck replacement	Operations	450,000
Lake Worth water connection	Operations	100,000
Mini excavator replacement	Operations	50,000
Vehicle-Operations Director	Operations	22,000
Computer-Operations Director	Operations	1,500
		<u>\$ 5,300,500</u>

Grants Fund

1. Community Development Block Grant of \$67,774 for neighborhood improvement project.
-

Infrastructure Surtax Fund

1. \$250,000 municipal beach park ADA ramp.
 2. \$120,000 Phase II of beach walkway rails.
 3. \$686,205 in paving projects.
-

I would like to thank all Town department heads and their staff for their hard work and efforts in preparing this budget. It is through their combined efforts that I am able to present this budget document to the Town Council. I express my sincere appreciation to the Mayor and Town Council for their vision, guidance and support.

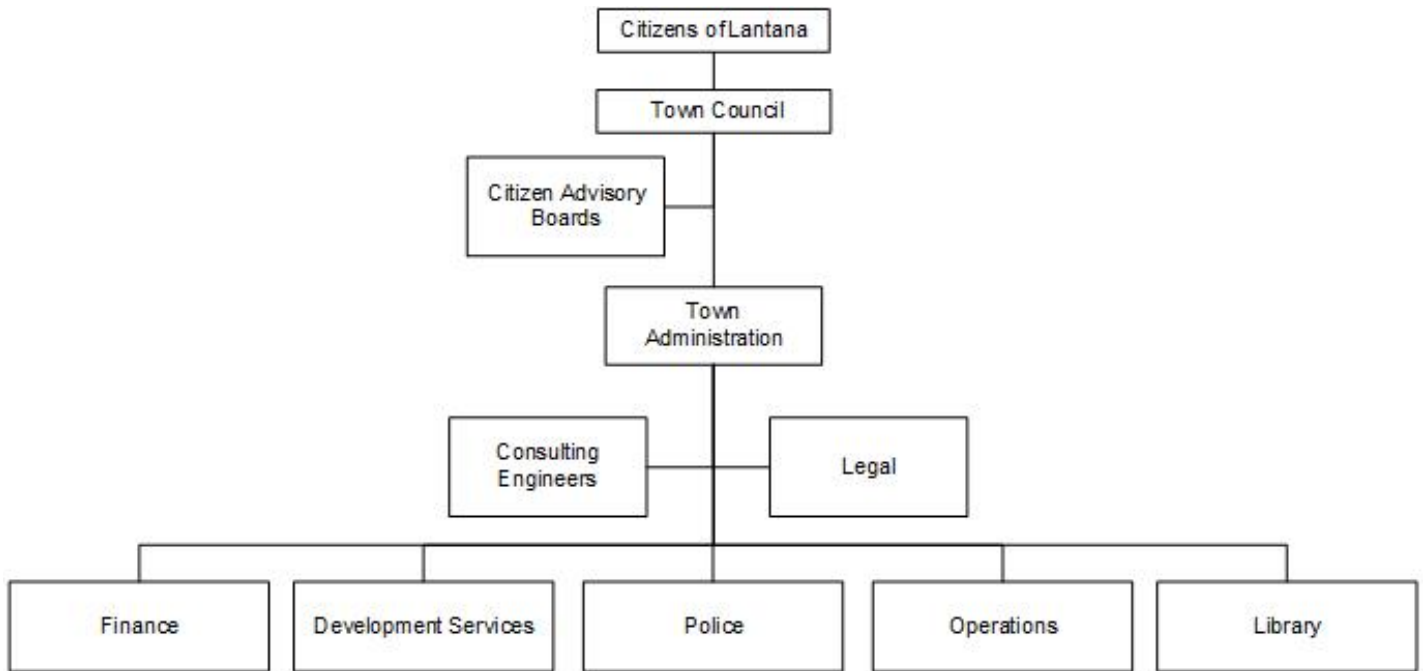
Respectfully submitted,



Nicole A. Dritz
Interim Town Manager

TOWN OF LANTANA

ORGANIZATIONAL CHART



FINANCIAL MANAGEMENT POLICIES

Operating Budget Policies:

- The Town will pay for all current expenditures with current revenues and fund balance. The Town will avoid budgetary procedures that balance current expenditures at the expense of future years, such as postponing expenditures, underestimating expenditures, over estimating revenues, or utilizing short-term borrowing to balance the budget.
- The budget will provide for adequate maintenance and repair of capital assets and for their orderly replacement.
- The budget will provide for funding of the Police Defined Benefit Retirement Plan based on the annual actuarial report.
- The Town will maintain a budgetary control system to help it adhere to the budget.
- The Finance Department will ensure all departments have monthly expenditure and revenue reports available for their review for management purposes. In addition, the department will prepare quarterly financial statements for Council members and department directors.
- The Town will update expenditure projections for each fiscal year. Projections will include estimated operating costs of future capital improvements.
- Where possible, the Town will integrate performance measurement, service level, and productivity indicators within the budget.
- Enterprise Funds will be self-supporting for operating and capital expenses and receive no General Fund tax support.
- The Town will seek state and federal funds that are available for capital projects.

Capital Improvement Program (CIP) Policies:

- The Town will enact an annual capital improvement budget based on the multi-year CIP departmental request.
- The Town will coordinate the CIP with development of the operating budget. Future operating costs associated with capital improvements will be projected and used for forecasting expenditures.
- The Town will identify the estimated acquisition and operating costs and potential funding sources for each capital improvement project proposal before submittal to the Town Council for approval.

Debt Policies:

- The Town will confine long-term borrowing to capital improvement projects.
- When the Town finances capital projects by issuing debt, it will repay the debt within a period not to exceed the expected useful life of the project.
- Where possible, the Town will use revenue bonds instead of general obligation bonds.
- The Town will follow a policy of full disclosure on every financial report and bond prospectus.
- The Town will utilize the form of borrowing that is most cost effective, including not just interest expense, but all costs, including up front costs, administrative and legal expenses, and reserve requirements.

Revenue Policies:

- The Town will maintain, as permitted by state law, a diversified revenue base to mitigate the effects of short-term fluctuations in any one revenue source.
- The Town will estimate its annual revenues by a conservative, objective, and analytical process.
- Annually, the Town will review direct costs of activities supported by user fees and consider such information when establishing user charges.
- Non-recurring revenues will be used only to fund non-recurring expenditures.

Reserve Policies:

- The Town's fund balance policy was adopted by the Town Council on August 22, 2011 and revised on February 27, 2012 through Resolution No. R-01-2012 which explains the fund balance policy in further detail. Additionally, on March 12, 2012 through Ordinance No. O-04-2012, the Town Council established a \$3.3 million committed fund balance. The amount stems from \$2,900,000 received in 1997 from town property which was sold, and in 2005, \$400,000 was received from insurance proceeds which makes up the total committed fund balance.

Investment Policies:

- Disbursement, collection and deposit of all funds will be appropriately scheduled to ensure the timely payment of expenditures and investment of funds.
- The accounting system will provide regular information concerning cash positions and investment performance.

Accounting, Auditing and Financial Reporting Policies:

- The accounting system will maintain records on a basis consistent with Generally Accepted Accounting Principles applicable to local government.
- Quarterly and annual financial reports will present a summary of financial activity by major types of funds.
- In accordance with state law, an independent accounting firm will perform an annual audit of the financial statements of the Town and will publicly issue an opinion thereon.

Purchasing Policies:

- Purchases will be made in accordance with all federal, state, and municipal requirements. If there are no specific requirements, purchases will be made in the best interest of the Town.
- Purchases will be made in an impartial, economical, competitive, efficient and transparent manner.
- Purchases will be made from the lowest priced and most responsible vendor. Qualitative factors such as vendor reputation, financial condition, quality of product, and timeliness of delivery may be considered as much as price when making purchasing decisions.

EXPLANATION OF BUDGETARY BASIS

The Town maintains a number of funds, with the General Fund as the main operating fund of the Town. The other budgeted funds are either governmental or proprietary in nature. The Police Forfeiture Fund is not budgeted per Florida Statute Section 932.7055(9).

Governmental funds, including the general and special revenue funds, are budgeted using the modified accrual basis of accounting. Revenue and other governmental fund financing sources are recognized in the accounting period when they become susceptible to accrual - that is, when they become both "measurable" and "available" to finance expenditures of the current fiscal period.

Utility and franchise taxes, registration fees, permits, fines and forfeitures, charges for services (except those that are measurable) and miscellaneous revenue are recorded as revenue when cash is received because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Grant revenues are usually of the cost-reimbursement nature and are driven by expenditures of the Town.

Property tax revenues are recognized when they become available. Available means when due or past due, and receivable and collected generally within 60 days after year-end. Property taxes are assessed as of January 1, based upon taxable value of properties within the Town as set annually by the Palm Beach County Property Appraiser. The property taxes are levied on October 1 of each year; tax bills are mailed November 1 and are delinquent on the 31st of the following March. Taxes not paid are declared delinquent and tax certificates paid after September 30 are recorded as delinquent tax revenue in the fiscal year received. Taxes are not paid in advance.

Governmental expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) accumulated unpaid vacation and sick pay, which are not accrued; and (2) principal and interest on general long-term debts, which are recognized when due.

The Town operates one proprietary fund, the Water and Sewer Utility Fund ("Utility"). For financial statement purposes, proprietary funds are accounted for using the full accrual basis of accounting. The Utility is intended to be a self-contained entity, much like in the private-sector. Revenue is recognized when earned, and expenses are recognized when they are incurred. Utility receivables not billed are estimated and recorded at year-end. For budgetary purposes, these funds are presented on the cash basis, i.e., depreciation and amortization are not budgeted while capital purchases and debt service payments are budgeted.

The Town maintains budgetary controls at the object of expenditure level by the encumbrance of estimated purchase amounts or contracts. Open encumbrances are closed as of September 30th and new encumbrances are established in the new fiscal year.

Adjusting the budget within a department is completed through internal (administrative) budget amendments. However, a resolution shall be adopted by the Town Council for any interdepartmental budget modifications or if the department's overall budget is increased.



BUDGET SUMMARY

FUND	BEGINNING BALANCE	REVENUES/ SOURCES	EXPENDITURES/ USES	ENDING BALANCE
GENERAL FUND	<u>\$ 16,418,736</u>	<u>\$ 14,277,143</u>	<u>\$ 14,277,143</u>	<u>\$ 16,418,736</u>
ENTERPRISE FUNDS				
Water & Sewer	<u>18,288,586</u>	<u>11,737,258</u>	<u>11,737,258</u>	<u>18,288,586</u>
TOTAL	<u>\$ 18,288,586</u>	<u>\$ 11,737,258</u>	<u>\$ 11,737,258</u>	<u>\$ 18,288,586</u>
INTERNAL SERVICE FUNDS				
Insurance Fund	<u>750,166</u>	<u>687,651</u>	<u>687,651</u>	<u>750,166</u>
TOTAL	<u>\$ 750,166</u>	<u>\$ 687,651</u>	<u>\$ 687,651</u>	<u>\$ 750,166</u>
SPECIAL REVENUE FUNDS				
Infrastructure Surtax Fund	(8,212)	1,064,417	1,056,205	-
Police Education Fund	5,306	3,773	3,773	5,306
Grants Fund	<u>24,678</u>	<u>115,774</u>	<u>115,774</u>	<u>24,678</u>
TOTAL	<u>\$ 21,772</u>	<u>\$ 1,183,964</u>	<u>\$ 1,175,752</u>	<u>\$ 29,984</u>
GRAND TOTAL	<u><u>\$ 35,479,260</u></u>	<u><u>\$ 27,886,016</u></u>	<u><u>\$ 27,877,804</u></u>	<u><u>\$ 35,487,472</u></u>



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GENERAL FUND

FUND NUMBER 001

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
BEGINNING BALANCES	\$ 13,402,321	\$ 15,291,209	\$ 17,067,511	\$ 17,067,511	\$ 16,418,736	-4%
REVENUES/SOURCES						
PROPERTY TAXES - CURRENT	3,636,014	3,986,839	4,047,286	4,047,286	4,419,048	9%
PROPERTY TAXES - DISCOUNT	(119,167)	(136,872)	-	-	-	N/A
PROPERTY TAXES - DELINQUENT	5,383	2,870	5,000	5,000	5,000	0%
1ST LOCAL OPTION FUEL TAX	206,491	185,642	190,331	183,000	190,331	4%
2ND LOCAL OPTION FUEL TAX	95,791	85,234	86,781	82,000	86,781	6%
INSURANCE PREM-PD PENSION	133,628	136,170	133,628	133,628	136,170	2%
ELECTRICITY - FRANCHISE	684,940	668,227	688,885	655,600	688,885	5%
GAS - FRANCHISE	16,128	20,848	20,848	19,200	20,800	8%
COMMERCIAL SOLID WASTE FEE	19,178	17,200	17,758	17,763	17,758	0%
COMMERCIAL SOLID WASTE FRANCHISE	115,363	105,187	112,382	107,707	112,382	4%
RESIDENTIAL SOLID WASTE FEE	296,085	306,026	309,805	305,748	323,247	6%
RESIDENTIAL SOLID WASTE FRANCHISE	94,561	100,174	104,298	103,610	110,813	7%
ELECTRICITY - UTILITY TAX	944,768	954,542	977,729	946,729	977,729	3%
WATER - UTILITY TAX	318,007	324,328	327,060	320,691	338,508	6%
GAS - UTILITY TAX	52,914	52,726	52,208	52,629	52,208	-1%
COMMUNICATION SERVICE TAX	222,274	254,443	238,820	244,526	238,820	-2%
BUSINESS SERVICE TAX	258,759	255,545	237,742	254,139	237,742	-6%
PENALTY ON BUSINESS SRVC TAX	12,393	15,505	8,664	16,010	8,664	-46%
BUILDING PERMITS	833,375	823,109	568,033	521,576	915,664	76%
SOLID WASTE SPECIAL ASSESSMENT	970,856	1,037,257	1,063,419	1,063,761	1,137,708	7%
GAS LINE ASSESSMENT-HYPOLUXO	79,238	78,699	78,215	77,613	48,852	-37%
PERMIT SURCHARGE-TRAINING	1,925	2,112	1,686	1,174	1,686	44%
OTHER BLDG & ZONING FEES	32,736	29,551	42,231	25,853	32,231	25%
US DOJ VEST REIMB GRANT	2,740	685	2,000	2,000	2,000	0%
S.L.O.T. REIMBURSEMENT	7,684	14,365	-	-	-	N/A
FEMA REIMB.-FEDERAL	186,367	43,944	-	-	-	N/A
FEMA-COVID	-	-	58,857	-	-	N/A
PLA INTERN REIM	-	-	3,500	-	-	N/A
FEMA REIMB.-STATE	11,442	1,479	-	-	-	N/A
FL LIBRARY COOP	3,741	4,425	2,946	4,000	2,900	-28%
STATE REVENUE SHARING	389,465	369,802	426,215	336,715	419,472	25%
MOBILE HOME LICENSES	23,052	23,126	23,034	23,320	23,034	-1%
ALCOHOLIC BEVERAGE LIC.	10,698	11,101	11,000	10,000	11,000	10%
HALF CENT SALES TAX	880,875	855,843	907,970	783,027	920,000	17%
COUNTY 911 REIMBURSEMENT	18,949	13,205	-	-	-	N/A
PBC SCHOOL POLICE OFFICER	81,948	43,512	-	-	-	N/A
COUNTY BUSINESS SRVC TAX	26,736	28,155	25,804	26,868	25,804	-4%
SWA SHARED REVENUE-RECYCLING	1,332	-	-	-	-	N/A
CHARTER SCHOOL	25,329	22,595	23,376	23,047	23,843	3%
ALARM FEES	480	1,470	463	1,312	463	-65%
POLICE REIMBURSABLE DUTY	56,273	14,375	4,000	29,000	29,000	0%
HYPOLUXO INTERLOCAL	635,207	704,747	753,047	753,047	784,678	4%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GENERAL FUND

FUND NUMBER 001

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
SOUTH PALM INTERLOCAL	62,034	-	-	-	-	N/A
MANATEE PATROL	6,694	4,900	3,500	4,900	3,500	-29%
JR. LIFEGUARD PROGRAM	1,350	-	-	1,200	1,200	0%
METERED PARKING	427,558	341,471	400,048	340,609	400,048	17%
PARKING DECALS	26,075	26,355	28,900	26,215	28,900	10%
BOAT TRAILER DECALS	8,650	8,600	11,450	8,100	9,450	17%
NATURE PRESERVE MAINT	55,510	56,302	56,976	56,600	58,298	3%
SPORTS PARK FEES	31,362	16,469	21,671	10,681	25,671	140%
COURT FINES	20,916	16,666	14,185	16,694	14,185	-15%
PBC RADIO COMMUNICATION	-	11,118	8,230	-	-	N/A
PARKING VIOLATIONS	82,911	86,939	65,071	81,549	65,071	-20%
CODE VIOLATIONS	183,623	185,756	260,000	100,000	150,000	50%
INTEREST INCOME	263,640	184,370	77,624	96,000	77,624	-19%
DUNE DECK	42,481	43,383	43,998	44,086	44,620	1%
SPRINT TOWER	100,297	76,184	79,117	77,102	85,650	11%
FIRE STATION	60,000	60,000	65,000	65,000	65,000	0%
RG CELL TOWER	22,566	23,243	23,940	23,940	24,659	3%
TOWN PARKS	45,256	10,531	6,990	6,241	5,990	-4%
SALE OF EQUIPMENT	8,879	15,520	42,000	2,000	2,000	0%
OTHER CONTRIB/DONATIONS	31,755	34,236	43,550	33,700	30,000	-11%
MISCELLANEOUS REVENUES	42,664	33,076	44,184	32,425	44,184	36%
EXPENSE REIMBURSEMENTS	153,728	127,613	32,100	7,998	-	-100%
FUEL TAX REIMBURSEMENT	5,057	3,697	4,990	4,500	4,990	11%
CARRYFORWARD/RESERVES	-	-	-	1,520,094	792,882	-48%
TOTAL REVENUES	\$ 12,956,964	\$ 12,824,620	\$ 12,888,545	\$ 13,737,213	\$ 14,277,143	4%
EXPENSES/USES						
Legislative	89,625	95,362	277,662	231,043	120,152	-48%
Administration	239,278	361,190	441,245	440,414	380,606	-14%
Finance	418,424	438,958	491,685	513,292	563,499	10%
Legal	167,232	-	-	-	-	N/A
Police	5,934,611	5,870,210	6,054,900	6,366,830	6,636,514	4%
Development Services	737,682	866,797	1,141,621	1,146,879	1,405,410	23%
Operations	2,872,761	2,980,819	3,516,157	3,446,405	3,652,137	6%
Library	166,224	168,177	202,138	206,001	217,286	5%
Special Events	42,870	-	-	-	-	N/A
Non-Departmental	53,164	110,534	218,186	218,519	58,503	-73%
Debt Service	-	-	59,000	59,000	40,385	-32%
Capital	346,205	156,236	831,726	805,830	1,202,651	49%
Transfers Out	-	35	303,000	303,000	-	-100%
TOTAL EXPENDITURES	\$ 11,068,076	\$ 11,048,318	\$ 13,537,320	\$ 13,737,213	\$ 14,277,143	4%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GENERAL FUND

FUND NUMBER 001

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
Excess revenues over (under) expenditures	1,888,888	1,776,302	(648,775)	-	-	N/A
ENDING BALANCES						
Nonspendable	4,229	3,038	3,038	3,038	3,038	0%
Committed	-	3,300,000	3,300,000	3,300,000	3,300,000	0%
Assigned	3,740,320	1,141,041	1,141,041	1,141,041	1,141,041	0%
Restricted	1,631,250	2,011,099	2,011,099	2,011,099	2,011,099	0%
Unassigned	9,915,410	10,612,333	9,963,558	10,612,333	9,170,676	-14%
Fund Balance, End of Year	\$ 15,291,209	\$ 17,067,511	\$ 16,418,736	\$ 17,067,511	\$ 15,625,854	-8%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES WATER AND SEWER FUND

FUND NUMBER 401

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
BEGINNING BALANCE	\$ 18,761,453	\$ 20,877,013	\$ 22,832,900	\$ 22,832,900	\$ 18,288,586	-20%
REVENUES/SOURCES						
Charges For Services	6,285,113	6,327,819	6,383,069	6,283,175	6,650,661	6%
Miscellaneous	1,282	122,535	262	1,817	1,262	-31%
Other Sources	1,113,963	1,031,736	53,693	60,900	47,334	-22%
Carryforward/Reserves	-	-	-	4,534,912	5,038,001	11%
TOTAL REVENUES	\$ 7,400,358	\$ 7,482,090	\$ 6,437,024	\$ 10,880,804	\$ 11,737,258	8%
EXPENSES/USES						
Legislative	59,466	63,633	91,646	58,856	80,100	36%
Administration	212,508	231,881	285,691	285,925	266,269	-7%
Finance	628,609	672,824	706,079	733,890	804,659	10%
Legal	31,640	-	-	-	-	N/A
Operations	4,121,786	4,479,555	4,608,661	4,659,327	5,231,662	12%
Non-Departmental	2,825	24,789	176,385	176,718	6,413	-96%
Capital	166,733	-	4,617,376	4,470,588	5,300,500	19%
Debt Service	61,231	53,521	495,500	495,500	47,655	-90%
Transfers Out	-	-	-	-	-	N/A
TOTAL EXPENDITURES	\$ 5,284,798	\$ 5,526,203	\$ 10,981,338	\$ 10,880,804	\$ 11,737,258	8%
Excess revenues over (under) expenditures	2,115,560	1,955,887	(4,544,314)	-	-	N/A
ENDING BALANCES						
Designated/Reserved/Restricted	8,545,960	10,367,440	10,367,440	10,367,440	10,367,440	0%
Undesignated/Unrestricted	12,331,053	12,465,460	7,921,146	12,465,460	2,883,145	-77%
NET POSITION, END OF YEAR	\$ 20,877,013	\$ 22,832,900	\$ 18,288,586	\$ 22,832,900	\$ 13,250,585	-42%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES INFRASTRUCTURE SURTAX FUND

FUND NUMBER 103

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
BEGINNING BALANCE	\$ 489,487	\$ 666,306	\$ 829,797	\$ 829,797	\$ (8,212)	-101%
REVENUES/SOURCES						
Infrastructure Surtax	798,921	786,591	826,888	702,346	826,888	18%
Interest Income	1,968	2,881	29	360	29	-92%
Insurance Proceeds	-	-	-	-	237,500	N/A
Transfers In	-	-	303,000	303,000	-	-100%
Carryforward/Reserves	-	-	-	831,514	-	-100%
TOTAL REVENUES	\$ 800,889	\$ 789,472	\$ 1,129,917	\$ 1,837,220	\$ 1,064,417	-42%
EXPENDITURES/USES						
Note: Detailed project listing located in Capital Improvements section.						
Operations/paving	211,643	379,374	468,706	468,706	686,205	46%
Capital	412,427	-	1,314,742	1,184,036	370,000	-69%
Transfers Out	-	246,607	184,478	184,478	-	-100%
TOTAL EXPENDITURES	\$ 624,070	\$ 625,981	\$ 1,967,926	\$ 1,837,220	\$ 1,056,205	-43%
Excess revenues over (under) expenditures	176,819	163,491	(838,009)	-	8,212	N/A
ENDING BALANCES						
Designated/Reserved	666,306	829,797	(8,212)	829,797	-	-100%
Undesignated	-	-	-	-	-	N/A
FUND BALANCE, END OF YEAR	\$ 666,306	\$ 829,797	\$ (8,212)	\$ 829,797	\$ -	-100%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES INSURANCE FUND

FUND NUMBER 501

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
BEGINNING BALANCE	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>\$ 750,166</u>	<u>0%</u>
REVENUES/SOURCES						
Charges For Services						
Charges For Insurance	<u>498,445</u>	<u>529,725</u>	<u>613,253</u>	<u>613,253</u>	<u>687,651</u>	<u>12%</u>
TOTAL REVENUES	<u>\$ 498,445</u>	<u>\$ 529,725</u>	<u>\$ 613,253</u>	<u>\$ 613,253</u>	<u>\$ 687,651</u>	<u>12%</u>
EXPENDITURES/USES						
Workers Compensation	218,129	217,917	239,363	239,363	250,621	5%
General Liability	280,316	311,808	373,890	373,890	437,030	17%
Other Insurance	-	-	-	-	-	N/A
Operating Expenses	-	-	-	-	-	N/A
Designated for Deductibles	-	-	-	-	-	N/A
Transfer to Other Funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
TOTAL EXPENDITURES	<u>\$ 498,445</u>	<u>\$ 529,725</u>	<u>\$ 613,253</u>	<u>\$ 613,253</u>	<u>\$ 687,651</u>	<u>12%</u>
Excess revenues over (under) expenditures	-	-	-	-	-	N/A
ENDING BALANCES						
Designated/Reserved/Restricted	750,166	750,166	750,166	750,166	750,166	0%
Undesignated/Unrestricted	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>N/A</u>
NET POSITION, END OF YEAR	<u><u>\$ 750,166</u></u>	<u><u>\$ 750,166</u></u>	<u><u>\$ 750,166</u></u>	<u><u>\$ 750,166</u></u>	<u><u>\$ 750,166</u></u>	<u><u>0%</u></u>



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES POLICE EDUCATION FUND

FUND NUMBER 117

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
BEGINNING BALANCE	\$ 15,360	\$ 4,246	\$ 6,160	\$ 6,160	\$ 5,306	-14%
REVENUES/SOURCES						
<u>Fines & Forfeitures</u>						
Court fines	2,951	2,111	1,979	2,105	1,979	-6%
Parking violations	2,544	2,522	1,794	2,522	1,794	-29%
Use of Fund Balance	-	-	-	-	-	N/A
TOTAL REVENUES	\$ 5,495	\$ 4,633	\$ 3,773	\$ 4,627	\$ 3,773	-18%
EXPENDITURES/USES						
Training	16,609	2,719	4,627	4,627	3,773	-18%
TOTAL EXPENDITURES	\$ 16,609	\$ 2,719	\$ 4,627	\$ 4,627	\$ 3,773	-18%
Excess revenues over (under) expenditures	(11,114)	1,914	(854)	-	-	N/A
DESIGNATED FUND BALANCE, END OF YEAR	\$ 4,246	\$ 6,160	\$ 5,306	\$ 6,160	\$ 5,306	-14%



ANALYSIS OF REVENUES/SOURCES AND EXPENDITURES/USES GRANTS FUND

FUND NUMBER 121

	ACTUAL FY 2019	ACTUAL FY 2020	ESTIMATED ACTUAL FY 2021	AMENDED BUDGET FY2021	BUDGET FY 2022	% CHANGE
BEGINNING BALANCE	\$ -	\$ -	\$ (658,501)	\$ (658,501)	\$ 24,678	-104%
REVENUES/SOURCES						
Intergovernmental Task Force	34,200	39,000	48,000	48,000	48,000	0%
Community Dev. Block Grant	-	95,007	80,000	80,000	67,774	-15%
FEMA	-	53,941	1,130,524	1,125,000	-	-100%
Library Services Tech Grant			72,860	72,860		
Fl. Dept. of Econ. Opportunity			35,000	35,000		
Transfers In	-	246,642	184,478	184,478	-	-100%
Carryforward/Reserves	-	-	-	-	-	N/A
TOTAL REVENUES	\$ 34,200	\$ 434,590	\$ 1,550,862	\$ 1,545,338	\$ 115,774	-93%
EXPENDITURES/USES						
Development Services	34,200	39,000	83,000	83,000	48,000	-42%
Library	-	-	4,300	6,500	-	-100%
Police	-	-	-	-	-	N/A
Capital	-	1,054,091	780,383	773,883	67,774	-91%
TOTAL EXPENDITURES	\$ 34,200	\$ 1,093,091	\$ 867,683	\$ 863,383	\$ 115,774	-87%
Excess revenues over (under) expenditures	-	(658,501)	683,179	681,955	-	-100%
ENDING BALANCES						
Designated/Reserved	-	(658,501)	24,678	23,454	24,678	5%
Undesignated	-	-	-	-	-	N/A
FUND BALANCE, END OF YEAR	\$ -	\$ (658,501)	\$ 24,678	\$ 23,454	\$ 24,678	5%



**EXPENDITURE DETAIL
PURSUANT TO FLORIDA STATUTE 166.241(2)**

Account/Object Code	General	Special Revenue	Enterprise	Internal Service	Total
511.10 - Legislative - Personal Services	80,943				80,943
511.30 - Legislative - Operating Expenses	39,209				39,209
512.10 - Executive - Personal Services	221,857				221,857
512.30 - Executive - Operating Expenses	158,749				158,749
512.60 - Executive - Capital Outlay	-				-
513.10 - Financial and Administrative - Personal Services	423,948				423,948
513.30 - Financial and Administrative - Operating Expenses	139,551				139,551
513.60 - Financial and Administrative - Capital Outlay	-				-
514.30 - Legal Counsel - Operating Expenses	-				-
517.70 - Debt Service Payments - Debt Service	40,385				40,385
519.10 - Other General Governmental Services - Personal Services				250,621	250,621
519.30 - Other General Governmental Services - Operating Expenses	57,003			437,030	494,033
519.80 - Other General Governmental Services - Grants and Aids	1,500				1,500
521.10 - Law Enforcement - Personal Services	6,006,850	3,773			6,010,623
521.30 - Law Enforcement - Operating Expenses	629,664				629,664
521.60 - Law Enforcement - Capital Outlay	446,751				446,751
524.10 - Protective Inspections - Personal Services	966,719				966,719
524.30 - Protective Inspections - Operating Expenses	438,691	48,000			486,691
524.60 - Protective Inspections - Capital Outlay	30,000				30,000
529.10 - Other Public Safety - Personal Services	246,081				246,081
529.30 - Other Public Safety - Operating Expenses	15,510				15,510
536.10 - Water-Sewer Combination Services - Personal Services			2,062,829		2,062,829
536.30 - Water-Sewer Combination Services - Operating Expenses			4,326,274		4,326,274
536.60 - Water-Sewer Combination Services - Capital Outlay			5,300,500		5,300,500
536.70 - Water-Sewer Combination Services - Debt Service			47,655		47,655
539.10 - Other Physical Environment - Personal Services	454,178				454,178
539.30 - Other Physical Environment - Operating Expenses	280,450				280,450
539.60 - Other Physical Environment - Capital Outlay	138,900	67,774			206,674
571.10 - Libraries - Personal Services	170,469				170,469
571.30 - Libraries - Operating Expenses	46,817				46,817
571.60 - Libraries - Capital Outlay	337,000				337,000
572.10 - Parks and Recreation - Personal Services	646,791				646,791
572.30 - Parks and Recreation - Operating Expenses	2,009,127	686,205			2,695,332
572.60 - Parks and Recreation - Capital Outlay	250,000	370,000			620,000
574.30 - Special Events - Operating Expenses					-
581.90 - Inter-Fund Group Transfers Out - Other Uses					-
Grand Total	14,277,143	1,175,752	11,737,258	687,651	27,877,804



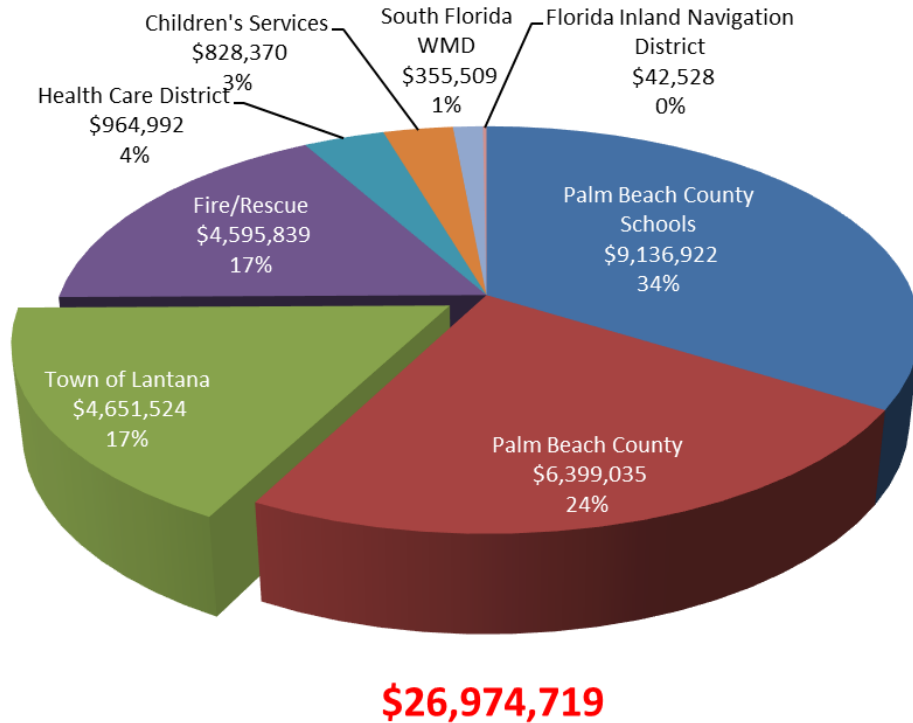
REVENUE DETAIL PURSUANT TO FLORIDA STATUTE 166.241(2)

Account Code	General	Special Revenue	Enterprise	Internal Service	Total
311000 - Ad Valorem Taxes	4,424,048				4,424,048
312410 - First Local Option Fuel Tax	190,331				190,331
312420 - Second Local Option Fuel Tax	86,781				86,781
312520 - Casualty Insurance Premium Tax-Police Officers' Retirement	136,170				136,170
312600 - Local Gov't Infrastructure Surtax	-	826,888			826,888
314100 - Utility Service Tax - Electricity	977,729				977,729
314300 - Utility Service Tax - Water	338,508				338,508
314400 - Utility Service Tax - Gas	52,208				52,208
315000 - Communications Service Tax (Chapter 202)	238,820				238,820
316000 - Local Business Tax (Chapter 205)	246,406				246,406
322000 - Building Permits	915,664				915,664
323100 - Franchise Fee - Electricity	688,885				688,885
323400 - Franchise Fee - Gas	20,800				20,800
323700 - Franchise Fee - Solid Waste	564,200				564,200
325200 - Special Assessment	1,186,560				1,186,560
329000 - Other Permits, Fees & Special Assessments	33,917				33,917
331200 - Federal Grant - Public Safety	2,000				2,000
331500 - Federal Grant - Economic Environment		67,774			67,774
334310 - State Grant - Water Supply System					-
334500 - State Grant - Economic Environment					-
334700 - State Grant - Culture/Recreation	2,900				2,900
335120 - State Revenue Sharing - Proceeds	419,472				419,472
335140 - State Revenue Sharing - Mobile Home Licenses	23,034				23,034
335150 - State Revenue Sharing - Alcoholic Beverage Licenses	11,000				11,000
335180 - State Revenue Sharing - Local Government Half-Cent Sales Tax	920,000				920,000
337200 - Local Government Unit Grant - Public Safety					-
338000 - Shared Revenue From Other Local Units	25,804				25,804
339000 - Payments From Other Local Units In Lieu Of Taxes	23,843				23,843
341200 - Internal Service Fund Fees and Charges				687,651	687,651
342100 - Service Charge - Law Enforcement Services	818,841				818,841
343300 - Service Charge - Water Utility			3,490,920		3,490,920
343500 - Service Charge - Sewer/Wastewater Utility			3,069,929		3,069,929
343600 - Service Charge - Water/Sewer Combination Utility			89,812		89,812
344500 - Service Charge - Parking Facilities	438,398				438,398
345900 - Service Charge - Other Economic Environment Charges		48,000			48,000
347200 - Service Charge - Parks and Recreation	58,298				58,298
347500 - Service Charge - Special Recreation Facilities	25,671				25,671
351100 - Judgments and Fines - As Decided by County Court Criminal	14,185	1,979			16,164
354000 - Fines - Local Ordinance Violation	215,071	1,794			216,865
361100 - Interest	77,624	29	46,241		123,894
362000 - Rents and Royalties	225,919				225,919
364000 - Disposition of Fixed Assets	2,000				2,000
366000 - Contributions and Donations from Private Sources	30,000				30,000
369900 - Other Miscellaneous Revenues	49,174	237,500	2,355		289,029
381000 - Inter-Fund Group Transfers In					-
389900 - Appropriated Fund Balance/Net Assets	792,882		5,038,001		5,830,883
Grand Total	14,277,143	1,183,964	11,737,258	687,651	27,886,016

WHERE YOUR TAX DOLLARS GO

Using the total taxable value for fiscal year 2021/22 of \$1,329,006,837, the chart below illustrates the approximate total levy of \$26,974,719 for all Town of Lantana taxpayers and how the money is allocated across the taxing authorities.

Please note that Florida Inland Navigation District's actual percentage is 0.1577% of the total which rounds down to zero.



WHERE YOUR TAX DOLLARS GO (continued)

Below are three comparisons for a property with a taxable value of \$100,000, \$200,000, and \$300,000, respectively.

Tax Bill Comparison: \$100,000 Taxable Value

Taxing Authorities	Taxable Value		Tax Rate / \$1,000	Total Tax
Palm Beach County Schools	\$100,000	X	6.8750	\$688
Palm Beach County	\$100,000	X	4.8149	\$481
Town of Lantana	\$100,000	X	3.5000	\$350
Fire/Rescue	\$100,000	X	3.4581	\$346
Health Care District	\$100,000	X	0.7261	\$73
Children's Services	\$100,000	X	0.6233	\$62
South Florida WMD	\$100,000	X	0.2675	\$27
Florida Inland Navigation District	\$100,000	X	0.0320	\$3
Total Millage	\$100,000	X	20.2969	\$2,030

Tax Bill Comparison: \$200,000 Taxable Value

Taxing Authorities	Taxable Value		Tax Rate / \$1,000	Total Tax
Palm Beach County Schools	\$200,000	X	6.8750	\$1,375
Palm Beach County	\$200,000	X	4.8149	\$963
Town of Lantana	\$200,000	X	3.5000	\$700
Fire/Rescue	\$200,000	X	3.4581	\$692
Health Care District	\$200,000	X	0.7261	\$145
Children's Services	\$200,000	X	0.6233	\$125
South Florida WMD	\$200,000	X	0.2675	\$54
Florida Inland Navigation District	\$200,000	X	0.0320	\$6
Total Millage	\$200,000	X	20.2969	\$4,059

Tax Bill Comparison: \$300,000 Taxable Value

Taxing Authorities	Taxable Value		Tax Rate / \$1,000	Total Tax
Palm Beach County Schools	\$300,000	X	6.8750	\$2,063
Palm Beach County	\$300,000	X	4.8149	\$1,444
Town of Lantana	\$300,000	X	3.5000	\$1,050
Fire/Rescue	\$300,000	X	3.4581	\$1,037
Health Care District	\$300,000	X	0.7261	\$218
Children's Services	\$300,000	X	0.6233	\$187
South Florida WMD	\$300,000	X	0.2675	\$80
Florida Inland Navigation District	\$300,000	X	0.0320	\$10
Total Millage	\$300,000	X	20.2969	\$6,089

Palm Beach County

Proposed Millage Rates

2021

Taxing District Codes	County or Municipality	Total Tax Rate
00071 - 00076	Unincorporated	17.3793
00111 - 00116	Unincorporated	17.3793
00141 - 00141	Unincorporated	17.4714
00164 - 00165	Unincorporated	18.4293
00173 - 00176	Unincorporated	17.3793
00191 - 00197	Unincorporated	17.3793
00202 - 00207	Unincorporated	17.3793
00221 - 00227	Unincorporated	17.3793
00283 - 00357	Unincorporated	17.3793
00361 - 00366	Unincorporated	17.3793
00591 - 00596	Unincorporated	17.3793
00601 - 00606	Unincorporated	17.3793
02983 - 02983	Atlantis	21.5312
04486 - 04486	Belle Glade	23.9212
06154 - 06155	Boca Raton	18.0673
06625 - 06625	Boca Raton	17.0173
08983 - 08987	Boynton Beach	21.2288
09984 - 09984	Briny Breezes	23.9212
10522 - 10523	Cloud Lake	17.3793
12983 - 12987	Delray Beach	20.1791
14522 - 14523	Glenridge	17.3793
18982 - 18986	Greenacres	20.3212
20984 - 20984	Gulf Stream	17.0112
22482 - 22487	Haverhill	21.8793
24984 - 24984	Highland Beach	16.9612
26984 - 26987	Hypoluxo	17.1212
28471 - 28471	Juno Beach	19.3950
30571 - 30571	Jupiter	18.4339

Taxing District Codes	County or Municipality	Total Tax Rate
32461 - 32461	Jupiter Inlet Beach Colony	19.6633
34523 - 34523	Lake Clarke Shores	23.6591
36501 - 36507	Lake Park	22.1443
38452 - 38457	Lake Worth Beach	23.4014
40533 - 40537	Lantana	20.2969
41486 - 41486	Loxahatchee Groves	20.3793
42984 - 42984	Manalapan	16.5083
44407 - 44407	Mangonia Park	23.8212
46984 - 46984	Ocean Ridge	19.5712
48486 - 48486	Pahokee	23.9212
50411 - 50447	Town of Palm Beach	16.3350
52401 - 52407	Palm Beach Gardens	19.4712
52461 - 52461	Palm Beach Gardens	19.5633
52981 - 52981	Palm Beach Gardens	19.4712
54401 - 54401	Palm Beach Shores	20.7002
56401 - 56407	Riviera Beach	21.7908
58486 - 58486	South Bay	23.6882
60461 - 60461	Tequesta	20.6423
62524 - 62524	South Palm Beach	20.9160
66983 - 66984	Village of Golf	19.8840
68401 - 68401	North Palm Beach	20.4388
70452 - 70453	Palm Springs	20.5963
72486 - 72486	Royal Palm Beach	19.2993
73482 - 73486	Wellington	19.8493
74402 - 74407	West Palm Beach	21.7571
74982 - 74983	West Palm Beach	21.7571
77486 - 77486	Westlake	22.5043
84407 - 84407	West Palm Beach - DDA	23.7571
88984 - 88987	Delray Beach - DDA	21.1791

TOWN COUNCIL

	Allocation %		2019 20	Fiscal Year	
	General Fund	Utility Fund		2020 21	2021 2022
Mayor	60	40	1	1	1
Councilmembers	60	40	4	4	4
Total			5	5	5

Primary Functions

- ◆ The Town Council is the legislative and policy making body of the Town.
- ◆ They are elected on a non-partisan basis for three-year terms.
- ◆ The Town Council legislatively establishes policies in the form of ordinances, resolutions, or motions, which determine the laws, proceedings and service levels for the Town.
- ◆ Council meetings are held in the Council Chambers at Town Hall at 7:00 p.m. on the second and fourth Mondays of each month.

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$139,354	\$133,024	\$136,369	\$134,904
Operating	\$9,737	\$25,973	\$153,530	\$65,348
Capital	-	-	\$107,903	-
Total	\$149,091	\$158,997	\$397,802	\$200,252

TOWN ADMINISTRATION

Divisions: Town Manager & Town Clerk

Budgeted Positions	Allocation %		2019 20	Fiscal Year	
	General Fund	Utility Fund		2020 21	2021 2022
Town Manager	50	50	1	1	1
Executive Assistant/Deputy Clerk	50	50	1	1	1
Town Clerk	60	40	1	1	1
Intern	60	40	.5	.5	.5
Total			3.5	3.5	3.5
(FTE denotes full time equivalent)					

Primary Functions

- ◆ The Town Manager serves as the chief administrative officer of the Town responsible to the Town Council for the administration of Town affairs, including overseeing operations of seven (7) departments of the Town; prepares and submits the annual operating budget and Capital Projects; formulates and presents policy proposals and implementation of Council policies; administration of personnel rules; preparation of special projects and reports requested by the Town Council; administers the Town's Emergency Management Plan; and coordinates negotiations of agreements and contracts.
- ◆ The Town Clerk is responsible for preparing the council meeting agendas, attending official meetings of the council and as well as advisory boards in person or by deputy and keeping the minutes of its proceedings, attests all resolutions, ordinances and contracts, codifying ordinances, management of the Town's records and public records requests, legal notices and advertisements custodian of the Town seal, coordinates the annual Town Calendar; coordinates and supervises Town elections.
- ◆ The Town Attorney is responsible for advising the Town Council, Town Manager, departments, and advisory boards on legal matters; draft ordinances and resolutions, performs legal research, assists in preparation of law suits, represents the Town in legal proceedings and at various board functions, prepares and reviews official documents including contracts, and provides guidance and counseling as required on a day-to-day basis.

Performance Measures	Actual FY 2019	Actual FY 2020	Estimated FY 2021	Projected FY 2022
Council Agendas Prepared	21	24	22	25
Ordinances Passed by Council	12	10	14	12
Resolutions Passed by Council	10	10	11	10
Records Destroyed cubic feet	100	150	150	150
Public Records Requests	390	425	390	395
Employee Service Awards	9	10	11	11
Calls for Service (emails, phone etc.)	15,000	15,800	16,000	16,600

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$401,662	\$382,494	\$402,473	\$421,613
Operating	\$50,119	\$210,583	\$323,866	\$225,262
Capital Outlay	-	\$10,327	\$950	-
Total	\$451,781	\$603,404	\$727,289	\$646,875

<p align="center">FINANCE DEPARTMENT</p> <p align="center">Divisions: Financial Services, Human Resources, Information Technology & Utility Billing</p>

Budgeted Positions	Allocation %		2019 20	Fiscal Year	
	General Fund	Utility Fund		2020 21	2021 22
Finance Director	50	50	1	1	1
Assistant Finance Director	50	50	1	1	1
I.T. Manager	50	50	1	1	1
I.T. Technician	50	50	1	1	1
Human Resources/Risk Manager	50	50	1	-	-
Assistant HR/Risk Director	50	50	-	1	1
Administrative Assistant	50	50	.63	-	-
Human Resources Coordinator	50	50	-	-	1
Purchasing/Payroll Accountant	50	50	1	1	1
Utility Billing Accountant	-	100	1	1	1
Accounting Technician	50	50	1	1	1
Customer Service Technician	-	100	1	1	1
Administrative Assistant	-	100	1	1	1
Total			10.63	11	11

Primary Functions

- ◆ The Financial Services division manages the Town's fiscal affairs and is comprised of budgeting, accounts payable, payroll, accounting, fixed assets, purchasing compliance, internal controls, and the annual external audit. The division is also responsible for cash, debt and investment management, and the collection of municipal revenues.
- ◆ The Human Resources division is responsible for all issues relating to employees and their benefits. These services include the hiring process, classification and compensation analysis, employee and labor relations, employee insurance issues, benefit administration, and risk management (property, liability and workers' compensation insurance claims).
- ◆ The Utility Billing division serves as the residents' main contact at Town Hall. Responsibilities include the billing and maintenance of all Town-wide receivables including water meter readings, utility bills, false intrusion alarm fees, general inquiries, garage sale permits, parking citations, annual backflow billings, and parking and trailer decals.
- ◆ The Information Technology division tests, repairs, implements and maintains various computer and server systems as well as software programs to assist others as a support function. It is also responsible for the purchase and installation of all non-emergency communication equipment.

Performance Measures	Actual FY 2019	Actual FY 2020	Estimated FY 2021	Projected FY 2022
Accounts payable checks processed	2,206	1,951	2,000	2,200
Payroll checks/direct deposit advices	2,719	2,652	2,700	2,725
Purchase orders issued	407	380	400	420
Utility payments processed	32,094	30,595	30,200	32,050
Garage sale permits issued	66	53	40	40
Parking decals issued	747	783	800	800
Boat trailer decals issued	173	174	178	180
Alarm decals issued	24	51	20	25
Utility bills processed	41,043	41,251	41,460	41,570
Utility accounts opened	504	379	450	500
Final utility bills processed	642	451	450	550
ACH utility payments	8,310	8,640	8,750	8,800
Employees hired	27	31	28	34
Employment separations	27	25	26	29
Liability insurance claims	20	21	18	20
Workers comp insurance claims	15	18	15	15
Software installed	80	80	100	115
Hardware installed	35	35	75	85
I.T. repair tickets completed – hardware ¹	239	244	265	265
I.T. repair tickets completed – software ¹	642	705	730	730
I.T. repair tickets completed – communications ¹	88	64	71	71
Number of computers maintained	105	118	121	115
Number of servers maintained	18	19	19	19
Number of virtual servers maintained	18	18	19	18
¹ Ticket totals do not equal total repair tickets as some tickets include both hardware and software repairs.				

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$834,753	\$895,032	\$997,244	\$1,035,053
Operating	\$212,280	\$216,752	\$249,938	\$333,105
Capital Outlay	\$3,176	\$7,172	\$6,114	-
Total	\$1,050,209	\$1,118,956	\$1,253,296	\$1,368,158

POLICE DEPARTMENT

Divisions: Administrative Services, Support Services, Uniform Services & Detective Bureau

Budgeted Positions	Allocation %		Fiscal Year		
	General Fund	Utility Fund	2019 20	2020 21	2020 22
Chief of Police	100	-	1	1	1
Commander	100	-	1	1	1
Administrative Services Secretary	100	-	2	2	2
Sergeant	100	-	5	5	5
Communications Supervisor	100	-	1	1	1
Patrol Officer	100	-	19	19	19
Hypoluxo Patrol Officer	100	-	4	4	4
Dispatcher	100	-	5.13	6.13	6.13
Detective	100	-	1	2	2
Investigator ¹	100	-	1	1	1
Community Service Aid	100	-	1	1	1
Police Records Specialist	100	-	-	1	1
Marine Safety Supervisor	100		1	1	-
Marine Safety Officer II	100		1	1	-
Ocean Lifeguard	100		2.10	2.10	-
Total			45.23	48.23	44.13
¹ This position is a duty assignment granted to Patrol Officers and does not constitute a position change. The Investigator assignment is considered working out of classification. Note: The Marine Safety Division is included in the Operations Department.					

Primary Functions

- ◆ The Lantana Police Department is committed to the delivery of courteous, professional law enforcement and community services to the citizens of Lantana through four divisions: Administrative Services, Uniform Services, Detective Bureau and Support Services.
- ◆ Administrative Services is responsible for the overall daily operation of the Police Department; emergency management, training, policy development, personnel administration, employee relations as well as internal affairs. The support staff are responsible for managing and maintaining all reports, crime data, records, public records requests and administrative matters.
- ◆ The Support Services division receives and dispatches calls for police service, monitors police radio traffic, and answers and processes E-911 calls and regular telephone calls along with greeting and assisting citizens who walk into the police station; dispatchers enter data into the F.C.I.C. and N.C.I.C. computer system.
- ◆ The Uniform Services division patrols the Town of Lantana and its contract areas on a twenty-four-hour basis. This is done by various means, presenting a high profile, mobile uniform presence capable of a very rapid response to problems within our Town; Officers also participate in the town-wide Community Neighborhood Enhancement Program, Chamber of Commerce events, Hypoluxo

Homeowner Association meetings, Community Partnership Events and Problem Oriented Policing projects.

- ◆ The Detective Bureau division is responsible for the Professional Standards function including internal affairs investigations, applicant processing and training and conducting investigations on incidents. The Detective Bureau Sergeant is also responsible for property and evidence management. They also identify and apprehend offenders, prepare search and arrest warrants, recover and preserve evidence and property, and present evidence in court as well as the State Attorney's office, investigate local narcotics and vice-related incidents and monitor Sexual Offenders and Predators residing in the community.
- ◆ Effective October 1, 2020 the Marine Safety Division was transitioned from the police department into the Operations Department.

Performance Measures	Actual FY 2019	Actual FY 2020	Estimated FY 2021	Projected FY 2022
Calls for Service (Lantana & Hypo)	66,681	55,168	55,500	57,500
CNEP & Association Meetings	10	10	7	10
CARE visits	135	4	5	5
House checks	2,108	911	150	200
Selective Traffic Enforcement	965	575	575	750
Traffic Enforcement Operations	4	4	2	3
Problem Oriented Policing Projects	2	2	2	2
Parking Enforcement	1,302	811	1,000	1,100
Parking citations issued	1,672	1,970	1,400	1,650
COP volunteer hours	126	126	50	100
Detective bureau cases assigned	241	217	200	230

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$5,403,065	\$5,427,392	\$5,799,406	\$6,010,623
Operating	\$1,743,389	\$1,436,821	\$572,051	\$629,664
Capital Outlay	\$185,754	\$949,946	\$976,782	\$446,751
Total	\$7,332,208	\$7,811,159	\$7,348,239	\$7,087,038

DEVELOPMENT SERVICES
Divisions: Administration, Building & Code Enforcement

Budgeted Positions	Allocation %		Fiscal Year		
	General Fund	Utility Fund	2019-20	2020-21	2021-22
Development Services Director	100	-	1	1	1
Assistant Building Official	100	-	-	1	1
Assistant Development Services Director	100	-	1	1	1
Executive Assistant	100	-	-	1	1
Building Inspector ¹	100	-	-	-	-
Building Department Coordinator	100	-	1	1	1
Construction Site Inspector	100	-	-	1	1
Permit/Business Tax Receipt Coordinator	100	-	1	1	1
Permit Technician	100	-	-	1	1
Code Enforcement Supervisor	100	-	1	1	1
Code Enforcement Officer	100	-	2	2	2
Code Enforcement Administrative Assistant	100	-	1	-	-
Total			8	11	11

¹ Building Inspector approved in FY 2021 but then changed to Assistant Building Official

Primary Functions

- ◆ The Administration Division is responsible for the maintenance and revision of the Comprehensive Plan and Zoning Code; coordination of community improvement and redevelopment projects; grant and project administration, and economic development projects. It administers the meetings and activities of the staff Plan Review Committee and the Town's Planning Commission, including site plan reviews and requests for variances and special exceptions to the zoning code. This division also coordinates the NFIP Community Rating System program.
- ◆ The Building Division is responsible for intaking permit submittals, reviewing all construction plans, issuing permits and conducting inspections for all construction and landscape activities within the Town limits. In addition, the division oversees the issuance of all business tax receipts for those who conduct business within the Town of Lantana.
- ◆ The Code Enforcement Division is charged with enforcing the Town's Code of Ordinances. The division focuses primarily on achieving compliance with minimum property standards, but also conducts business tax receipt inspections, receives and investigates complaints, and responds to other violations of the Town's code. The division often coordinates its activities with other agencies, such as the County Fire Department and Health Department, and the Town's Police Department and Public Works Department.

Performance Measures	Actual FY 2019	Actual FY 2020	Estimated FY 2021	Projected FY2022
Comprehensive Plan Amendments	2	4	4	3
Special Exceptions Processed	5	10	10	12
Variances Processed	3	1	6	6
Site Plans Processed	4	6	15	10
Building permits issued	872	880	1280	1400
Total Permit Value	\$18,366,971	\$44,899,004	\$26,585,531	\$35,000,000
Building Inspections	1,633	1,576	2,490	3,000
Code Enforcement Friendly Reminders (estimated)	811	403	510	600
Code Enforcement Notices of Violation issued	1,278	1,114	1400	1,100
Code Enforcement Notice of Hearing issued	268	246	260	245
Repeat Citations	153	135	140	130
Abatements	2	2	2	2
Special Magistrate cases	575	548	550	545
Business Tax Receipts issued	1,341	1,293	1,210	1,300

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$561,838	\$658,932	\$794,774	\$966,719
Operating	\$210,044	\$246,865	\$432,105	\$486,691
Capital Outlay	\$4,044	\$98,243	\$146,080	\$30,000
Total	\$775,926	\$1,004,040	\$1,375,959	\$1,483,410

LIBRARY

Budgeted Positions	Allocation %		Fiscal Year		
	General Fund	Utility Fund	2019 20	2020 21	2021 22
Library Director	100	-	1	1	1
Librarian I	100	-	.1	.625	.625
Library Assistants	100	-	1.05	.625	.625
Total			2.15	2.25	2.25

Primary Functions

- ◆ The Lantana Public Library is the Town's information hub for recreational, educational, cultural and self-improvement materials, sources of reliable information, public computers, community outreach, and programs for all ages. The Library is a safe space for our community's youth, providing children's and teen services, answering reference queries, and helping keep our residents of all ages connected and engaged.

Performance Measures	Actual FY 2019	Actual FY 2020	Estimated FY 2021	Projected FY 2022
New borrowers' cards issued	275	311	375	425
Books borrowed	14,568	9,067	10,000	11,000
E books borrowed	303	1,287	1,300	1,400
Use of public computers (users)	2,068	1,077	3,334	3,500
Hours of public internet use	1,684	2,002	3,381	3,800
Attendance at Library programs	92	182	250	400
Wi-Fi users	1,093	1,124	2,000	2,300
Books cataloged and processed	1,068	1,263	1,400	1,400
Outreach Attendance	0	197	230	400

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$134,377	\$127,736	\$168,633	\$170,469
Operating	\$31,847	\$40,441	\$43,868	\$46,817
Capital Outlay	\$16,873	\$103,485	\$795,963	\$337,000
Total	\$183,097	\$271,662	\$1,008,464	\$554,286

OPERATIONS DEPARTMENT

Divisions: Administration, Public Works, Parks & Recreation, Marine Safety, Vehicle Maintenance & Utilities

Budgeted Positions	Allocation %		2019 20	Fiscal Year	
	General Fund	Utility Fund		2020 21	2021 22
Director of Operations	50	50	1	1	1
Assistant Public Works Director	100	-	1	1	1
Utilities Assistant Director	-	100	1	1	1
Parks & Recreation Supervisor	100	-	1	1	1
Public Works Foreman	100	-	1	1	1
General Maintenance Worker	100	-	9	9	9
Marine Safety Supervisor	100	-	-	-	1
Senior Ocean Lifeguard ¹	100	-	-	-	1
Ocean Lifeguard	100	-	-	-	1.72
Vehicle Maintenance Supervisor	50	50	1	1	1
Mechanic	50	50	1	1	1
Public Works Supervisor	100	-	1	1	1
Administrative Assistant	50	50	1	1	1
Utilities Manager	-	100	1	1	1
Meter Reader	-	100	1	1	1
Utility System Worker	-	100	4	4	5
Utility Foreman	-	100	1	1	-
Chief Water Plant Operator	-	100	1	1	1
Water Plant Operator	-	100	2	2	2
Total			28	28	31.72
¹ Position title renamed from Marine Safety Officer II. The Marine Safety Division was previously in the Police Department.					

Primary Functions

- ◆ The Administration Division manages four divisions to include all capital improvement projects.
- ◆ The Public Works Division is responsible for maintenance and repairs of roads, buildings, all public sidewalks and bus shelters, public grounds, trees and collection of garbage on public grounds. The Division maintains HVAC systems, and completes routine repairs and maintenance and inspections of Town property including; buildings, playground equipment, A/C units, hurricane shutters, irrigation and lighting, as well as abatement of foreclosed homes throughout the Town. The majority of grounds maintenance and custodial services are contracted out in order to provide more cost-effective services. The Division also oversees the contracted Town-wide garbage and recycling collection.

- ◆ The Parks and Recreation Division is responsible for organizing, implementing, promoting, and coordinating multiple recreation programs at the Sports Park, Town events and maintenance of Town parks and beach.
- ◆ The Marine Safety Division is responsible for protecting life and property of the Town's public beach through monitoring activities to ensure public order and safety, conduct water rescues, and administer first aid as needed.
- ◆ Vehicle Maintenance provides routine maintenance and repairs to vehicles, generators, trailers, small engines and pieces of heavy equipment.
- ◆ The Utilities Division encompasses the Water Treatment Plant and Water/Wastewater Services providing utility services. Water/Wastewater personnel are responsible for the maintenance and repair of the Town's wastewater collection system, water distribution system and storm water drainage system. System Service Workers also provide daily maintenance of lift stations and their related subsystems and storm water lift stations, conduct emergency repairs and provide twenty-four-hour emergency response. The Water Treatment Plant is responsible for providing safe drinking water to all Town residents. The water treatment facility regularly distributes approximately 700 million gallons annually to its customers. The Water Plant is a "B" facility, Operators provide routine maintenance to the plant facility, including all potable water wells, the aeration, sedimentation and filtration systems, high service pumping systems and the immediate distribution system.

Performance Measures	Actual FY 2019	Actual FY 2020	Estimated FY 2021	Projected FY 2022
Turf /Grounds Maintained	73 acres	73 acres	73 acres	73 acres
Bus Stops Maintained	40	40	40	40
Bus Shelters Maintained	17	17	17	17
Irrigation Systems Maintained	45	45	45	45
Buildings Maintained	29	29	29	29
Buildings Maintained Square Footage	70,000	70,000	70,000	70,000
Facility Work Orders Completed	500	600	600	600
HVAC Systems Maintained	26	26	26	26
Junior lifeguard participants	10	0	10	10
Police Patrol Cars Maintained	27	27	27	27
Administrative Vehicles Maintained	10	10	10	10
Med/Light Trucks/Vans Maintained	30	30	28	30
Heavy Duty Trucks Maintained	10	10	10	10
Trailers Maintained	9	9	9	9
Heavy Duty Generators	11	11	11	11
Heavy Duty Equipment (Vehicles)	2	2	2	2
Small Engine Equipment Maintained	51	51	51	51
Vehicle Repair Orders Completed	425	500	500	500
Sidewalks repaired/replaced	160 sq. yards	60 sq. yards	120 sq. yards	140 sq. yards
Litter Pick-up	1,460 hours	1,460 hours	1,460 hours	1,460 hours
Citizen Requests Processed	325	280	280	300
Treated, pumped and dispensed water	700 MG	750 MG	700 MG	750 MG
Collected, transmitted and pumped sewage	500 MG	500 MG	500 MG	500 MG
Water distribution system maintained	224,852 LF	224,852 LF	224,852 LF	224,852 LF
# of meters read per year	44,344	44,344	44,344	44,344

Performance Measures	Actual FY 2019	Actual FY 2020	Estimated FY 2021	Projected FY 2022
# of wells maintained	10	10	10	10
# of fire hydrants maintained	374	374	374	374
# of sanitary sewer manholes maintained	624	625	625	625
Wastewater collection system maintained	156,686 LF	156,686 LF	156,686 LF	156,686 LF
# of lift stations & Storm water lift stations maintained	18 2	18 2	18 2	18 2
Piping/culverts maintained	12,605 LF	12,605 LF	12,605 LF	12,605 LF
# of inlets/catch basins/ manholes maintained	140	140	140	140

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$2,016,848	\$2,073,221	\$2,193,019	\$2,545,057
Operating	\$5,228,753	\$5,805,890	\$6,381,419	\$7,024,947
Capital Outlay	\$686,295	\$38,885	\$5,194,814	\$6,127,174
Total	\$7,931,896	\$7,917,996	\$13,769,252	\$15,697,178

NON-DEPARTMENTAL

Primary Functions

- ◆ This cost center was created to consolidate all expenses that do not fall within a department's operations. This will enable reports to better reflect a department or activity's cost.
- ◆ These expenses include items such as the Town's Employee Assistance Program, which has the potential to benefit all employees.
- ◆ It also includes, debt payments and the costs associated with the Insurance Fund (Internal Service Fund), and credit card processing fees for parking kiosks.

Budget Summary

Expenditure Category	FY 2019 Actual	FY 2020 Actual	Budget FY 2021	Budget FY 2022
Personal Services	\$219,819	\$222,287	\$239,363	\$250,621
Operating	\$334,613	\$442,773	\$525,017	\$501,946
Capital Outlay	\$29,223	\$5,268	\$5,731	-
Debt Service	\$21,820	\$14,110	\$554,500	\$88,040
Contingency	-	-	244,110	-
Transfers Out	-	\$246,642	\$487,478	-
Total	\$605,475	\$931,080	\$2,056,199	\$840,607



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TOWN-WIDE ACHIEVEMENTS FY 2020-2021

- ✓ During the Coronavirus pandemic, Town staff worked with state and county Officials and Orders to facilitate guidelines within our jurisdiction. The Coronavirus webpage was continuously updated and staff disseminated information to HOA's, POA's, and businesses. Staff participated on weekly conference calls with Palm Beach County.
- ✓ The Town's special events program, "**Enjoy Lantana!**" continued to be successful by modifying in-person events to drive-through events. The program has produced a variety of events including Movies at the Park (drive-in), Egg Hunt (drive-through), the Winterfest was restructured to meet pandemic protocol and held a drive thru event at the Lantana Sports Park where residents visited Santa and the Elves and received toys and candy and Haunted Nature Preserve Event was restructured to meet pandemic protocol and handed out over 500 bags of candy at the Lantana Library in October 2020. The Town strives to provide these unique experiences for residents and tourists.
- ✓ Lantana Nature Preserve Improvements: Coordinated cleanup efforts with volunteers from Lake Worth Christian School and completed Phase 1 of Lantana Nature Preserve walking trail upgrade from shell rock to concrete and repaired retaining wall.
- ✓ Sportsman's Park Improvements: provided electrical upgrades for string lighting.
- ✓ Maddock Park Improvements: repainted pavilion and planted Arbor Day and Centennial trees, repainted and repaired exterior of Maddock Park modular.
- ✓ Lyman Kayak Park Improvements: replaced worn kayak launch mat, installed Centennial trees, repaired fence and parking lot.
- ✓ McKinley Park Improvements: replaced components of the playground and installed Centennial trees.
- ✓ Planted Agave plants and ground coverings around Town to upgrade the appearance of Town facilities and properties.
- ✓ Marine unit participated in Manatee Grant from November through March educating boaters on vessel safety.
- ✓ The Town was designated as a Tree City USA for the 30th consecutive year by the Arbor Day Foundation.
- ✓ Re-paved roads throughout Town: S. Broadway, S. Arnold Ave, S. Atlantic Dr., W. Central, S. Lakeside Place, Lakeview Ave, Lagoon Lane, and W. Pine St.
- ✓ Continued replacing existing street signs with new prismatic sheeting.
- ✓ Replaced deteriorating/worn-out sidewalks town-wide.
- ✓ Replaced approximately 1,000 water meters.
- ✓ Flow tested and lubricated 347 fire hydrants.
- ✓ Pumped and hauled over 20 million gallons of water from Sea Pines subdivision in response to flooding.
- ✓ Replaced sod and repaired storm damage in Sea Pines subdivision in the aftermath of flooding.
- ✓ Implemented design of high-pressure pump replacements at Water Treatment Facility.
- ✓ Entered into an agreement with Lake Worth Beach for emergency supply of drinking water.
- ✓ Upgraded roof and windows for the Lantana Police Dept. to Miami Dade hurricane standards.
- ✓ Removed unwanted road pavement markings on roadways on Hypoluxo Island.
- ✓ Partnered with Brightline for a federal grant to upgrade railroad crossings at Lantana Road and W. Ocean Ave.
- ✓ Hosted International Coastal Cleanup Event in October 2020.
- ✓ Completed publication and started distribution of more than 5000 of the Town's Centennial celebration books.
- ✓ Coordinated artist for the sculpture commemorating the Town's Centennial.
- ✓ Installed Centennial banners Town wide.
- ✓ Replaced 4 Town entrance signs with Centennial Logo.
- ✓ The Police Department continued mentoring (15) fifteen participants in the Explorer/Cadet program who assist the Town throughout the year with various Town events. The participants continue to compete in local and state-wide competitions.

- ✓ Officers assigned to the Town of Hypoluxo continue to attend HOA and Town Council meetings.
- ✓ Town Management Team ratified amendments to the Collective Bargaining Agreement with the Police Benevolent Association.
- ✓ Police Department staff trained and participated with Palm Beach Maritime Academy for Active Shooter scenarios in accordance with Florida State Statute.
- ✓ The police department coordinated with DEA (Drug Enforcement Agency) for the drug disposal program.
- ✓ Purchase and implementation of body-worn cameras for sworn law enforcement officers.
- ✓ The Code Enforcement Division personnel retained certification for issuing parking violations and provided approximately 700 hours of parking enforcement.
- ✓ Continued as a founding member of the Florida Green Finance Authority, a multi-jurisdictional agency which provides financing for energy improvements to residential and commercial properties using repayment through assessments on property tax bills.
- ✓ Worked with residents to discuss traffic calming needs in various parts of Town.
- ✓ Began to evaluate the potential for annexation of commercial areas south of Hypoluxo Road.
- ✓ Continued to partner with the Palm Beach County Department of Economic Sustainability to participate in the Community Development Block Grant Program.
- ✓ Actively participated in the Palm Beach County Coastal Resilience Partnership with the goal of proactively planning and implementing adoptive measures to withstand today's extreme weather events and prepare for future effects of sea level rise and climate change.
- ✓ Continued to provide flood zone determinations to residents, as well as provide copies of on file Elevation Certificates.
- ✓ Continued to actively participate in the Community Rating System, a voluntary incentive program that recognizes and encourages community floodplain management activities resulting in reduced flood insurance premium rates for residents.
- ✓ Formed a partnership with the U.S. Census Bureau, and creation of the Complete Count Committee, confirming that the Town was committed to ensuring every resident was counted.
- ✓ The Library's Foundation hired an architecture firm and worked in tandem with Library staff to design and plan a 21st century library – creating dedicated Children's and Teen spaces, expanding access to public computers, and adding ADA compliant restrooms, in addition to a meeting room for our residents and patrons.
- ✓ The Library offered curbside service during the COVID-19 closure. Library staff continued checking out-books to patrons, distributing unemployment forms with stamped envelopes, faxing time-cards and aid applications, and helping patrons navigate through application and aid processes.
- ✓ The Library received the American Library Association's Transforming Communities grant for Little Libraries in our Town Parks and to hold community discussions on issues that matter to residents. The Library also received Public Library Association's Inclusive Internship grant, and others to better serve our community.
- ✓ Library patrons enjoyed 1,287 sessions on the public computers and there were 1,124 Wi-Fi users.
- ✓ E-Book usage jumped from 303 check-outs in FY 2019 to 1,287 in FY 2020.
- ✓ Provided comprehensive human resource services from advertising new positions to onboarding approximately 40 new employees for a workforce of under 100 employees.
- ✓ Analyzed investments and rebalanced surplus funds in Qualified Public Depositories to obtain maximum safety of principle while earning higher returns.
- ✓ Changed the Town's health insurance coverage to another carrier which resulted in cost savings to the Town for a similar level of insurance coverage.
- ✓ Prepared the FY 2019-20 Comprehensive Annual Report, including a Single Audit Report, with an unmodified ("clean") opinion from the Town's auditors.
- ✓ Continued anti-phishing email testing campaigns to educate users and reduce risk against potential ransomware attacks.



Town of Lantana Capital Outlay

		Proposed Cost			
		Fund			
Account Number		General	Utility	Grants	Infrastructure
Police					
Vehicles-2 road patrol utility vehicles & related equipment	001-2021-521-64-15	\$ 113,980	\$ -	\$ -	\$ -
Computers-Three replacement laptops in vehicles	001-2021-521-64-40	\$ 8,400	\$ -	\$ -	\$ -
Communications center equipment upgrade	001-2023-521-64-10	\$ 321,371	\$ -	\$ -	\$ -
Computer-FCIC/NCIC station	001-2023-521-64-40	\$ 3,000	\$ -	\$ -	\$ -
TOTAL POLICE		\$ 446,751	\$ -	\$ -	\$ -
Development Services					
Vehicle-Code Enforcement	001-3005-524-64-15	\$ 30,000	\$ -	\$ -	\$ -
TOTAL DEVELOPMENT SERVICES		\$ 30,000	\$ -	\$ -	\$ -
Operations					
Various town-wide improvements (e.g. benches, landscape, etc.)	001-3937-572.63-10	\$ 10,000	\$ -	\$ -	\$ -
Vehicles-Replace 2007 F150 & 2008 crane truck	001-3937-572.64-15	\$ 125,000	\$ -	\$ -	\$ -
Various town-wide improvements (e.g. benches, landscape, etc.)	001-3939-572.63-10	\$ 10,000	\$ -	\$ -	\$ -
Sports Park nets for fields #2 & #3	001-3939-572.64-10	\$ 90,000	\$ -	\$ -	\$ -
Winterfest decorations and lights	001-3939-572.64-12	\$ 15,000	\$ -	\$ -	\$ -
Bus stop replacements	001-3946-539.62-10	\$ 14,900	\$ -	\$ -	\$ -
Beach pavilion structural repairs	001-3946-539.62-12	\$ 20,000	\$ -	\$ -	\$ -
Covered storage for equipment	001-3946-539.64-10	\$ 40,000	\$ -	\$ -	\$ -
Replace two air conditioning units at Library	001-3946-539.64-11	\$ 14,000	\$ -	\$ -	\$ -
Vehicles-Replace 2003 Ford F250 & 2007 Ford F150	001-3946-539.64-15	\$ 50,000	\$ -	\$ -	\$ -
ADA ramp at beach park	103-3937-572.63-10	\$ -	\$ -	\$ -	\$ 250,000
Phase II of beach walkway railing	103-3937-572.63-26	\$ -	\$ -	\$ -	\$ 120,000
CDBG project	121-3901-539.64-10	\$ -	\$ -	\$ 67,774	\$ -
Vehicle-Operations Director	401-3901-539.64-15	\$ -	\$ 22,000	\$ -	\$ -
Computer-Operations Director	401-3901-539.64-40	\$ -	\$ 1,500	\$ -	\$ -
Water main replacement under FEC railway	401-3962-533.63-10	\$ -	\$ 540,000	\$ -	\$ -
Water main replacement	401-3962-533.63-15	\$ -	\$ 1,200,000	\$ -	\$ -
Lake Worth water connection	401-3962-533.63-13	\$ -	\$ 100,000	\$ -	\$ -
East Lantana Road utility repairs & swale establishment	401-3963-535.63-10	\$ -	\$ 600,000	\$ -	\$ -
Sea Pines drainage project	401-3963-535.63-17	\$ -	\$ 1,097,000	\$ -	\$ -
Mini excavator replacement	401-3963-535.64-11	\$ -	\$ 50,000	\$ -	\$ -
Flusher/vac truck replacement	401-3963-535.64-35	\$ -	\$ 450,000	\$ -	\$ -
Water treatment plant filter and media replacement	401-3964-533.64-12	\$ -	\$ 1,240,000	\$ -	\$ -
TOTAL OPERATIONS		\$ 388,900	\$ 5,300,500	\$ 67,774	\$ 370,000
Library					
Window tinting	001-7101-571.63-10	\$ 11,000	\$ -	\$ -	\$ -
Furniture	001-7101-571.64-10	\$ 60,000	\$ -	\$ -	\$ -
Furnishings and other improvements	001-7101-571.64-10	\$ 250,000	\$ -	\$ -	\$ -
Books	001-7101-571.66-10	\$ 16,000	\$ -	\$ -	\$ -
TOTAL LIBRARY		\$ 337,000	\$ -	\$ -	\$ -
TOTAL BY FUND		\$ 1,202,651	\$ 5,300,500	\$ 67,774	\$ 370,000



DEBT SCHEDULE

The following is a schedule of all outstanding debt obligations of the Town.

- 2012 Series Water and Sewer Refunding Issue which refinanced the 1998 bond

This debt is repaid with water and wastewater fees. The Town does not have any general obligation debt that would require a pledge of property taxes for repayment.

During Fiscal Year 2013/14, the Town Council, along with a majority vote by Hypoluxo Island residents, directed staff to request Florida Public Utilities (FPU) construct a natural gas line for island residents to be paid for by Town funds. Payment would be repaid to the General Fund through a non-ad valorem assessment. This fiscal year is the final repayment of the gas line with an assessment of \$165.88 per parcel. The assessment is the mechanism used to replenish the General Fund reserves originally used to pay for construction. Since this is not a traditional debt arrangement, principal and interest are budgeted but not included in the debt schedule.

The State of Florida has no statutory limit on debt obligations; therefore, the Town has not developed a debt limit policy.

The following page lists in detail of the Town's debt and scheduled payments.

Utility
Fund

Water & Sewer Revenue Bonds Series 2012 (refinancing of 1998 Series)

TD Bank

Principal at 09/30/2021 \$ 47,513

Matures October 1, 2021

Payment Date	Interest	Principal	Total Payment	
10/01/21	70.08	47,513.49	47,583.57	
	70.08	47,513.49	47,583.57	47,583.57
TOTAL BY FUND				47,583.57



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