

**TOWN OF LANTANA
Agenda Item Summary**

AGENDA ITEM: Consideration of Resolution No. R-02-2022 amending the FY 2021-2022 budget in accordance with Budget Resolution No. R-08-2021.

ISSUE:

Throughout the budget year unforeseen instances occur that warrant budget adjustments. These instances are reflected in recommended budget amendments.

REVENUES/RESERVES PROVIDED BY:		EXPENDITURES APPROPRIATED TO:	
General Fund	\$148,525	General Fund	\$148,525
Infrastructure Surtax Fund	\$10,890	Infrastructure Surtax Fund	\$10,890
Grants Fund	\$49,517	Grants Fund	\$49,517
Utility Fund	\$182,096	Utility Fund	\$182,096
Police Education Fund	\$4,000	Police Education Fund	\$4,000

GF=General Fund; UF=Utility Fund; IS=Infrastructure Surtax Fund; GR=Grants Fund; PD=Police Education Fund

EXPLANATION	REVENUE ADJUSTMENT	EXPENDITURE ADJUSTMENT	AMOUNT
<u>Budget Neutral</u> Replacing automated external defibrillators (AED) with devices that are compatible with Palm Beach County Fire Rescue equipment. Funds provided from the contingency account.		GF- Non-Dept: Capital Outlay Contingency	\$24,004 ((\$24,004))
<u>Budget Neutral</u> Transferring the carryover from FY 2021 Community Development Block Grant (CDBG) funds from the Development Services Department to the Operations Department.		GR- Operations Development Services	\$65,226 ((\$65,226))
<u>Budget Increase</u> Proceeds received from insurance claims for vehicular damage. Funds used to repair or replace the applicable vehicles.	GF-Insurance UF-Insurance	Police: Repairs Capital Operations: Repairs	 \$1,100 \$20,825 \$781
<u>Budget Increase</u> Previously approved at the Town Council's November 8 th meeting, the Library Services and Technology Act (LSTA) grant provides funding for the purchase of a radio frequency identification system (RFID).	GR-LSTA Grant	Library: Capital	 \$49,517

Budget Increase Costs expected to be reimbursed from private entities relating to damages caused in October and November 2021 to the wastewater distribution system under West Lantana Road and East Ocean Avenue.	UF-Expenditure Reimbursements	Operations: Repairs	\$113,815
Budget Increase Costs where the use of Fund Balance/reserves are requested for consultant services for the Operations Department analysis, unforeseen costs associated with the municipal beach aluminum railing project originally approved 5/10/2021, Master Plan approved 1/24/2022, Town Administration Department personnel and operating costs approved 9/9/2021 and 1/24/2022, and the Police Department's education and training.	GF-Reserves IS-Reserves PD-Reserves UF-Reserves	Operations: Prof. Services Capital-IS Legislative Prof. Services Town Admin: Salaries Police: Training-PD	\$25,000 \$10,890 \$120,000 \$48,000 \$4,000
Budget Increase Contributions received from various sources designated for the Police Department.	GF-Contributions	Police: Capital	\$1,100


This Resolution **increases** the overall budget by **\$395,028** in order to reflect revenues and expenditures necessary to balance the Town's budget prior to the end of the fiscal year.

ATTACHMENT:

1. Resolution No. R-02-2022 with Exhibit A.

SAMPLE MOTION:

I move to (adopt) (deny adoption of) Resolution No. R-02-2022 providing for amendments to the fiscal year 2021-2022 budget.

Department Director Approval:	Meeting Date: 04/11/2022	Town Council Action:
		

RESOLUTION NO. R-02-2022

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING ITS FISCAL YEAR 2021 - 2022 BUDGET IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION R-08-2021; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the necessity for amending the fiscal year 2021 - 2022 Budget has come to the attention of the Town Council of the Town of Lantana, Florida; and

WHEREAS, pursuant to the Budget Resolution passed by the Town Council in accordance with State law, any and all budget amendments shall be formally approved by the Town Council in the form of a budget resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, THAT:

Section 1: The Town Council of the Town of Lantana hereby amends its fiscal year 2021 - 2022 Budget as provided in the schedule attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of Budget Resolution R-08-2021.

Section 2: The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2021 - 2022 Budget to the Budget documents and this Resolution shall be made a part of said Budget.

Section 3: In accordance with Florida Statute 166.241(6), the Finance Director is hereby directed to place a copy of this Resolution amending the 2021 - 2022 Budget on the Town's website within five (5) days.

Section 4: This Resolution shall take effect immediately upon adoption by the Town Council.

PASSED AND ADOPTED THIS 11th day of April, 2022.

TOWN OF LANTANA

Robert Hagerty
For Mayor Robert Hagerty

ATTEST:

(SEAL)



Kathleen Dominguez
Kathleen Dominguez, CMC, TOWN CLERK

Approved as to form and legal sufficiency.

R. Max Lohman
R. Max Lohman, TOWN ATTORNEY

EXHIBIT A
FISCAL YEAR 2022 BUDGET RESOLUTION

REVENUES PROVIDED FROM:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
	Donations/contributions	001-0000-366-10-90	1,100
	Insurance proceeds	001-0000-369-10-20	21,925
	Use of reserves	001-0000-389-90-10	125,500
	Total General Fund Revenues		<u>148,525</u>
<u>Fund 103-Infrastructure Surtax Fund</u>			
	Use of reserves	103-0000-389-90-10	10,890
	Total Infrastructure Surtax Fund Revenues		<u>10,890</u>
<u>Fund 117-Police Education Fund</u>			
	Use of reserves	117-0000-389-90-10	4,000
	Total Police Education Fund Revenues		<u>4,000</u>
<u>Fund 121-Grants Fund</u>			
	Federal LSTA Grant	121-0000-331-70-10	49,517
	Total Grants Fund Revenues		<u>49,517</u>
<u>Fund 401-Utility Fund</u>			
	Expenditure/insurance reimbursements	401-0000-369-10-20	114,596
	Use of reserves	401-0000-389-90-20	67,500
	Total Utility Fund Revenues		<u>182,096</u>

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
Legislative	Professional services	001-0101-511-31-90	89,000
Administration	Salaries	001-0501-512-12-10	24,000
Police	Repairs & maintenance-vehicles	001-2021-521-46-10	1,100
	Capital outlay-vehicles	001-2021-521-64-15	20,825
	Capital outlay-donations	001-2021-521-68-90	1,100
Operations	Professional services	001-3901-539-31-90	12,500
Non-Departmental	Capital outlay-equipment	001-9901-519-64-10	24,004
	Contingency	001-9901-519-99-10	(24,004)
	Total General Fund Expenditures		<u>148,525</u>

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 103-Infrastructure Surtax Fund</u>			
Operations	Capital outlay-equipment	103-3939-572-64-10	10,890
Total Infrastructure Surtax Fund Expenditures			<u>10,890</u>
<u>Fund 117-Police Education Fund</u>			
Police	Training	117-2021-521-26-10	4,000
Total Police Education Fund Expenditures			<u>4,000</u>
<u>Fund 121-Grants Fund</u>			
Development Services	Capital-CDBG	121-3001-524-63-12	(65,226)
Operations	Capital-CDBG	121-3901-539-64-10	65,226
Library	Capital-LSTA grant	121-7101-571-64-10	49,517
Total Grants Fund Expenditures			<u>49,517</u>
<u>Fund 401-Utility Fund</u>			
Legislative	Professional services	401-0101-511-31-90	31,000
Administration	Salaries	401-0501-512-12-10	24,000
Operations	Professional services	401-3901-539-31-90	12,500
	Repairs & maintenance-lines & stations	401-3963-535-46-70	114,596
Total Utility Fund Expenditures			<u>182,096</u>