



CHANGE OF CONTRACTOR REQUEST

Instructions: Complete this form and submit the below items.

- A new **Building Permit Application** to complete the change of contractor process
- A **Recorded Notice of Commencement** bearing the new contractor's name prior to inspection
- **Contractor Registration Form** and backup documentation for the new contractor
- \$25 (cash or check) made payable to Town of Lantana

Permit #: _____ Date: _____

Address of Work: _____

Original Permit Applicant Name: _____

Original Applicant Phone: _____ Email: _____

Permit Shall Be Reissued to: _____

New Contractor Assuming Responsibility: _____

New Contractor Business Address: _____

New Contractor Phone: _____ Email: _____

New Contractor Signature: _____ Date: _____

STATE OF FLORIDA, COUNTY OF _____ Sworn to (or affirmed) and subscribed before me by means of
 physical presence or online notarization, this _____ day of _____, 20____ by _____.
 Personally known OR produced the following identification: _____.

Signature of Notary Public - State of Florida

I, the Owner, acknowledge that the previous contractor was removed from the permit number listed above and, I, the Owner, shall assume full responsibility for the work completed by the previous contractor and hold the Town of Lantana, its agents, employees and elected officers harmless and without liability for the removal of my previous contractor and any work performed before, during or after such removal. **I understand that a Change of Contractor fee will apply for this change if the permit has already been issued and any subpermits must be reapplied for in order to move forward.**

Owner Signature: _____ Date: _____

STATE OF FLORIDA, COUNTY OF _____ Sworn to (or affirmed) and subscribed before me by means of
 physical presence or online notarization, this _____ day of _____, 20____ by _____.
 Personally known OR produced the following identification: _____.

Signature of Notary Public - State of Florida