

**TOWN OF LANTANA
Agenda Item Summary**

AGENDA ITEM: Consideration of Resolution No. R-02-2020, amending the FY 2019-2020 budget in accordance with Budget Resolution No. R-08-2019.

ISSUE:

Throughout the budget year unforeseen instances occur that warrant budget adjustments. These instances are reflected in recommended budget amendments.

REVENUES/RESERVES PROVIDED BY:		EXPENDITURES APPROPRIATED TO:	
General Fund	\$224,657	General Fund	\$224,657
Infrastructure Surtax Fund	\$9,785	Infrastructure Surtax Fund	\$9,785
Grants Fund	\$20,920	Grants Fund	\$20,920
Utility Fund	\$3,511	Utility Fund	\$3,511

GF=General Fund; UF=Utility Fund; IS=Infrastructure Surtax Fund; GR=Grants Fund; PD=Police Education Fund

EXPLANATION	REVENUE ADJUSTMENT	EXPENDITURE ADJUSTMENT	AMOUNT
<u>Budget Increase.</u> Proceeds received from insurance claims for equipment, vehicular damage, and legal fees. Funds used to repair or replace the applicable items and provide for legal fees.	GF-Insurance	Police Repairs	\$7,230
		Administration Attorney	\$8,877
<u>Budget Increase.</u> Donated funds received to be used for Police activities.	GF-Donations	Police Donations	\$50
<u>Budget Increase.</u> Funds to support Town efforts relating to the Coronavirus.	GF-Reserves	Non-Departmental	\$100,000
<u>Budget Increase.</u> Budget revision to reflect Library shutters purchase approved at 9/9/19 Council Meeting.	GR-Transfer from Surtax Fund	Library Capital	\$9,785
	IS-Reserves	Transfer to Grants Fund	\$9,785
	GR-Transfer from General Fund	Library Capital	\$35
		Transfer to Grants Fund Operations R&M	\$35 (\$35)

<u>Budget Increase.</u> Costs relating to personnel turnover within the Development Services Department.	GF-Use of Reserves	Development Services Personnel	\$65,000
<u>Budget Increase.</u> Increased fees by the third party administrator who facilitates the Intergovernmental Coordination Program. Costs are fully funded by the fees charged to other agencies.	GR-Intergov't Program	Development Services Contractual	\$11,100
<u>Budget Increase.</u> Received funds from the School Board of PBC for Lantana law enforcement services at Lantana Elementary School.	GF-Intergovernmental	Police Personnel	\$43,500
<u>Budget Increase.</u> Impact fees received to be used for water/wastewater system.	UF-Impact Fees	Operations-Impact Related	\$3,511

This Resolution **increases** the overall budget by **\$258,873** in order to reflect revenues and expenditures necessary to balance the Town's budget prior to the end of the fiscal year.

ATTACHMENT:

1. Resolution No. R-02-2020 with Exhibit A.

SAMPLE MOTION:

I move to (approve) (deny) Resolution No. R-02-2020, providing for amendments to the fiscal year 2019-2020 budget.

Department Director Approval:	Meeting Date: 04/27/2020	Town Council Action:
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RESOLUTION NO. R-02-2020

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING ITS FISCAL YEAR 2019 - 2020 BUDGET IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BUDGET RESOLUTION R-08-2019; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the necessity for amending the fiscal year 2019 - 2020 Budget has come to the attention of the Town Council of the Town of Lantana, Florida; and

WHEREAS, pursuant to the Budget Resolution passed by the Town Council in accordance with State law, any and all budget amendments shall be formally approved by the Town Council in the form of a budget resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, THAT:

Section 1: The Town Council of the Town of Lantana hereby amends its fiscal year 2019 - 2020 Budget as provided in the schedule attached hereto as Exhibit "A" and made a part hereof, in accordance with the terms and provisions of Budget Resolution R-08-2019.

Section 2: The Town Clerk is hereby directed to attach a copy of this Resolution amending the 2019 - 2020 Budget to the Budget documents and this Resolution shall be made a part of said Budget.

Section 3: In accordance with Florida Statute 166.241(5), the Finance Director is hereby directed to place a copy of this Resolution amending the 2019 - 2020 Budget on the Town's website within five (5) days.

Section 4: This Resolution shall take effect immediately upon adoption by the Town Council.

PASSED AND ADOPTED THIS 27th day of April, 2020.

TOWN OF LANTANA

Aye

Nay

Mayor David J. Stewart

Aye

Nay

Vice Mayor Lynn J. Moorhouse

Aye

Nay

Councilmember Malcolm Balfour

Aye

Nay

Councilmember Karen Lythgoe

Aye

Nay

Councilmember Mark Zeitler

ATTEST:

(SEAL)

TOWN CLERK

Approved as to form and
legal sufficiency.

TOWN ATTORNEY

EXHIBIT A

FISCAL YEAR 2020 BUDGET RESOLUTION

REVENUES PROVIDED FROM:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
	Intergovernmental-School Resource Officer	001-0000-337-20-20	43,500
	Donations	001-0000-366-10-90	50
	Insurance proceeds	001-0000-369-10-20	16,107
	Use of reserves	001-0000-389-90-10	165,000
	Total General Fund Revenues		<u>224,657</u>
<u>Fund 103-Infrastructure Surtax Fund</u>			
	Use of reserves	103-0000-389-90-10	9,785
	Total Infrastructure Surtax Fund Revenues		<u>9,785</u>
<u>Fund 121-Grants Fund</u>			
	Intergovernmental Coordination Program	121-0000-345-90-10	11,100
	Transfer from other funds	121-0000-381-10-10	9,820
	Total Grants Fund Revenues		<u>20,920</u>
<u>Fund 401-Utility Fund</u>			
	Water impact fees	401-0000-363-23-10	1,511
	Wastewater impact fees	401-0000-363-24-10	2,000
	Total Utility Fund Revenues		<u>3,511</u>

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 001-General Fund</u>			
Administration	Town Attorney	001-0501-512-31-10	8,877
Development Services	Salaries	001-3001-524-12-10	65,000
Police	Overtime	001-2021-521-14-10	43,500
	Vehicle repairs	001-2021-521-46-10	7,230
	Capital outlay-donations	001-2021-521-68-90	50
Operations	Repairs and Maintenance	001-3946-539-46-60	(35)
Non-Departmental	Emergency account	001-9901-519-46-90	100,000
	Transfer to Grants Fund	001-9950-541-91-10	35
	Total General Fund Expenditures		<u>224,657</u>

EXPENDITURES APPROPRIATED TO:

Increase: Fund/Department	Account Description	Budget/Account Number	Amount
<u>Fund 103-Infrastructure Surtax Fund</u>			
Non-Departmental	Transfer to Grants Fund	103-9950-519-91-10	9,785
Total Infrastructure Surtax Fund Expenditures			<u>9,785</u>
<u>Fund 121-Grants Fund</u>			
Development Services	Contractual services	121-3001-524-34-10	11,100
Library	Capital outlay-improvements	121-7101-571-63-10	9,820
Total Grants Fund Expenditures			<u>20,920</u>
<u>Fund 401-Utility Fund</u>			
Operations	Capital outlay-impact fee related (water)	401-3962-533-64-30	1,511
	Capital outlay-impact fee related (wastewater)	401-3963-535-64-30	2,000
Total Utility Fund Expenditures			<u>3,511</u>