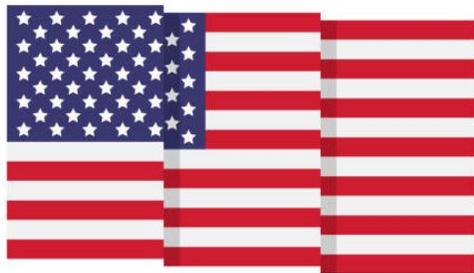


TOWN OF LANTANA
TOWN MANAGER'S REPORT



June 2024



HAPPY
FLAG DAY

— JUNE 14TH —

TOWN OF LANTANA

TOWN MANAGER'S REPORT



TOWN COUNCIL

Karen Lythgoe, Mayor
Mark Zeitler, Vice Mayor
Kem Mason, Vice Mayor Pro Tem
Christopher Castle, Councilmember
Lynn J. Moorhouse, D.D.S., Councilmember

TOWN MANAGER'S OFFICE

Brian K. Raducci, ICMA-CM, Town Manager
Kathleen Dominguez, CMC, Town Clerk
Maria Rios, Executive Assistant to the Town Manager

TOWN ATTORNEY

Lohman Law Group, P.A.

DEPARTMENT DIRECTORS

Eddie Crockett, Public Services Director
Nicole A. Dritz, Development Services Director
Stephen Kaplan, Finance Director
Kristine Kreidler, Library Director
Sean Scheller, Chief of Police
Craig Spiegelhalter, Palm Beach County Fire Rescue District Chief

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INTRODUCTION

The purpose of this report is to provide the Town of Lantana (Town) Town Council and Community with a high-level executive summary of the status of the Town's major projects and various current and upcoming operational matters. Additional information may be available upon request.

MISSION STATEMENT

To preserve Lantana's small-town atmosphere through responsible government and quality service.

NEWS RELEASES

Sea Turtle Nesting and Hatching Season

March 1st marks the beginning of the Sea Turtle Nesting and Hatching Season which runs annually from 03/01 – 10/31. During this period of time, sea turtles make their way to Florida beaches to lay their eggs. Please help us protect these sea creatures by staying clear of any such nests.

2024 Hurricane Season Preparedness

The Town is committed to assisting residents in preparing for the potential impacts of a hurricane. To ensure everyone's safety, we provide some of the following recommendations to properly prepare for a hurricane in advance:

Before:

- ✓ Install straps or additional clips to securely fasten your roof to the frame structure. This will reduce roof damage.
- ✓ Be sure trees and shrubs around your home are well trimmed.
- ✓ Obtain cash or travelers checks.
- ✓ Fuel up vehicles and propane tanks.
- ✓ Determine how and where to secure your boat.
- ✓ Purchase supplies for your family's disaster supply kit.
- ✓ Make plans to board your pet if you plan to go to a shelter.
- ✓ Check your shelter information and location.

ARE YOU PREPARED?



After:

- ✓ Report downed lines to FPL or the Lantana Police Department.
- ✓ Do not drive into flooded areas.
- ✓ Check for gas leaks.
- ✓ If you think sewage lines are damaged, don't use toilets and call a plumber. If water pipes are damaged, don't use tap water; call the Town's Water Treatment Plant at (561) 540-5760.

FLOODING: KNOW YOUR HAZARDS



Know Your Zone: The Town has areas that are considered Special Flood Hazard Areas which require all buildings to be constructed at or above, the Base Flood Elevation. Please visit the following link Lantana [Emergency Management](#) to have more information about your zone and the hurricane season.

Community Rating System: The Town participates in the National Flood Insurance Program Community Rating System and is currently rated a Class 8 Community. This allows a property owner who purchases a flood insurance policy to receive a discount on its cost.

As part of our participation, the Development Services Department offers a service to answer questions on Flood Zone and Base Flood Elevation determinations from the Flood Insurance Rate Map. Please feel free to stop in or call the Development Services Department at (561) 540-5780 for help answering questions regarding your Flood Zone. The Flood Insurance Rate Map and various

other publications on flood prevention are available at Development Services and the Lantana Public Library.

Please make sure you are prepared and visit [Public Safety - Emergency Management Hurricane \(pbcgov.org\)](https://www.pbcgov.org) for an official hurricane guide from the Palm Beach County (PBC) Emergency Information Center (available in English, Spanish and Creole).

Town Hall Closure and Information for Independence Day

The Town Offices will be closed on Thursday, 07/04 and Friday, 07/05/2024 in observance of Independence Day. For your convenience, the Town is offering the following information so as to minimize any disruption of services:

- Town Hall, Development Services and the Police Department will offer extended lobby hours from 7:30 a.m. to 4:30 p.m. from Monday, 07/01 through Wednesday, 07/03/2024.
- The Library will be open for its first Saturday opening on 07/06/2024 from noon to 4:00 p.m.
- If you experience any “after hour” water emergencies, please contact us at (561) 540-5701.

Thank you in advance for your patience and cooperation as it is greatly appreciated!

Additionally, the Town would like to invite all residents to join us for the Annual Independence Day Celebration on Thursday, 07/04/2024 at Bicentennial Park from 6:30 p.m. to 9:30 p.m. There will be a live concert by the Nikki Kidd Band, food and craft vendors, family games and much more! Free parking and shuttle buses will be available from 6:00 p.m. to 10:15 p.m. departing from Town Hall and the Finland House parking lot. Please remember to bring your chairs and blankets.

In order to enhance safety during our event and those held elsewhere, Florida Dispatch LLC will slow trains to 40 mph from 3:00 p.m. to 11:00 p.m. between Gateway Blvd and E Ocean Ave and will instruct train crews to sound the horn freely (inside the quiet zone). We look forward to seeing you at the event!

Bonefish Cove Habitat Restoration Project Update

On 06/24/2024, the Town received the following update regarding the Bonefish Cove Habitat Restoration project from Palm Beach County’s (PBC) Department of Environmental Resources Management:

- Last week, they held a productive meeting with the US Army Corps of Engineers (ACOE) team, who confirmed they are finalizing the engineering and contract requirements for a design modification that will not affect the traditional route to the Intracoastal Waterway.
- Once the ACOE finalizes the drawing of the new configuration, they will share it.
- Meanwhile, sand for constructing intertidal mangrove islands and oyster reefs will be transported from Peanut Island’s dredge material management areas, likely starting later this month or in early July 2024, and barged to the Bonefish Cove Habitat Restoration project location just south of the Lake Worth Avenue Bridge. Once the intertidal islands are created, they will be stabilized with limestone rock breakwaters.
- Yellow turbidity curtains are currently in place around the active work area to contain and minimize any turbidity plumes resulting from the sand placement. Daily turbidity monitoring will occur during all sand placement activities.
- Construction will be conducted from 7:00 a.m. to 6:00 p.m., Monday through Saturday, as approved by the Town of Palm Beach. Each island’s construction will take several months, with the contractor scheduled to complete all islands, oyster reefs and mangrove plantings by summer 2025.
- Upon completion, these islands and oyster reefs will provide critical habitat for threatened shorebirds and protected native mangroves. Additionally, submerged seagrass and oysters will colonize, contributing to improved water quality.

PBC will continue to post periodic construction updates on the PBCLakeWorthLagoon.com website, and the Town will also keep you informed on this matter.

Join the Effort: Let's Keep Our Town Clean and Beautiful!

The Town kindly encourages all residents and business owners to join in maintaining cleanliness by picking up trash on their properties and within their swales on a regular basis. If everyone took a proactive daily or weekly role in trash pickup, it would significantly reduce the amount of litter around our Town. This collective effort will greatly enhance the overall appearance and cleanliness of our community.

06/10/2024 – Town Council Workshop and Regular Meeting Presentations

The Town had the honor to host the following representatives during the 06/10/2024 Town Council Workshop and regular meeting:

Presentation by Brent Whitfield from Chen Moore and Associates (CMA)

During the 06/10/2024 Town Council Workshop, Brent Whitfield, Project Engineer and Environmental Specialist from CMA provided a progress update on the Potential Stormwater Fee implementation. The Workshop aimed to discuss this matter and clarify the process and its current status for the Town Council and Lantana residents. No formal actions were taken during this session as it was purely informational. The Town will continue to provide updates on the potential stormwater fee implementation and will hold a second Workshop on this matter on 07/22/2024.

Presentation by S. Lizabeth Martin from the PBC Commission on Ethics

During the 06/10/2024 Town Council Meeting, S. Lizabeth Martin from the PBC Commission on Ethics provided a brief overview which emphasized the importance of the services and programs offered by the entity.

Awards and Recognitions



Lantana Lifeguards Recognized for Lifesaving Rescue

On the 06/10/2024 Town Council Meeting, Catherine Girard, Jasper Cataldo and Samuel Janssen from Marine Safety were recognized for their heroic actions during a recent beach rescue on 05/05/2024. Marc Fichtner, Marine Safety Supervisor, introduced the lifeguards, commended them for their outstanding service to the Town and he presented a certificate of appreciation to each lifeguard.

06/17/2024 – 1st Budget Workshop

On 06/17/2024, the Town held its 1st Budget Workshop for FY 2024/25. During the Workshop, the Town Manager and the Finance Director presented the draft budget to the public and Town Council, which received positive feedback from Councilmembers. If you would like to view the Budget Workshop Presentation, please access it on the Town's website or follow this link: [06/17/2024 Budget Workshop Presentation](#). For more information on the budget process, please refer to the FY 2024/25 Proposed Annual Budget under the **FINANCE DEPARTMENT** section.

Pavement Improvement Project

The Town is pleased to announce its collaboration with representatives from All County Paving to enhance various roads within the community. This initiative commenced on 06/10/2024. While ensuring minimal disruption to traffic, the goal is to finish each phase within a day, subject to weather and equipment conditions. The following roads have been and/or are scheduled to be paved:

- Public Services Parking Lot (510 W Pine St)
- N Oak St (E Ocean Ave - E Lantana Rd)
- Lyndon Dr (Sandpiper Ln - S Broadway)
- W Duval St (S 10th Pl - S Arnold Ave)
- W Jennings St (S 11th St - S 10th St)
- W Jennings St (S Arnold Ave - S Broadway)
- W Palm St (N Broadway - N 4th St)
- W Perry St (S 12th St - S 10th St)
- W Pine St (S 13th St - S Broadway)
- W Indies Way (Tradewinds - Sea Pine Way)
- W Minnesota St (N Arnold Ave - Dead End)
- PBC Fire Department (Station 37 bldg. to S Broadway)
- Lake Worth Ave (S Lake Dr to Dead End)
- Sea Pines Ln/Garnett St (S Broadway – Sea Pines Way)
- W 13th St (W Pine St to W Ocean Ave)
- W Perry St (S Arnold Ave to S 10th Pl)

For more details regarding the scheduled roads for paving, please access to the following link: [Paving Schedule](#).

Sewer Lift Station #16 and #18 Rehabilitation Project

On 06/11/2024, the contractor notified the Town that the renovations for sewer lift station #18 have been successfully completed. Regarding lift station #16, a recent inspection has taken place; however, the commencement of renovations has been delayed due to inclement weather conditions.

The Town will provide timely updates on the commencement schedule for the forthcoming work.



Centennial Sculpture Restoration

The Town would like to inform you that the Centennial Sculpture was recently restored. This process involved removing all of the oxidized salt buildup from the sails and sealing them with a high-performance water-repellent ceramic coating to protect against UV and saltwater damage. Additionally, the stainless-steel section was buffed to enhance its shine.

Bus Shelter Replacement Project

The Town recently installed three (3) new bus shelters: two (2) on W Lantana Rd and one (1) on N Dixie Hwy, enhancing accessibility and comfort for local commuters, ensuring a more efficient and enjoyable transit experience.



Solid Waste Authority (SWA) of PBC News

Repairs at Central County Transfer Station

On 06/11/2024, representatives from SWA of PBC informed the Town that as part of their routine maintenance procedures, the Central County Transfer Station located in the Town will commence repairs to the tipping floor starting on 07/22/2024. During this period, the facility will not be able to accept garbage and vegetation until the repairs are completed. The project is anticipated to conclude by the end of August. For more information, please access the following link: [Lantana Transfer Station Tipping Floor Repair](#).

Proper Disposal of U.S. Flags

The U.S. flag is a symbol of freedom, and each color stands for specific qualities:

- Red symbolizes strength and valor.
- White symbolizes purity and innocence.
- Blue symbolizes vigilance, perseverance and justice.

When a U.S. flag becomes so tattered that it can no longer serve as a symbol of the United States, the [U.S. Flag Code](#) says it should be retired in a dignified manner.



The [SWA of PBC](#) has made it easy for residents to [retire old American flags](#). Just drop them off in the special drop box at one of seven SWA [Home Chemical & Recycling Centers](#) (HCRC) in PBC and your flag will be retired with respect and honor.

To find the SWA's HCRC locations, please follow the link: [HCRC locations](#).

Independence Day Collection Schedule



Garbage, recyclables, yard waste and bulk waste collection will not be impacted for residents and businesses in unincorporated PBC on 07/04/2024, the Independence Day holiday. SWA of PBC disposal facilities will be open and haulers in unincorporated PBC will run their regular routes. Residents should place all garbage, recyclables and yard waste curbside by 6:00 a.m.

While SWA administrative offices will be closed, a limited number of customer service team members will be available to assist residents with any garbage or recycling collection questions or concerns. SWA Customer Information Services can be reached at (561) 697-2700 or (866) 792-4636 (toll-free) or contactcis@swa.org.

Residents in unincorporated PBC can always see their collection schedule, set reminders, and sign up for collection information by clicking the "[My Pick-Up Days](#)" button on the SWA's website.

Residents living in one of PBC's 39 municipalities should contact their municipality directly for holiday collection information. A [list of municipal contacts](#) can be found online.

Palm Beach State College (PBSC) Public Safety Job Fair



On 05/23/2024, the Police Department participated in the PBSC Public Safety Job Fair. The event aimed to promote careers in the public safety sector, including roles such as Police Officers, 911 Dispatchers and Community Service Aids. Various police and fire agencies from throughout the state participated in the fair. The Town will continue to participate in these types of events to support community engagement and public safety initiatives.

Community Project Funding (CPF) Application for FY 2025

The Town is excited to announce that we received an update regarding our CPF Application for FY 2025 request from Congresswoman Lois Frankel's Office. The Town's request for \$1.5M for the Environmental Protection Agency State and Tribal Assistance Grants (STAG) for the Clean Water and Drinking Water State Revolving Funds, has been submitted to the House Appropriations Committee. This marks the beginning of a potentially lengthy process, during which funding awards may be adjusted or projects may be subject to cuts. However, we are optimistic about the progress of our request and will keep you updated every step of the way. We want to extend our sincere gratitude to Congresswoman Frankel and her staff for supporting our project for this submission.

2023 Annual Drinking Water Quality Report

Each year, the Town takes great pride in preparing its Annual Drinking Water Quality Report (Report) which is designed to provide our valued customers with comprehensive information regarding the quality of our water and the services that we consistently deliver. Ensuring a safe and reliable supply of drinking water is one (1) of our highest priorities and this Report serves as a vital tool in conveying the rigorous efforts undertaken to achieve this objective.

In strict adherence to Federal and State laws, regulations, and guidelines set forth by the Florida Department of Health in Palm Beach County (DOH-Palm Beach), the Town conducts regular monitoring of its drinking water to detect any potential contaminants. The Report meticulously outlines the results of this monitoring process and elucidates their significance for the period spanning from 01/01/2023 – 12/31/2023, unless otherwise specified. For access to the complete report, kindly utilize the following link: [Town of Lantana Annual Drinking Water Quality Report](#)

Newly Hired Employees

The Town is pleased to introduce the following newly hired employees. Please join the Town in welcoming them to our Lantana family!



Kelsey Hamm as the new Library Assistant for the Library Department. She is responsible for registering new patrons; collecting and recording payments; planning and presenting library programs and activities; and keeping an inventory of supplies for technical services and the circulation area.



Daniel Perez as the new Permit and BTR Specialist for the Development Services Department. He is responsible for assisting and serving the Town's residents and area businesses. He processes, coordinates, issues and renews business tax receipts and building permit applications.



Emily Sleezer as the new Library Assistant for the Library Department. She is responsible for registering new patrons; collecting and recording payments; planning and presenting library programs and activities; and keeping an inventory of supplies for technical services and the circulation area.



Sam Kucharczuk as the new On-Call Lifeguard for the Marine Safety. He is responsible for supervising swimming, surfing, snorkeling and other activities in the water and on the beach. He conducts water rescue activities, administers first aid as needed and enforces rules and regulations, including Town ordinances related to the beach facility.



Michael Bartholomew as the new Police Dispatcher for the Police Department. He is responsible for answering incoming emergency and non-emergency calls; communicating with police officers and police personnel; and assisting other agencies in communicating with each other during emergency calls.

Employee Spotlight

This month we would like to shine a spotlight on Loretta Miller who has been a Code Enforcement Officer within our Development Services Department for over six (6) years. Loretta's contributions have been instrumental in maintaining the high standards that make our Town a wonderful place to live and work. Loretta's extensive knowledge of local, state and federal regulations is second to none. Her commitment to staying updated with the latest building codes and zoning laws ensures that our community remains compliant and safe.

Whether it's a routine inspection or a complex violation case, Loretta's expertise shines through, guiding property owners and developers with clarity and precision. When it comes to having chosen to work for our Town instead of somewhere else, Loretta boasts that one (1) of the great reasons she chooses to continue her career as a Code Enforcement Officer in the Town, is the small community of residents and businesses that she takes pride in working with the Town to maintain standards that support public safety, cleanliness and values in a family-oriented atmosphere.



When asked to share a "fun fact" about herself, she responded "...I **love watching movies of every genre while yelling at the characters as if they could hear me, and I sing really well until I step out of the shower**". Loretta also states that her favorite thing about the Town is the small community of residents which reminds her of her childhood home in Mullins, SC.

2-1-1 Palm Beach and Treasure Coast



The 2-1-1 Helpline is a one-stop resource for suicide prevention, crisis intervention and community services for Palm Beach, Indian River, Martin, Okeechobee and St. Lucie County residents in different languages (i.e., English, Spanish and Creole), for people of all ages. For more information or assistance, please follow the link below and find the 2-1-1 PBC website at <https://www.lantana.org/links>.

Florida Power & Light Company (FPL) News

Lantana Vegetation Management Plan Maintenance

The Town would like to inform you that FPL has been and will be conducting Utility Tree Maintenance in the coming weeks. This work will be performed by FPL's line-clearing qualified contractor, Asplundh Tree Expert Company. Please view the [general boundary map](#) of the area where the maintenance will occur.

Reporting and Tracking an Outage

FPL understands that power outages can be an inconvenience. FPL provides tools for you to track outages and get updates on power restoration in your area. For faster access, download the FPL app from the App Store or Google Play, or text "App" to MyFPL (69375) to stay connected and informed with ease. You can also visit FPL.com to report or check the status of your outage.



How FPL Restores Your Power

FPL is dedicated to restoring your power safely and as quickly as possible after a storm. Their highly skilled restoration teams work around the clock, prioritizing critical infrastructure to ensure power is restored to our community. Click [here](#) to learn how FPL restores power. Additionally, the

company urges you to always be aware of potential safety hazards, especially before, during and after severe weather. Find tips on how to prepare on [FPL.com/Storm](https://www.fpl.com/storm).

Be Proactive: Storm Preparedness

FPL works year-round to prepare for severe weather and is ready to respond to whatever weather comes our way. Prepare your family and/or business for storm season by visiting [FPL.com/Storm](https://www.fpl.com/storm) and access helpful resources, tips and guidelines to ensure you and your loved ones are ready when storms strike.



Lantana Feeder Hardening Project

19 new Concrete Poles were recently installed around S Arnold Ave from W Pine St to Garnett St. In order to make this installation possible, some light fixtures were removed. FPL and their contractors are currently working on the Feeder Hardening Project in the area. As a result, Lantana Feeder #2839 (i.e., Skylark Ln, Julia Heights Dr, Cardinal Ln, Garnett St, S Arnold Ave, S 4th St and Lantana Rd from N 8th St to Dixie Hwy) is expected to be 100% complete by the end of July 2024. Lantana Feeder #2836 (i.e., North on S 14th St and West of I-95 on Lantana Rd) is expected to be 100% complete by the end of August 2024.

We Need Your Help to “Light up Lantana” by identifying any streetlights that are not working in your neighborhood or anywhere around Town by reporting them on the FPL website at [FPL.com/Create a New Report](https://www.fpl.com/create-a-new-report) or by contacting Glenn Ellis, Public Works Superintendent at gellis@lantana.org or (561) 540-5764.

Sign Up for CodeRED Alerts!

To enroll, visit <https://www.lantana.org/> and click on CodeRED alerts OR text “Lantanaalerts” (as one word) to 99411.

Things to Know About CodeRED

- CodeRED delivers notifications by phone, email, text and mobile alerts.
- CodeRED is compatible with TDD/TTY devices for those who are deaf or hard of hearing.
- Individuals and businesses may add as many phone numbers, emails and texts numbers as they choose.

For more information about CodeRED Lantana Alerts, contact the Town Clerk Kathleen Dominguez at kdominguez@lantana.org or (561) 540-5016.



Water Treatment Plant and Water Distribution System Improvements Update

All of the new high service pumps are now online and are operating as designed. They will continue to be closely monitored to ensure that their smooth operation continues.

Periodically, it has been brought to the attention of Town staff that some areas of the Town occasionally experience water discoloration or “yellow tinted water” coming from their tap. Please be advised that the Town’s drinking water is monitored and tested on a daily basis and continues to confirm that it is safe to drink and that it is well within all mandatory Florida Department of Health water treatment parameters. The Town internally tests the water on a daily basis for chlorine, hardness, color, iron, PH, alkalinity, chlorides, total dissolved solids, temperature and conductivity. In addition, the water is tested externally three (3) times per month for various conditions (i.e., total coliform/E.coli; total coliform/fecal; enterococci; coliphage and HPC) and semi-annually for lead and copper.

In order to provide an immediate response to this concern, the Town continues to perform an aggressive hydrant flushing program that helps to properly distribute the treated water within the system. In addition, we have recently installed three (3) automatic flushing devices in various locations throughout the Town. Due to the complex and intricate design of our Water Treatment Plant (WTP), Town staff continues to work closely with our engineers to design cost-effective long-lasting improvements which are expected to significantly improve this issue. At the 06/12/2023 Town Council Meeting, a contract was awarded to RF Environmental Services, Inc. in the amount of \$2.4M for Filter Media Replacement and WTP improvements. The contractor has ordered the long lead time items and the first of five (5) resin tanks was restored and placed back in service in 06/2024. As a result, improvements have been observed in the water discoloration.



If you should have any concerns regarding the color and/or quality of your drinking water, please call the Town's WTP at (561) 540-5760 between the hours of 7:00 a.m. and 4:00 p.m. so that we may address your specific concerns.

Moreover, Town staff continues to work closely with our engineers on other water-related improvement projects to ensure that the Town continues to provide quality potable water in a safe, consistent and cost-effective manner. These include:

- Completing the design work for the Broadway and WTP Discharge Water Main Pipe Replacement Phase II Project (contract awarded at the 01/08/2024 Town Council Meeting).
- Water Main Replacement Project under the Florida East Coast Railway tracks at Pine St (project was substantially completed in 05/2024). Approval for sidewalk replacement from the Florida Department of Transportation (FDOT) is pending.
- Replacement of the temporary WTP Softening System with a permanent solution once it can be designed/acquired (contract awarded at the 01/22/2024 Town Council Meeting).

All of these projects are ongoing simultaneously, in various stages of progression and are of the highest priority to Town Officials and staff. In addition, the staff meets monthly with our engineers to ensure that we remain on task. In many cases, there are multiple regulatory agencies that we need to coordinate with and design issues which need to be addressed in order to ensure the delivery of safe and reliable projects to the Town's residents and business owners.

Due to the enormity and complexity of these projects, in many cases, they are phased in over multiple years in order to effectively plan, design, bid, award, fund and construct the projects at hand. Funding has been provided for many of these projects including Federal and State appropriations (through Congresswoman Lois Frankel's Office and with the assistance of our Lobbyist – Ballard Partners, respectively). We are also pursuing other grant opportunities to assist with our funding needs for these and our other infrastructure related projects with the assistance of our professional grant writer (see **GRANTS**). The Town will continue to provide updates as to the status and progress of these projects.

Thank you in advance for your patience and cooperation as it is greatly appreciated!

[Dune Restoration Project Delayed until End of year 2025](#)

On 10/24/2022, the Town Council approved the 1st Amendment to the Interlocal Agreement (ILA) for the Dune Restoration Project – Reach 9 (Project) with the Town of South Palm Beach and Temporary Easement Access Agreement with the Town of South Palm Beach and the Town of Palm Beach which extended the term of the project through 02/28/2023.

Over the past 2½ years the Project had been delayed for many reasons. Most recently, on 02/05/2024, the Town was informed by the Town of Palm Beach’s Engineering Department that they continue to work on the Beach Nourishment Project. A dredge will pump sand from an offshore source onto the beach in Reach 7 (Phipps Park to Kreusler Park) and they will stockpile additional sand and truck it into Reach 8 (Palm Beach south of the Lake Worth pier) to build dunes. Finally, they plan to utilize the Town’s access for the Project into Reach 9, which is expected to be completed by the end of 2025.

TOWN CLERK

Palm Beach County 2024 Primary and General Election Dates – Mark Your Calendars!

Primary Election Day is Tuesday, 08/20/2024.

General Election Day is Tuesday, 11/05/2024.

For more information on early voting, vote-by-mail, and registration deadlines, please visit: <https://www.votepalmbeach.gov/>, or call (561) 656-6200.

2025 Town Election Information

The next Town Election will be held on Tuesday, 03/11/2025.

Please visit <https://www.lantana.org/town-elections> for more information.

Get Ready for a New Town Website

On 03/25/2024, the Town Council approved a contract with CivicPlus, LLC, to completely revamp our website. This means a more user-friendly experience, a fresh new look and easier access to all the information you need. Stay tuned for the launch this fall – September/October 2024!

Town’s Livestreaming Platform and Agenda Notifications

To use the platform for accessing the livestreamed and recorded Town Council Meetings please adhere the following instructions:

Tune in Live or Catch up Later

- Visit <https://www.lantana.org/TownAgendas>.
- Click the “View Event” link for the live broadcast when the Town Council Meeting starts.
- Recordings are available on-demand after each meeting in the Past Events section.

Stay informed

Sign up for email notifications when new agendas are posted and never miss an update at <https://www.lantana.org/TownAgendas>.

Schedule of Future Events/Important Dates

- 06/26/2024 – Planning Commission Meeting, Town Hall Council Chambers, 6:30 p.m.
- 06/27/2024 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 07/04 - 07/05/2024 – Town Offices Closed in Observance of July 4th.
- 07/04/2024 – Annual Independence Day Celebration, Bicentennial Park, 6:30 – 9:30 p.m.
- 07/08/2024 – 2nd Budget Workshop, Town Hall Council Chambers, 5:30 p.m.
- 07/08/2024 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 07/18/2024 – Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 07/22/2024 – Stormwater Utility Fee Workshop, Town Hall Council Chambers, 5:30 p.m.
- 07/22/2024 – Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 07/24/2024 – Planning Commission Meeting, Town Hall Council Chambers, 6:30 p.m.

PUBLIC SERVICES DEPARTMENT

Traffic Light Synchronization

In response to high traffic volume, the Town recently contacted the PBC Traffic Division to request a review of the Traffic Light Synchronization on Lantana Rd. On 05/15/2024, the Town received notification from the PBC Traffic Division team that a 15-second green light deficiency issue at I-95 westbound was corrected, with an additional five (5) seconds of green time reallocated from other phases. While it is not expected that this adjustment will fully resolve the issue during peak traffic conditions, the Town will continue to work closely with PBC's Traffic Division and our traffic engineer to determine if other modifications in and around this intersection as well as others, may be warranted to keep traffic flowing as smoothly as possible.



Optimizing Traffic Flow: Pavement Markings Initiative

In February, the Town submitted a request to the PBC Traffic Division to investigate the feasibility of installing "Do Not Block" pavement markings at intersections along Lantana Rd, including Andrew Redding Rd, S Broadway and Dixie Hwy. Additionally, the Town requested similar pavement markings at the Seacrest Intersection, N Broadway and Dixie Hwy on Hypoluxo Rd in response to traffic concerns reported.

The Town received confirmation that studies would be conducted to ensure alignment with the PBC's Traffic Division's policies. Field observations commenced in March, beginning with Lantana Rd and the aforementioned intersections. Following their assessment, the PBC

Traffic Division recently installed "Do Not Block" pavement markings on W Lantana Rd at the Publix Shopping Plaza near the NB I-95 approach (pictured above).

The Town continues to collaborate with the PBC Traffic Division to schedule additional field observations for the remaining intersections mentioned. We are committed to keeping Lantana residents informed about the progress of this matter.

Invasive Removal Efforts and Projects in the Lantana Nature Preserve (Preserve)

The Town continues to work closely with SOLitude Lake Management, a certified invasive removal company to treat and remove invasive plants and trees from the Preserve and to identify the different exotic plants. The company comes out twice a year (February and August) to remove invasive plants/trees from the inside of the Preserve, including the pathways and the parking lot areas. The maintenance area includes the middle and borders of the Preserve and does not include the mangrove area or the butterfly garden plants.

In addition, on 03/14/2024, the Town began replacing two (2) of the Preserve's deteriorated timber pedestrian bridges along the hiking paths. During construction, although the Preserve will remain opened, certain sections and parking spaces will be temporarily closed. The project is expected to be completed in July 2024. We apologize for any inconvenience this may cause and appreciate your understanding.



The Town continues to enhance the Preserve so that our residents and visitors can enjoy the great Lantana Outdoors! If you have any questions or concerns about the Preserve, please contact Nadine Shawah at nshawah@lantana.org or call (561) 234-0181.

Sea Pines Neighborhood Drainage Information

A Stormwater Pump Station has been constructed (substantially complete and operational) in the Sea Pines area to control the water level and reduce the likelihood of street flooding there.

Hypoluxo Island Drainage Information

- 01/20/2022 – staff and Town Engineer met with Hypoluxo residents to obtain an understanding of their drainage concerns on the entire Island, resulting in our Engineer (CSA 2022-04) studying the areas that tend to flood during severe rainfall and/or high tide events.
- 10/19/2022 – staff met with Engineer to review potential drainage system improvements, followed by an on-site meeting on 11/02/2022.
- 12/12/2022 – a Workshop was held to discuss the Engineer’s preliminary findings so they could finalize their report (02/15/2023).
- 04/24/2023 – Town Council approved our Engineer to design, permit and bid the Drainage Improvement Project for N Atlantic Dr and Beach Curve Rd (CSA No 2023-03). This process is expected to be wrapped up in September 2024.

Railway Information

- 01/24/2023 – staff met with FEC and brightline representatives to discuss plans for a potential Corridor Improvement Project (Project) that would limit trespassing and vagrancy incidents along the corridor while maintaining/improving the visual aesthetics throughout the Town.
- 02/27/2023 – FEC, brightline and Federal Railroad Administration (FRA) representatives hold a Workshop to discuss with Town Council the potential closing of the W Pine St crossing in exchange for substantial infrastructure type improvements along the entire railroad corridor (i.e., fencing, sidewalks, landscaping, intersection/roadway improvements, etc.) which would likely be funded from a federal grant and local sources. Representatives from FDOT and the Palm Beach Transportation Planning Agency (TPA) were present to lend their support. There was consensus to continue exploring this opportunity and to hold a Community Workshop.
- 04/06/2023 – staff and our railroad partners hosted a public Railroad Corridor Municipal Workshop to discuss the Project. A Working Lunch followed for staff and railroad partners.
- 06/21/2024 – staff and our brightline partners met to discuss the Project. FRA has yet to release the current year’s Railroad Crossing Elimination (RCE) Grant Program application. Staff will continue to work with our transportation partners to obtain/provide grant updates.

Temporary Crossing Closure

In February 2024, The Town restarted the FEC Water Main Replacement Project. The W Pine St railroad crossing was closed on 02/12/2024. Detour signs and barricades were placed on both sides of the construction site. The project was completed in 06/2024, and the W Pine St railroad crossing was initially scheduled to reopen in June. However, we have been informed that FEC representatives have determined it necessary to maintain closure due to road resurfacing requirements. W Pine St will remain closed as FEC’s resurfacing work is scheduled to commence on 07/16/2024. We apologize for any inconvenience this closure may cause and appreciate your understanding.



Please plan to use alternate routes. If you have questions, please contact the Public Services Department at (561) 540-5758 or email jdarr@lantana.org.

Dixie Hwy and Lakeview Ave Intersection

Residents requested that the lighting be upgraded to support safety concerns at this intersection. Staff submitted the request to FPL and the additional light (on a brand-new pole) was installed in 10/2023. Additionally, staff has requested that FPL remove the old wooden pole(s) which no longer appear needed.

Exhibit A – Public Services Department’s Ongoing Prior Year Capital Projects

Project	Funding Year	Start Date	Estimated Completion	Comments
Lift Station Rehabilitation (6-N Atlantic Dr, 16-Lantana Beach & 18-Police Dept.)	FY 2020/21 (rolled over to FY 2021/22)	TBD	TBD	Contract awarded & underway. Lift station 6 & 18 are complete, while construction for 16 is underway.
Sea Pines Stormwater Pump Station	FY 2020/21 (rolled over to FY 2021/22)	07/2023	06/2024	Substantially complete & operational.
Water Main Replacement Under FEC @ Pine St	FY 2020/21 (rolled over to FY 2021/22)	06/2023	06/2024	Project is underway. W Pine St RR crossing is closed & is anticipated to be reopened following a FEC project scheduled for mid-July.
Beach Pavilion Repairs	FY 2020/21 (FY 2021/22 not funded)	TBD	TBD	Bldg. use/purpose being evaluated as part of the Master Plan.
Filter Media Replacement & WTP Improvements	FY 2020/21 (rolled over to FY 2021/22), additional funds added in FY 2022/23	02/2024	05/2025	Filter media replacement in 1 st vessel is complete. Rehabilitation of 2 nd vessel is scheduled to start 06/17/2024.
SE Atlantic Dr, Beach Curve Rd, Barefoot Lane, Lagoon Lane, N Atlantic Drainage Improvements	Included in FY 2021/22 year-end budget amendment	TBD	TBD	Design underway & is anticipated to be completed in 07/2024.
Beach Rails (Phase II)	FY 2021/22	TBD	TBD	Project was deferred until FY 2022/23. CSA being evaluated. Master Plan impact to be considered.
Pipe Lining/Manhole Rehabilitation Sanitary Sewer	FY 2021/22	TBD	09/2024	Two (2) related contracts approved by Town Council on 06/24/2024.
Phase I AC Pipe Replacement (Phase I)	FY 2021/22	03/2024	01/2025	Town Council awarded engineering CSA to B & W & construction contract to FG Construction on 01/08/2024. NTP was issued in February 2024. Project underway.
Repair Seawall @ Bicentennial & Sportsman’s Parks	FY 2022/23	08/2022	TBD	Grant agreement approved by Town Council on 01/22/2024.
Recoat Seawall Sheet (Lantana Beach)	FY 2022/23	TBD	TBD	None at this time.
Additional Funding for ADA Ramp Replacement (Lantana Beach)	FY 2022/23	TBD	TBD	Insurance claim has been settled, Ramp Design TBD.
Replace Wooden Decking, Rafters & Rails (Lantana Beach)	FY 2022/23	10/2022	TBD	CSA for Design being evaluated. Impact of Master Plan being considered.
Design: Asbestos Cement (AC) Water Mains (Phase II)	FY 2022/23	TBD	TBD	CSA awarded for Phase II.
CSA to Prepare Town’s Comprehensive Water, Wastewater, Roadway, Seawall, Parks & Recreation Facilities & Stormwater Master Plan	FY 2022/23	01/2023	07/2024	Approved 11/14/2022. PO awarded to B & W. Kickoff meeting held 02/09/2023. Project underway, 90% review underway.
Install Emergency water main connection with City of Lake Worth Beach (LWB) through an Interlocal Agreement (ILA)	FY 2022/23	TBD	TBD	ILA approved by Town Council 08/14/2023 & by LWB City Commission 09/14/2023. LWB expected to approve contractor work order shortly.

Exhibit B – Public Services Department’s Capital Projects included in FY 2023/24 Adopted/Amended Budget

Project	Funding Year	Start Date	Estimated Completion	Comments
Townwide improvements (e.g., trash receptacles, landscaping, etc.)	FY 2023/24	10/2023	09/2024	Ongoing.
Holiday decorations for Greynolds Circle	FY 2023/24	TBD	TBD	TBD
Community/park improvements (e.g., benches, trash receptacles, landscaping, etc.)	FY 2023/24	10/2023	09/2024	Ongoing.
Upgrade playground equipment at Maddock Park	FY 2023/24	TBD	TBD	TBD
Replace fence around northern tennis court	FY 2023/24	TBD	TBD	Awaiting code change to issue permit.
Replacement of 2004 Ford Ranger	FY 2023/24	10/2023	TBD	Purchase was approved by Town Council on 10/23/2023. Vehicle received.
Repair smaller beach pavilion	FY 2023/24	TBD	TBD	TBD
Replace roof at Recreation Center	FY 2023/24	TBD	TBD	On hold for further evaluation.
Replace Marine Safety building roof and sidewalk; paint building	FY 2023/24	TBD	TBD	TBD
Replace roof and flooring in Development Services building	FY 2023/24	TBD	TBD	TBD
Repair and replace tiles and upgrade fountain system to the Police Memorial	FY 2023/24	TBD	TBD	TBD
Reseal walls at the Police Department building	FY 2023/24	TBD	TBD	TBD
Recoat the sea wall at the Lantana Municipal Beach	FY 2023/24	TBD	TBD	TBD
Air conditioner replacements	FY 2023/24	10/2023	09/2024	Ongoing.
Additional funding to replace the ADA Ramp at Lantana Beach	FY 2023/24	TBD	TBD	TBD
Additional funding to replace wooden decking, rafters and railing along the beach boardwalk.	FY 2023/24	TBD	TBD	TBD
Replace Town Hall windows with hurricane-rated impact windows	FY 2023/24	TBD	TBD	TBD
Council Chambers Renovations	FY 2023/24	TBD	TBD	TBD
Construct classrooms and Emergency Operations Center at Police Department	FY 2023/24	TBD	TBD	TBD
Architectural services to design office space at the Operations Center	FY 2023/24	TBD	TBD	TBD
Automatic flushing system for water distribution system	FY 2023/24	TBD	TBD	9 Flusher Valves ordered.
Replacement of asbestos concrete piping	FY 2023/24	TBD	TBD	Phase II Engineering CSA approved by Town Council 04/08/2024. Underway.
Replacement of a utility truck including a lift gate	FY 2023/24	TBD	TBD	Approved by Town Council on 12/11/2023. Vehicle ordered.
Replace water meters w/Automated Meter Reading System (AMR)	FY 2023/24	TBD	TBD	Meter types being evaluated.
Storage building at Master Lift Station	FY 2023/24	TBD	TBD	TBD
Design to convert lift stations 3, 4, 8, & 9 from a dry pit to submersible pump system	FY 2023/24	TBD	TBD	Awaiting CSA from B & W.
Begin GIS location and mapping for stormwater and sewer infrastructure	FY 2023/24	TBD	TBD	Stormwater system completed. Approved by Town Council on 06/24/2024.
Replacement of a 2011 Ford F350 crane utility truck	FY 2023/24	TBD	TBD	Approved by Town Council on 12/11/2023. Vehicle ordered.
Replace roof at Water Treatment Plant (WTP)	FY 2023/24	TBD	TBD	Prebid site visit held on 05/07/2024.
Brine Tank Replacement	FY 2023/24	TBD	TBD	Approved by Town Council on 01/22/2024. New tank ordered.
WTP Instrumentation & Control Improvements	FY 2023/24	05/13/2024	03/15/2025	Engineering CSA approved by Town Council 05/13/2024. Underway.

DEVELOPMENT SERVICES DEPARTMENT

Water Tower Commons Project Update

Town staff continues to work closely with the Developers of the Water Tower Commons site (site). Currently, staff is processing appropriate permits and inspections for the approved eastern commercial side of the site as well as a Fifth Third Bank. Town Staff is currently working on a review of site plans for Carl's Jr. and Panda Express to be included in the eastern commercial portion of the site. As part of the approval of the Water Tower Commons Project, the Developer was required by PBC to install a mast arm traffic light at the project's entrance. Since Lantana Rd is County-owned and maintained, Town Staff has recently been engaged in discussions with PBC as well as the Developer regarding the mast arm. Ongoing traffic analyses will be conducted to determine when the mast arm is warranted.

Lantana ParkSquare Update

In April 2023, Integra Solutions, LLC (Integra) purchased the 18-acre site located at the corner of Hypoluxo Rd and Dixie Hwy, commonly referred to as the vacant Kmart site. Since that time, staff has been collaborating and coordinating with Integra's development team to deliver a well-planned mixed-use development and vibrant space that will enhance the site's visual appeal and address the community's diverse needs. On 02/12/2024 a public workshop was held whereby Integra presented the site's conceptual site plan and renderings (as currently drafted). During the workshop, the Town Council provided positive feedback on the project's conceptual plan, commending its thoughtful design and alignment with the community's vision and Master Plan. Overall, the Council's endorsement (through consensus), signifies confidence in the project's potential to breathe new life into the community's fabric. In addition, the public was given the opportunity to ask questions and provide comments. As a result, staff has moved forward with next steps, including both text and Comprehensive Plan amendments before proceeding with the Special Exception, Site Plan and Landscape Plan applications. For more information regarding the materials that were presented at the 02/13/2024 workshop (e.g., Site Plan, Renderings and PowerPoints), please contact Town Administration at (561) 540-5004.



Rendering of Lantana ParkSquare as seen from the FEC Railway

Master Plan Update

The Master Plan was successfully adopted by the Town Council at the 07/24/2023 Town Council Meeting. Since that time, the following actions have been taken:

- The adopted Townwide Master Plan has been posted on the Town's website at: <https://www.lantana.org/news/post/15421/>.
- Staff has formed the Master Plan Committee, a volunteer group of residents from various neighborhoods to provide input on the Master Plan and ongoing projects.

- Digital copies of the Master Plan have been distributed to potential developers and stakeholders.
- Staff presented to the Town Council on highlights of the Master Plan in relation to the proposed redevelopment of the Kmart site on 02/13/2024.
- Staff has worked with the vacant Ocean Ave property owners on a redevelopment plan for the parcels, in keeping with the Master Plan proposal for the properties. A Demolition Permit for this site was approved the week of 04/15/2024 and demolition began on 05/14/2024 and is nearing completion.
- Staff has and will continue to explore redevelopment plans for Lantana Beach as it relates to the Master Plan.
- \$100k worth of funding has been included in the FY 2023/24 budget for related projects and another \$100k is proposed in the FY 2024/25 budget.

Traffic Calming

Staff is currently working with our contracted Traffic Engineer on residents who have expressed traffic concerns for their neighborhoods. New speed limit signage was recently installed in the Hypoluxo Island neighborhood in an effort to slow traffic speeds. Traffic data was recently gathered in the Southwinds neighborhood and community meetings were held and a recommendation from the engineers was provided to install temporary speed cushions for six (6) months to determine the impacts to the neighborhood. A community meeting was held for the S Lake Dr traffic calming application where it was determined that temporary speed cushions should be installed. These temporary speed cushions have been installed and will be monitored for a six (6) month period to determine the impacts to the neighborhood. The Town Council recently approved the speed cushions for the W Pine St project to remain in place permanently. Please reach out to the Development Services Department at Planning@lantana.org for additional information regarding these projects.

Elevation Requirements for New Construction and Substantial Improvement Projects in Special Flood Hazard Areas

In designated flood zones, building codes require new construction and substantially improved building projects to be built at a minimum height of the designated Base Flood Elevation (BFE) plus one (1) foot. "Substantial improvement" means any reconstruction, rehabilitation, addition or other improvement to a structure, where the total cost equals or exceeds 50% of the market value of the structure before the start of construction of the improvement. Please contact our Planning and Zoning Division for more information regarding these requirements at planning@lantana.org.

Assistance with New Businesses and those making Home Improvements

Please help us help you! It's never too early to reach out to the Development Services Department if you are thinking of opening a new business in Town, moving your business to a new location or doing a home improvement project. The earlier you know if permits are needed, if your use is permitted at a location and/or if there are certain code requirements that need to be met, the more seamless we can make the process. Having the information ahead of time will help facilitate a successful outcome and will assist in preventing frustration and unnecessary delays. The Development Services Department is here to guide you through every step of the Town's processes and requirements.

Permit Extensions

Building Permits can expire if there is no activity on the project. Work shall be considered to be in active progress when the permit has received an approved inspection within 6 months. If your permit is set to expire, you can request an extension in writing with justifiable cause prior to the expiration. The Town's Building Official has authorization to grant, in writing, one (1) or more extensions of time, for periods not more than three (3) months each. Please contact the Building Division for more information regarding these requirements at buildingpermit@lantana.org.

Business Tax Receipts (BTRs) for Sale

FY 2024/25 BTRs will be on sale beginning 07/01/2024 at the Development Services Department. Any business or rental property operating in the Town should pay their business tax receipt for the upcoming fiscal year (10/01/2024 – 09/30/2025) by 09/30/2024 which is the deadline to be in compliance. Payments can be made in person or by mail, via check. All Businesses in Town must obtain a business tax receipt.

Reporting Code Violations

If you are reporting a potential Code Violation, you must include your name, address and contact number for an investigation to occur. Per a Florida State Statute passed in the Summer of 2021, Code Enforcement can no longer act upon anonymous complaints. However, this does not apply if the code inspector has reason to believe the violation presents an imminent threat to public health, safety, or welfare or imminent destruction of habitat or sensitive resources. For more information on the legislation, please see the following link <https://flsenate.gov/Session/Bill/2021/60/?Tab=BillText>.

Development Services' Ongoing Projects

- Multiple Variance, Site Plans and Special Exception requests. Feel free to reach out to the Development Services Department at Planning@lantana.org for details.
- Ongoing discussions with the property owners/representatives of the recently demolished vacant Ocean Ave properties, in order to determine next steps for redevelopment.
- Coordination with CentralSquare Technologies to implement online permitting.
- Formation and Coordination of the Resident Master Plan Committee.
- Coordination with the Greater Lantana Chamber of Commerce.
- Participation in the Intergovernmental Plan Amendment Committee.
- Monthly Special Magistrate Hearings.
- Monthly (as needed) Planning Commission Meetings.

LIBRARY DEPARTMENT

Library Update: Recent Happenings and News

The Library kicked off its Annual Summer Reading Program (SRP) and held a Kick-Off Party that was well attended by the community! The theme of this year's SRP is *Adventure Through Time* so look for throwbacks to the 60's, 70's, 80's, 90's, 2000's and more! The SRP is an effort to stem the summer slide and keep kids and teens reading and learning over the summer. Adults can also participate. There is still time to sign-up for Summer Reading! Reading logs must be turned in by 08/02/2024. The more you read and the more library programs you attend, the more chances you have to win prizes.



June Program Highlights

The SRP Kick-Off was a mini-Renaissance Fest with Knight battles, mermaids, fairies, falconry and fun. Our Paws to Read Program is always a patron favorite. Reggie, a PBSO therapy dog, visits for the kids to read to. We hosted an Adult, Teen and Kids Book Club. (If your interested in joining, stop by the Library to sign up and find out what books we are reading in July). Other fun events included a Sock-Hop, "Drive-In" Movie, Little Scientist Experiments, No Filter Teen Team Building, 80s/90s Music Bingo and so much more!



For a full list of upcoming programs, please visit <https://www.lantanalibrary.org/calendar-of-events/>.

FINANCE DEPARTMENT

FY 2024/25 Proposed Annual Budget

The Town has begun its FY 2024/25 budgeting process. In April 2024, the budget documents were distributed to departments that submitted their requests back to the Finance Department by the end of the month. Departmental meetings were recently held where management and department heads initially reviewed all budget requests. The tentative remaining important budget dates are as follows:

- 07/01/2024 – Certification of taxable value provided by Property Appraiser.
- 07/08/2024 – 2nd Public Budget Workshop; adopt tentative millage rate and preliminary Stormwater Utility Fee.
- 07/22/2024 – Stormwater Utility Fee Workshop.
- 09/09 and 09/18/2024 – 1st and 2nd Public Budget Hearings, respectively.

Town Council Visioning Session

On 04/19/2024, the Town Council held a Workshop/Visioning Session at the Finland House, which was publicly noticed and open to the public. In attendance were all elected officials, Town Manager, Town Attorney, Town Clerk, department heads and other key staff. The meeting was designed to assist in the preparation of the FY 2024/25 Operating and Capital Budget. At the meeting, the following items were discussed:

- The Town Attorney provided a Town Councilmember Orientation Session.
- The Town Manager reviewed the Town’s recent accomplishments, improvements as well as both current and future projects.
- Various Department Heads and staff members provided departmental overviews that outlined each department’s accomplishments and short and long-term goals.
- The Town Manager provided a list of items to determine if there was consensus to bring these items back for future Council consideration, if necessary.
- The Town Manager reviewed short-term goals that each Councilmember had individually identified as priorities to determine if there was consensus to make it a Town priority.

No formal action was taken at this meeting, as it was a Workshop.

Hiring Opportunities

The Town of Lantana is accepting applications for career opportunities. Interested applicants can apply online for positions by visiting our career page at <https://www.lantana.org/jobs>.

Exhibit C – Finance Department’s Monthly Report

Item	May
Number of Accounts Payable Checks Issued	199
Amount of Accounts Payable Checks	\$ 2,944,336
Utility Bills Prepared	3,556
Utility Accounts on Auto-Pay	972
Utility Accounts Opened	33
Town Water Consumption (in thousands of gallons)	4,270
Water Consumed (net of Town usage in thousands of gallons)	52,241
Water/Wastewater Utility Revenue Billed	\$ 709,019
New Employees	1
Separated Employees	1
Number of Interviews	2
Number of Insurance Claims Managed	14
SysAid Tickets completed (Information Technology)	37
Security Logs Reviewed	5,140
Backups Performed (i.e., computer, server, etc.)	395
Network Add/Change/Deletions	89

Exhibit D – Budget-In-Brief



BUDGET-IN-BRIEF as of May 31, 2024

(66.67% of year elapsed)

General Fund Revenues

Revenues	Budget	Year-to-Date	%
Taxes	10,196,348	8,583,507	84.2%
Licenses & Permits	812,964	780,690	96.0%
Assessments	997,514	940,680	94.3%
Intergovernmental Revenue	1,922,631	1,024,324	53.3%
Charges for Services	940,222	911,505	96.9%
Fines & Forfeitures	211,200	375,557	177.8%
Misc. Revenue	1,216,279	1,277,772	105.1%
Interfund Transfers	-	-	N/A
Use of Reserves	1,176,857	784,611	66.7%
Total Revenues	\$ 17,474,015	\$ 14,678,646	84.0%

Other Town Funds

Police Education Fund	Budget	Year-to-Date	%
Revenues	3,664	2,387	65.1%
Use of Reserves	-	-	N/A
Total Revenues	\$ 3,664	\$ 2,387	65.1%
Total Expenses	\$ 3,664	\$ 1,238	33.8%

Police Forfeiture Fund*	Budget	Year-to-Date	%
Total Revenues	\$ -	\$ 17,363	N/A
Total Expenses	\$ -	\$ 2,199	N/A

*Per Florida Statute fund is not budgeted

General Fund Expenditures

Expenditures	Budget	Year-to-Date	%
Town Council	144,455	90,531	62.7%
Town Manager	565,231	380,042	67.2%
Finance	670,082	442,526	66.0%
Non-Departmental	119,515	160,291	134.1%
Police	7,846,967	5,458,579	69.6%
Development Services	1,669,027	793,783	47.6%
Operations	4,235,651	2,797,743	66.1%
Library	383,165	294,212	76.8%
Capital Outlay	1,790,922	443,436	24.8%
Debt Service	-	-	N/A
Interfund Transfers	-	-	N/A
Contingency	49,000	-	0.0%
Total Expenditures	\$ 17,474,015	\$ 10,861,143	62.2%

Grants Fund (incl. ARPA)	Budget	Year-to-Date	%
Revenues	253,070	212,565	84.0%
Use of Reserves	2,209,302	1,472,942	66.7%
Total Revenues	\$ 2,462,372	\$ 1,685,507	68.5%
Total Expenses	\$ 2,462,372	\$ 2,225,633	90.4%

Insurance Fund	Budget	Year-to-Date	%
Revenues	917,023	917,023	100.0%
Use of Reserves	-	-	N/A
Total Revenues	\$ 917,023	\$ 917,023	100.0%
Total Expenses	\$ 917,023	\$ 645,330	70.4%

Other Town Funds

Water & Sewer Utility Fund	Budget	Year-to-Date	%
Revenues	9,757,896	5,104,735	52.3%
Use of Reserves	8,186,354	5,457,842	66.7%
Total Revenues	\$ 17,944,250	\$ 10,562,577	58.9%
Total Expenses	\$ 17,944,250	\$ 6,996,436	39.0%

Infrastructure Surtax Fund	Budget	Year-to-Date	%
Total Revenues	1,045,436	662,430	63.4%
Use of Reserves	973,709	649,172	66.7%
Total Revenues	\$ 2,019,145	\$ 1,311,602	65.0%
Total Expenses	\$ 2,019,145	\$ 8,820	0.4%

YTD-Total Town-wide Budget

Expenditures	Budget	Year-to-Date	%
Total Town-wide Budget	\$ 40,820,469	\$ 20,738,600	50.8%

(not including Police Forfeiture Fund)

POLICE DEPARTMENT



Traffic Enforcement

The Police Department continues to routinely conduct a Selective Traffic Enforcement Program (STEP) in various areas throughout the Town to address traffic violators and areas of concern.

Police Department's Ongoing Projects and Current Trends

- Staff continues to work with the Florida Department of Law Enforcement (FDLE) with the migration of Uniform Crime Reporting under the new Florida Incident-Based Reporting System (FIBRS).
- Staff is working with County liaisons to assist homeless subjects to obtain available services.
- Road Patrol shifts continue to conduct in-service training on various tactical plans.
- Police Department staff are scheduled to attend Mental Health and Wellness training in July.
- The Police Department facility was recently installed with a new and upgraded access key card system for all staff.
- Police Department staff are currently attending training on non-lethal weapons.
- Police Department staff are beginning the initial phases of reinstating the Citizens on Patrol program.

Exhibit E – Police Department's Capital Projects included in FY 2023/24 Adopted/Amended Budget

Project	Funding Year	Start Date	Estimated Completion	Comments
Six (6) less lethal tactical launchers and rounds	FY 2022/23 ARPA Funded	April 2023	Completed	Completed.
One (1) SUV-type vehicle for Police Administration	FY 2023/24	October 2023	May 2024	Awaiting delivery of vehicle.
Three (3) SUV-type vehicles and related equipment for Uniform Division	FY 2023/24	October 2023	May 2024	All three (3) vehicles have been delivered. Scheduling installation of equipment.
Computer replacement and related equipment: three (3) laptops for Uniform Division	FY 2023/24	October 2023	April 2024	Received and ready for use.
Axon Air Skydio Drone and related accessories.	FY 2023/24 ARPA Funded	March 2024	July 2024	Awaiting delivery of equipment.
Motorola Purchase of Interoperability Radios	FY 2023/24 ARPA Funded	February 2024	August 2024	Awaiting delivery of equipment.
Purchase of six (6) non-lethal PepperBall devices	FY 2023/24 LETF Funded	June 2024	TBD	Approved by Town Council on 06/24/2024.

FIRE RESCUE DEPARTMENT

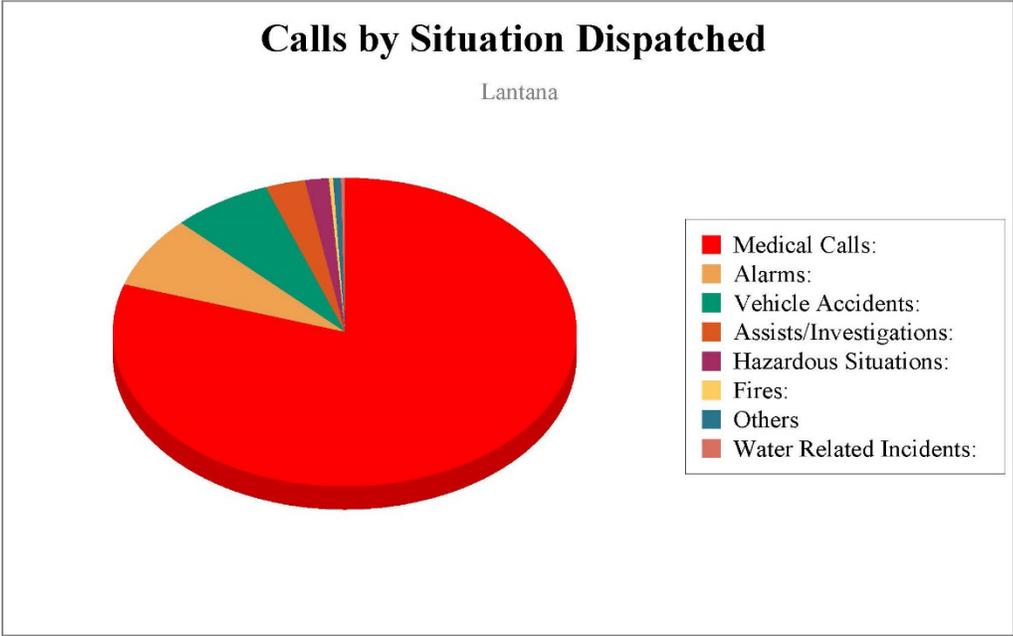
Exhibit F – Fire Rescue Department’s Municipal Call Type Report Chart



Palm Beach County Fire Rescue
Lantana
05/01/2024 to 05/31/2024

Average Response Times	Disp Hand	Turnout	Travel	Resp Time
Emergency Calls:	<u>0:00:45</u>	<u>0:00:50</u>	<u>0:04:09</u>	<u>0:05:43</u>

<u>Type - Situation Dispatched</u>	<u># of Incidents</u>	<u>%</u>
Medical Calls:	212	80.00%
Alarms:	20	7.55%
Vehicle Accidents:	18	6.79%
Assists/Investigations:	8	3.02%
Hazardous Situations:	4	1.51%
Fires:	1	0.38%
Others	1	0.38%
Water Related Incidents:	1	0.38%
Total	<u>265</u>	<u>100.00%</u>



Palm Beach County (PBC) Fire Rescue Car Seat Check Locations

For Information on PBC Fire Rescue Car Seat Check Locations, please click on the link to the Town’s website here: <https://www.lantana.org/links>.

Note: Fire Rescue Services (Fire Station #37) are provided through a 10-year interlocal agreement with PBC that expires on 12/31/2027.

GRANTS/APPROPRIATIONS/AMERICAN RESCUE PLAN ACT INFORMATION

Grants/Appropriations Funding Update

The Town's Contract and Grants Administrator aggressively pursues operating and capital grant opportunities in areas that improve and enhance the delivery of our services. In order to maximize the Town's potential to obtain these vital funding sources, she works closely with many business partners including:

- Ryan Ruskay from RMPK Funding (RMPK). RMPK is an external grant writing firm that assists the Town in obtaining funding for a wide range of capital improvement projects that enables us to better meet the unique and diverse needs of our community. To date, RMPK has been instrumental in the Town securing nearly \$2.3M in such funding.
- In March 2023, Mat Forrest from our Lobbying firm – Ballard Partners, set up in-person meetings with Senator Bobby Powell Jr. and Representative Mike Caruso during Palm Beach Day in our State Capitol so that the Town could gain their support in funding the Town's FY 2023/24 state appropriation request. As a result of Mr. Forrest's efforts, the Town was awarded \$1.2M to fund the Town's Water Main Replacement Project.
- Additionally, we recently sought Mr. Forrest's assistance to secure \$2.5M worth of FY 2024/25 state appropriation requests to support our Water Main (\$1.2M) and WTP (\$1.3M) infrastructure projects. On 02/10/2024, Mr. Forrest confirmed that the Town had tentatively received \$350k of the \$1.3M requested for the WTP infrastructure project in the Senate and that he would continue to work to keep the Senate funded and to have the House agree to the Senate's position during the Budget Conference. On 03/05/2024, Mr. Forest confirmed that the Legislature completed their budget negotiations and unfortunately, we were unable to maintain the funding for the WTP infrastructure project.
- In addition, we work very closely with our Congressional partners – Congresswoman Lois Frankel and her staff. Last year, Congresswoman Frankel supported and assisted the Town in securing our federal appropriation request of \$1.2M to help support our Water Main Replacement Project. In the coming year's federal budget, Congresswoman Frankel assisted the Town in securing nearly \$960k in federal appropriations to support the WTP Infrastructure Projects. Additionally, on 04/29/2024, the Town submitted a \$1.9M grant application for the WTP Control Panel Upgrade Project. The Town is awaiting for a response and will keep you updated on any developments regarding this grant application.

American Rescue Plan Act (ARPA) Funding Update

The Town received a total of \$6.3M in ARPA funds to be used for various eligible operating and capital projects that benefit the Town. To date, all of the ARPA funds have been committed which must be obligated by 12/31/2024 and expended by 12/31/2026. In addition, all of the ARPA annual reports have been submitted timely to the U.S. Department of the Treasury.

For a complete listing of the Town's Active Grants/Appropriations Schedule, please see [Exhibit G](#) on the following page.

Exhibit G – Active Grants/Appropriations Schedule

Name of Grantor/Name of Grant/Scope of Work	Date Awarded	Date Agreement Approved		Grant Amount	Town Match	Total Grant	Status
			by Town				
<u>American Rescue Plan Act (ARPA) Funding</u>							
				\$ 6,300,000	\$ -	\$ 6,300,000	
<u>American Library Association's (ALA) Libraries Transforming Communities Grant</u>							
Accessible for Small and Rural Communities	04/19/2023	04/19/2023		\$ 20,000	\$ -	\$ 20,000	Grant Rec'd 11/02/2023.
<u>American Library Association's (ALA) Libraries Transforming Communities Grant</u>							
Accessible for Small and Rural Communities	02/14/2024	TBD		\$ 10,000	\$ -	\$ 10,000	TBD
<u>Southeast Florida Library Information Network (SEFLIN)</u>							
SEFLIN Library Cooperative Grant Program 2023-2024							
Strategic Planning and Succession Planning Grant	11/27/2023	12/06/2023		\$ -	\$ -	\$ -	Grant Rec'd 11/27/2023.
<u>Community Development Block Grants (CDBG)</u>							
FY 2023/24 Community Sensory Garden with ADA Accessibility	07/12/2023	09/11/2023		\$ 52,623	\$ -	\$ 52,623	Requested that funding be moved to FY 2024/25.
FY 2024/25 3 rd Street Parking Lot Improvements	5/14/2024	TBD		\$ 47,329	\$ -	\$ 47,329	Agreement Pending.
<u>Congressional Community Project Funding (CPF) Opportunities through Congresswoman Lois Frankel's Office</u>							
FY 2022/23 Grant Submission - Water Main Replacement Project	12/24/2022	TBD		\$ 1,200,000	\$ 300,000	\$ 1,500,000	Federal funds have been awarded but not appropriated.
FY 2023/24 Grant Submission - Water Main Replacement Project and Treatment Plant (WTP) Improvements	03/25/2024	TBD	Water	\$ 959,757	\$ 239,939	\$ 1,199,696	Nearly \$960k has been included in the Federal Interior Bill for this purpose.
FY 2043/25 Grant Submission - Water Treatment Plant Upgrades - Control Panels and Instrumentation Equipment	TBD	TBD		\$ 1,500,000	\$ 375,000	\$ 1,875,000	Application submitted.
<u>Florida Department of Environmental Protection - Resilient Florida Grant Program</u>							
To conduct an Asset Inventory and Ocean Ave Vulnerability Assessment	02/22/2023	10/09/2023		\$ 167,000	\$ -	\$ 167,000	Survey underway.
Beach Curve Flood Protection	07/13/2023	11/13/2023		\$ 710,600	\$ 710,600	\$ 1,421,200	Engineering design underway.
Seawall Hardening	07/13/2023	01/22/2024		\$ 900,000	\$ 900,000	\$ 1,800,000	Town staff awaiting completed design.
<u>Florida Department of Transportation</u>							
Beautification Grant for Dixie Hwy Medians	01/05/2024	TBD		\$ 72,444	\$ 56,368	\$ 128,812	KH preparing final revision of Landscape & Irrigation Plan.
<u>Florida Recreational Development Assistance Program (FRDAP)</u>							
FY 2023/24 Bicentennial Park Improvements Potentially seawall hardening	06/15/2023	01/08/2024		\$ 200,000	\$ 200,000	\$ 400,000	B&W working on design for seawall.
FY 2023/24 Maddock Park Improvements Gazebo at Maddock Park Dog Park.	06/15/2023	01/08/2024		\$ 112,500	\$ 37,500	\$ 150,000	KH CSA under review.
FY 2024/25 Beach Park Improvements Irrigation on the north side of the park, removal of outdated light poles, updating parking lot drainage system, seawall re-coating, installation of turf/grass and salt tolerant vegetation and removal of invasive plants from dune.	TBD	TBD		\$ 112,500	\$ 37,500	\$ 150,000	Notified by Ryan Ruskey on 03/06/2024 that this project is being funded in the State's FY 2024/25 budget.
<u>State Appropriation Requests</u>							
working in conjunction with our Lobbyist Mat Forrest from Ballard Partners and State Representative, Mike Caruso and State Senator Bobby Powell Jr.							
FY 2023/24 Grant Submission - Water Main Replacement Project	06/15/2023	09/11/2023		\$ 1,200,000	\$ -	\$ 1,200,000	Notice to Proceed issued 02/23/2024.
Total				\$ 13,564,753	\$ 2,856,907	\$ 16,421,660	



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